

# RECONFIGUREABLE VIRTUAL TACTICAL TRAINER (RVTT)



**Group/Unit:** \_\_\_\_\_

**Request Date:** \_\_\_\_\_ **Date(s) of Training:** \_\_\_\_\_

**Start Time:** \_\_\_\_\_ **End Time:** \_\_\_\_\_

**Name of Requestor:** \_\_\_\_\_ **Phone Number:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_ **Unit:** \_\_\_\_\_ **Number of Personnel:** \_\_\_\_\_

1. Request for training outside of normal operating hours must be submitted a minimum of 30 days with a surge request.
2. Training is available Monday thru Friday 0700-1600.
3. **NOTE: Two (2) NCOIC's per platoon are required. Leadership should come 1 week prior for briefing.**
4. Questions concerning scheduling should be directed to Rick Newman @ (804) 734 - 3536, richard.t.newman2.civ@mail.mil located at TSC, Bldg 6232.

**Signature CDR/1SG Approval:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Signature of Training Facilitator:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Approval** \_\_\_\_ **Disapproval** \_\_\_\_ **Modified** \_\_\_\_