



DEPARTMENT OF THE ARMY  
INSTALLATION MANAGEMENT COMMAND  
HEADQUARTERS, UNITED STATES ARMY GARRISON, FORT LEAVENWORTH  
290 GRANT AVENUE UNIT 1  
FORT LEAVENWORTH, KANSAS 66027-1292

IMLV-SO

16 February 2018

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Garrison Command Policy Letter #11, Fort Leavenworth Motorcycle Safety Program

1. References.

- a. Army Regulation 385-10, The Army Safety Program, 24 February 2017
- b. DoDI 6055.04, DoD Traffic Safety Program 20 April 2009, Change 1, 2 April 2010
- c. Combined Arms Center and Fort Leavenworth Regulation 385-1, 13 May 2016

2. PURPOSE. In accordance with AR 385-10, The Army Safety Program, motorcycle training is mandatory for all Service members who ride a motorcycle on or off the installation. Commanders and leaders will identify all Service members who ride and track their training according to the type of motorcycle ridden.

3. APPLICABILITY. This policy applies to all Service members operating motorcycles, and scooters. Operators must be licensed and their vehicles must be registered and insured by the appropriate state civilian authority.

4. Policy and Procedures.

a. All U.S. military personnel who operate a motorcycle and/or scooter are required to complete a Motorcycle Safety Foundation (MSF) course in accordance with AR 385-10 prior to operating a motorcycle. Riders must present a valid MSF card and their CAC card to the Access Control Security Officers prior to entering the installation. Military personnel who fail to present a valid MSF card or CAC card will be denied access to the installation.

b. Military personnel who are scheduled to attend the Motorcycle Safety Foundation Training course on Fort Leavenworth are exempted from the MSF card requirement on the date(s) to attend MSF training. The Fort Leavenworth Safety Office will provide a by name roster of personnel scheduled to attend MSF training to the Directorate of Emergency Services prior to the training course in order to facilitate entry through Access Control Point (ACP).

c. All military motorcycle riders must complete the Basic Rider Course (BRC) prior to operating a motorcycle. This is a one time requirement.

IMLV-SO

SUBJECT: Garrison Command Policy Letter #11, Fort Leavenworth Motorcycle Safety Program

d. All military motorcycle riders must complete advance motorcycle training consisting of the Advanced Rider Course (BRC II) and/or the Military Sports Bike Rider Course (MSRC) based on type of motorcycle owned and operated.

Motorcycle riders are encouraged to take the advanced motorcycle rider training 60 days after the BRC, but must complete training within 12 months.

e. Motorcycle refresher training (MRT) is mandatory for military motorcycle riders who have been deployed for more than 180 days. The MRT will be conducted on the individuals own motorcycle to confirm ability to safely handle their motorcycle. Training may conducted at the unit level preferably by a motorcycle rider. The MRT guide is available from the U.S. Army Combat Readiness/Safety Center, <https://safety.army.mil/>. Ranges are not required for this training.

f. Motorcycle sustainment training is to continue the life-long process. This training is required every five years following the completion of the BRC II/MSRC and cannot be waived. Military motorcycle riders may accomplish sustainment training at their own expense.

g. Motorcycle riders (Family members, Civilians and contract personnel) who are properly licensed shall not be required to receive Army-sponsored training or show proof of motorcycle training to operate a motorcycle on the installation.

h. All motorcycles must be registered with the Provost Marshal's Office.

i. Personal Protective Equipment (PPE). The following is **mandatory** for Army Soldiers:

At any time, on or off a DoD installation; Army National Guard and U.S. Army Reserve personnel while in a military duty status; Army Civilian personnel in a duty status, on or off a DoD installation, to include contractor personnel; all persons at any time on an Army installation while operating or riding a motorcycle or scooter.

(1) Helmets. Helmets shall be certified to meet Federal Motor Vehicle Safety Standard No. 218, United Nations Economic Commission for Europe Standard 22-05, British Standard 6658, Snell Standard M2005. All helmets shall be properly fastened under the chin.

(2) Eye Protection. Eye protection must meet or exceed American National Standard Institute Z87.1-2003 for impact and shatter resistance including goggles, wrap around glasses, or full-face shield.

(3) Foot Protection. Foot protection include sturdy over-the-ankle footwear that provides protection for the feet and ankles. Leather boots with rubber soles is recommended. **SNEAKERS ARE PROHIBITED.**

IMLV-SO

SUBJECT: Garrison Command Policy Letter #11, Fort Leavenworth Motorcycle Safety Program

(4) Protective Clothing. Protective clothing includes long sleeve shirt or jacket, long trousers, and full fingered gloves or mittens made from leather or abrasion-resistant material. Motorcycle jackets and pants constructed of abrasion-resistant materials such as leather, Kevlar, or Corduraa and containing impact resistant padding are strongly encouraged. Riders are also encouraged to select PPE that incorporates florescent colors and retro-reflective material.

(5) Tactical Motorcycles and ATV Rider Protection. The PPE for government-owned Motorcycle and ATV operators during off-road operations should also include knee and shin guards and padded gloves.

(6) Commanders ensure the Travel Risk Planning System (TRiPS) tool, found at U.S. Army Combat Readiness/Safety Center website <https://safety.army.mil/home/>, is utilized prior to a motorcycle or scooter being used while on leave, pass, TDY or PCS outside the local area as determined by the Commander.

(7) Commanders will support and promote unit level motorcycle mentorship programs. Mentors will be selected based on their motorcycle experience and maturity. Mentoring new riders fosters skill development and reinforces safe riding practices. The program should inspire and support a mentoring atmosphere emphasizing skilled, responsible and positive riding experiences. These skills, when combined with wearing the proper PPE and this policy will maximize safety while operating motorcycles either on or off the installation.

5. The proponent for this policy is the Safety Office at (913) 684-3274.

//Original Signed//  
MARNE L. SUTTEN  
COL, SC  
Commanding