Training Sources for your Records Management Program (RMP)

Records Management and Declassification Agency (RMDA):

https://www.rmda.army.mil/records-management/RMDA-RM-Training.html

- All Army personnel (Military, Civilians & Contractors) must complete the Records Management Awareness Training in Army Learning Management System (ALMS).

- All Records Management Officials (RA, RM and RC) must complete the Records Management Training Course in Army Learning Management System (ALMS).

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Army Records Information Management System (ARIMS) Website:

https://www.arims.army.mil/arims/default.aspx

NOTE: This site is where you manage 0-6 year and upload / archive 6+ year records.

HELP TAB – check out the FAQs and then view links on the left side of this page on how to use ARIMS:
References (Guides & Instructions)
Online Video Tutorials (Web Based Training)
Glossary
User Roles
Help Desk
Useful Links

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Contact the RIM: (913) 684-2632 | usarmy.leavenworth.imcom.mbx.records-mgmt@mail.mil