

TDY Option Statement in Conjunction with PCS

Privacy Act Statement

AUTHORITY: Title 10 U.S.C. 3013, Secretary of the Army; 42 U.S.C. 10606; DoD Instruction 1030.1, Victim and Witness Assistance; Army Regulation 600-8-104, Military Personnel Information Management/Records; Army Regulation 600-8-105; Army Regulation 600-8-11; and E.O. 9397 (SSN).

PURPOSE: To obtain information necessary to make assignment decisions for personnel alerted for movement.

ROUTINE USE: General disclosures permitted by the Privacy Act and the Army's Systems of Records Notices Apply.

DISCLOSURE: Voluntary. If the information is not provided, it will result in the delay of or inability to process orders.

Rank

Last Name

First Name

MI

1. I understand that I am required to give this signed form to my Unit personnel section so they can process my TDY paperwork.

2. I choose the following option for locating my dependents / family members while I perform my TDY:

(select just one option)

☐ Option # 1 - I elect to return to the present duty station upon completion of TDY to prepare dependents / family members residing in government quarters for relocation to the new permanent duty station or designated location prior to departing the present duty station. This option applies to CONUS to CONUS or CONUS to Overseas PCS moves.

☐ Option # 2 - I elect to depart the present CONUS or overseas station and travel to the new CONUS duty station, sign in, and settle dependents / family members before traveling to the TDY station. This option applies to CONUS to CONUS and overseas to CONUS PCS moves.

☐ Option # 3 - I elect to return to the present duty station upon completion of TDY to prepare dependents / family members residing on the local economy for relocation to the new permanent station or designated location, prior to departing the present duty station. This option applies to CONUS to CONUS and CONUS to Overseas PCS moves.

☐ Option # 4 - I elect to clear the present station prior to departure for school and move the dependents / family members to the TDY station at my personal expense, some other location at my personal expense, or to a designated location at government expense. This option applies to CONUS to CONUS, CONUS to overseas and overseas to CONUS PCS moves.

3. I understand that if I do not have dependents / family members, I am only authorized to choose Option # 4.

Signature:

Date: