



**DEPARTMENT OF THE ARMY  
U.S. ARMY INSTALLATION MANAGEMENT COMMAND  
HEADQUARTERS, UNITED STATES ARMY GARRISON FORT LEE  
3312 A AVENUE, SUITE 208  
FORT LEE, VA 23801-1818**

**FEB 20 2019**

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**MEMORANDUM FOR SEE DISTRIBUTION**

**SUBJECT: Mission Integration - Environmental Management System (MI-EMS)**

**1. References.**

- a. Executive Order 13693, Planning for Federal Sustainability in the Next Decade, 25 March 2015
- b. AR 200-1, Environmental Protection and Enhancement, 13 December 2007
- c. Memorandum from the Assistant Chief for Installation Management, Department of the Army, Subject: New Installation Management Requirements, 06 April 2001
- d. Declaration of Conservation for Fort Lee, 27 April 2000
- e. International Organization for Standardization, ISO 140001, Environmental Management Standard, 2004
- f. Installation Management Command (IMCOM), Installation Management Campaign Plan 2010-2017, Version 3.0, April 2011

**2. Purpose.** The purpose of this policy is to outline the basic doctrine for assuring environmental excellence fence-line to fence-line at the United States Army Garrison (USAG) Fort Lee. All doctrine, internal and external, involving environmental topics on Fort Lee should be reviewed by the Fort Lee Environmental Management Division, Directorate of Public Works.

**3. Background.** The United States Army's strategy to maintain environmental readiness is to integrate environmental values into the US Army mission in order to sustain readiness, improve the Soldier's quality of life, strengthen community relationships and provide sound stewardship of resources. The USAG Fort Lee's obligation is to provide everyone on the installation with environmental knowledge that is in step with the United States Army's strategy for environmental readiness in harmony with the United States Army mission and also addresses effective and efficient installation management.

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4. Applicability. This policy applies to all military personnel, civilians, and contractors assigned to Fort Lee.

5. Policy.

a. In order to meet mission requirements and comply with the United States Army regulations and the International Organization for Standardization ISO 14001 Environmental Management System standards, USAG Fort Lee will utilize the following creed, as represented by the acronym, **S-T-E-W-A-R-D-S**:

Strive to fully integrate relevant environmental requirements into our standard work practices and procedures so environmental awareness and compliance are part of the way we conduct business.

Track and review specific environmental goals. Establish specific measures of performance to assist in assessing system effectiveness.

Ensure compliance with all applicable environmental policies, laws and regulations.

Work to continually assess activities, products and services that can cause an impact on the environment. Identify significant environmental impacts and ensure that they are considered when establishing objectives and targets in our environmental management programs.

Actively pursue continual improvement in organizational environmental management systems.

Recognize potential sources of pollution and meet or exceed Army goals for prevention of pollution.

Disseminate the Mission Integrated Environmental Management System Policy to the widest extent possible, reaching the entire Fort Lee Community.

Sustain a campaign quality Army in war and peace.

The **S-T-E-W-A-R-D-S** acronym is to illustrate that this program and all environmental topics belong to everyone on Fort Lee. A definition for stewards is someone who protects or is responsible for policies, systems, property, and the environment.

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b. This policy will be given widest dissemination through "Lee Key" and distributed upon initial updates. The policy can be reviewed in shops, work areas, and military units

c. All military personnel, civilians, and contractors assigned to Fort Lee will familiarize themselves with this policy and are responsible for emphasizing the requirements within their organizations, including annual MI-EMS general awareness training. Attention to detail at the unit level will help ensure success. For current details or MI-EMS training the Fort Lee DPW Environmental Management Division can be contacted at (804) 734-3761 or 3766.

d. Responsibility for daily program execution within USAG Fort Lee is vested in the Environmental Management Division, Directorate of Public Works. The Chief of the Environmental Management Division is the MI-EMS Management Representative for the Fort Lee installation and the MI-EMS Program Manager can be reached at 734-3766.

e. Cross Functional Team members are responsible for assisting the Environmental Management Division with coordinating and facilitating, the MI-EMS implementation, developing or reviewing appropriate points of contact within each organization, and developing process and procedures to ensure sustainable environmental business practices are adopted across Fort Lee.

6. Proponent for this policy is Directorate of Public Works, Environmental Management Division at (804) 734-5014.

  
HOLLIE J. MARTIN  
COL, LG  
Commanding

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