



**DEPARTMENT OF THE ARMY**  
**UNITED STATES ARMY GARRISON – KWAJALEIN ATOLL**  
**UNIT 17001 BOX 1**  
**APO AP 96555-0100**

AMIM-KWG-ZA

14 October 2023

**MEMORANDUM FOR All Military Personnel, Department of Defense (DOD) Civilians, Contractors and Family Members within the United States Army Garrison, Kwajalein (USAG-KA) Installations**

**SUBJECT: Policy Memorandum 10 -, Disposal of Excess U.S. Government Property on U.S. Army Garrison Kwajalein Atoll (USAG-KA)**

**1. References:**

a. Defense Federal Acquisition Regulation (DFARS) 245.602 Reutilization of Government property.

b. Compact of Free Association – Status of Forces Agreement Article XI, Right of First Refusal.

**2. Purpose:** This policy provides guidance and defines responsibilities for the disposal of excess Government Property. This applies to all USAG-KA organizations, on-site contractors, and the Republic of Marshal Islands (RMI) Representative to the USAG-KA.

**3. Policy:** U.S. Government shall retain title to equipment, materials, and other property brought into or acquired in the RMI and may remove such property at any time. In the event the U.S. Government wishes to dispose of such equipment, materials, or other personal property, the Government of the RMI shall have a Right of First Refusal to purchase such items at an agreed upon price after the U.S. Government has fulfilled its statutory responsibilities, including first offering such equipment to other agencies of the U.S. Government. After fulfilling the requirements for right of First Refusal, other means for dispositioning the excess property will be used.

**4. Procedure:**

a. The Modified Plant Clearance Coordinator, normally employed by the on-island logistics contractor, provides the Excess Inventory Report to the Government Property Administrator / Plant Clearance Officer (GPA/PLCO).

AMIM-KWG-ZA

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b. The GPA/PLCO will review the reports for those items subject to reutilization and those items that are in better than scrap condition. The GPA/PLCO will send the report with any required modifications to the RMI Representative with identical copies to the Host Nation Officer and the Modified Plant Clearance Coordinator.

c. The RMI Representative will have 30 days from receipt of the excess inventory reports to exercise the Right of First Refusal. The RMI Representative will distribute the report to the local and national RMI Government Officials.

d. Failure to respond to the GPA/PLCO within the 30-day period will be considered a negative reply and the items will be dispositioned by other means such as sale to the general public, donation, etc.

e. The approval of sale is contingent on notification by the RMI Representative, in writing, to the GPA/PLCO. The RMI Government, its political entities and subdivisions are allowed 30-days from the date of approval by the GPA/PLCO to pay for and remove the excess property from Kwajalein.

f. The RMI Government is responsible for making transportation arrangements for removing excess property from Kwajalein.

g. Cannibalization of vehicles reported on the excess inventory report will be approved by the GPA/PLCO with concurrence by the USAG-KA Logistics Management Specialist.

h. Requests for donations to RMI churches and schools are reviewed by the GPA/PLCO on a case by case basis. Recipients are required to provide transportation for removal of the items from Kwajalein within 30-days of approval of the donation.

5. The POC regarding this policy is the USAG-KA Property Officer, Directorate of Logistics, Mr. James Todd at 808-480-2403.

  
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Commanding