



DEPARTMENT OF THE ARMY  
US ARMY INSTALLATION MANAGEMENT COMMAND  
HEADQUARTERS, UNITED STATES ARMY GARRISON, FORT LEE  
3312 A AVENUE, SUITE 208  
FORT LEE VIRGINIA 23801-1604

IMLE-ZA

FEB 20 2019

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Diner Use Policy

1. REFERENCES:

- a. Army Regulation (AR) 30-22, Army Food Program, 24 July 2012
- b. Department of the Army Pamphlet (DA PAM) 30-22, Operating Procedures for the Army Food Program, 6 February 2007.

2. PURPOSE: To provide guidance and establish procedures for control and use of the installation dining facilities within Fort Lee. The diner use policy is intended to simplify who is authorized to subsist in the installation dining facilities. Dining facilities are established for the purpose of feeding enlisted Soldiers, Airmen, Sailors, and Marines authorized Subsistence-In-Kind (SIK). No increase in resources will be made available when subsisting personnel other than SIK personnel.

3. POLICY:

- a. Scope: This policy applies to all SIK enlisted personnel with a DD Form 714 (Meal Card), Common Access Card (CAC), or DD Form 2A (ID Card), authorized to subsist without reimbursement.
- b. General: Other categories of individuals who are not enlisted service members, such as commissioned officers, warrant officers, civilians and contractors working on the installation, and retired military personnel, may occasionally purchase meals in dining facilities IAW AR 30-22, para. 3-37 and DA PAM 30-22, para. 3-46. Prior to authorizing these individuals to purchase meals, the Garrison Commander must consider the following:
  - (1) The adequacy of dining facilities' space, equipment, and manpower, and the potential impact on the quality of service to authorized SIK diners.
  - (2) The nature, location, and hours of duty for potential cash customers.
  - (3) The suitability and availability of non-appropriated fund (NAF) food service facilities and local civilian feeding establishments. See AR 30-22, para. 3-1(g).

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4. Questions pertaining to this policy should be directed to the Installation Food Program Manager (IFPM), (804) 734-5030 or DSN 687-5030.

  
HOLLIE J. MARTIN  
COL, LG  
Commanding

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