RETIREMENT

CHECK LIST - ENLISTED SOLDIERS

- [ ] RETIREMENT REQUEST MEMO
- [ ] IPPS-A LEAVE REQUEST (SIGNED BY O5 OR O6)
- [ ] DD 93 (PAGES 1-2)
- [ ] UPDATED SGLI (PAGE 1)
- [ ] SEXUAL ASSAULT MEMORANDUM (SIGNED BY SOLDIER)
- [ ] CURRENT LES
- [ ] UPDATED SOLDIER TALENT PROFILE
- [ ] ALL ENLISTMENT CONTRACTS (PAGES 4/1, 4/2, 4/3 ONLY)
- [ ] ANY PRIOR 214'S
- [ ] SERVICE COMPUTATION (RESERVE/ NATIONAL GUARD)

MUST BE SUBMITTED TO RETIREMENT SERVICES

BY S1 TO UDL

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