



VETERANS' EMPLOYMENT & TRAINING SERVICE
UNITED STATES DEPARTMENT OF LABOR

Department of Labor Employment Workshop (DOLEW)



COURSE DESCRIPTION



DOLEW is a two-day employment workshop that focuses on best practices in the job search process. This workshop provides extensive training to help you write an impactful resume, build your network, search for employment, develop interviewing skills, and enhance negotiation tactics.

COURSE PREREQUISITES

Completion of the EFCT workshop is recommended. DOLEW content refers to completed DoD Transition Day modules—Managing Your (MY) Transition, Military Occupational Codes (MOC) Crosswalk, and Financial Planning for Transition, as well as the in-progress Individual Transition Plan (ITP).

COURSE OBJECTIVES

- Begin drafting a master or targeted resume.
- Expand your network and market yourself using social media.
- Develop interview strategies and learn how to respond to job offers.

WHAT TO BRING TO CLASS

- Verification of Military Experience & Training (VMET)
- Performance evaluations
- Military and college transcripts
- MOC Crosswalk Gap Analysis
- Laptop or notebook (if allowed)

RESOURCES

- [DOL VETS TAP](https://dol.gov/agencies/vets/programs/tap)
dol.gov/agencies/vets/programs/tap
- [My Next Move](https://mynextmove.org)
mynextmove.org
- [CareerOneStop](https://careeronestop.org)
careeronestop.org
- [ApprenticeshipUSA](https://apprenticeship.gov)
apprenticeship.gov

HOW TO ENROLL

Classes are offered in person, instructor-led virtual, or self-paced online.

Find Transition Assistance Program classes near you, along with requirements, prerequisites, and additional information, at TAPevents.mil.