



DEPARTMENT OF THE ARMY  
UNITED STATES ARMY GARRISON – KWAJALEIN ATOLL  
UNIT 17001 BOX 1  
APO AP 96555-0100

AMIM-KWG-ZA

29 January 2025

MEMORANDUM FOR All Personnel within the United States Army Garrison- Kwajalein Atoll (USAG-KA) Installation.

SUBJECT: USAG-KA Command Policy 15, Use of Non-Tactical Vehicles (NTV) on Kwajalein Atoll

1. REFERENCE:

a. Army Regulation 58-1, Management, Acquisition, and Use of Motor Vehicles, 23 March 2020.

b. Kwajalein Atoll Regulation 56-4, Motor and Non-Motor Transportation Vehicle Operation and Control 26 April 2022.

2. PURPOSE: To establish rules and responsibility for operating NTVs on USAG-KA.

a. The use of all NTVs (Golf Carts, Cars, Trucks, Government Vehicles, Construction Equipment, Construction Vehicles) in USAG-KA is restricted to official purposes only. The only exception is the FMWR rented Golf Carts and Emergency Vehicles (firetruck, ambulance, law enforcement, and security vehicles.)

3. Official purpose includes:

a. To or from official events including meetings and ceremonies.

b. Transportation for officially directed medical appointment.

c. When in receipt of valid TDY orders Military personnel and Government Employees can be transported to/from the employee(s) resident and the Air Terminal. This can include the transport of the Spouse or other Family members accompanying sponsors regardless of travel category. Spouses or other Family members are not authorized to be the primary operator of an NTV.

d. Transportation of Official Visitors, provided that this use does not impede other primary mission activities.

e. Necessary because of emergency situations or to meet security requirements.

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f. Necessary because other methods of transportation cannot reliably or adequately meet mission requirements, based on a case-by-case factual assessment.

g. Necessary because other methods of transportation cannot reliably or adequately meet mission requirements, based on a case-by-case factual assessment.

4. Specifically Prohibited:

a. NTVs will not be parked overnight in residential areas, this is to include all Bachelor Quarters on the Atoll, unless approved by an exception and properly marked in accordance with Kwajalein Atoll Regulation 56-4.

b. Use of NTVs to travel home, to run personal errands, to travel to retail establishments, dining facilities, beaches, gym, the bank, AAFES or the food court is prohibited. A FMWR cart should be rented for these types of activities. Private organizations will not use Government-owned NTVs.

c. MWR carts will not be used for official business unless approved by the Command Sergeant Major.

5. APPLICABILITY: This policy applies to all government agencies, tenant organization, private organizations and other non-federal entities and persons residing within or visiting USAG-KA and its defense sites.

a. Penalties for violating provisions in this policy may include a full range of statutory and administrative actions for military, civilian, and contractor personnel and their dependents.

6. RESPONSIBILITIES:

a. USAG-KA Commander will:

(1) Promote compliance with all Installation Management Command (IMCOM), United States Army, Space and Missile Defense Command (SMDC), and USAG-KA regulations and policies.

(2) Take appropriate action when needed to ensure the safety and the welfare of the community.

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7. This policy will remain in effect until superseded or rescinded.

8. POC for this memorandum is CSM Ernest Miller at phone: 480-1414 or email: [ernest.e.miller24.mil@army.mil](mailto:ernest.e.miller24.mil@army.mil).

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