

Security and Access Control

USAG-KA FORM 2 (Day Pass)

SPONSOR NAME (LAST, FIRST, MI)	ID BADGE NO. (C,K,or TDY)	COMPANY ORGANIZATION	ADDRESS/BOX/PHONE
SPONSOR NAME (LAST, FIRST, MI)	ID BADGE NO. (C,K,or TDY)	COMPANY ORGANIZATION	ADDRESS/BOX/PHONE

Authorized sponsors may sponsor no more than three guests who are 21 years of age or older at any one time. Additionally, these adult guest(s) are authorized to bring dependent children which will count against the total number being sponsored. GUESTS SPONSORED UNDER THESE PROGRAMS MUST REMAIN IN THE PRESENCE OF THEIR SPONSOR WHILE ON THE INSTALLATION.

Individuals under the age of 21 years of age are NOT authorized to enter any BQ.

☐	COMMUNITY EXCHANGE	☐	GUEST SPONSORSHIP	☐	MEDICAL ACCESS	☐	WAKE/FUNERAL	☐	EDUCATION
☐	COMMUTE LIST	☐	HRO PROGRAM	☐	SPORTS PROGRAM	DATE: _____			

GUEST NAME (LAST, FIRST, MI)	DOB	SEX	Citizenship	TIME IN	TIME OUT	INT - IN	INT - OUT

Sponsors are responsible for personally signing in and out their guests at DSC, the conduct of their guests, and ensuring that they depart USAG-KA at the appointed time. By signing below, I understand and accept responsibility for the conduct of the above-named guest(s).

1. SPONSOR'S PRINTED NAME		2. SPONSOR'S PRINTED NAME	
1. SPONSOR'S SIGNATURE	DATE	2. SPONSOR'S SIGNATURE	DATE

REQUEST IS **APPROVED / DENIED** FOR THE PERIOD INDICATED ABOVE.

PRINTED NAME & SIGNATURE OF COMMANDER OR DESIGNATED REPRESENTATIVE: _____ DATE _____

[illegible]

USAG-KA FORM 2 (Day Pass)

POLICIES (CHAPTER 4 - UNOFFICIAL GUEST & APPENDIX B - VIOLATIONS, SANCTIONS, AND PENALTIES)

Chapter 8: Unofficial Guests

8-3 - Policy.

8-3.a (1) - The Guest Sponsorship Program allows USAG-KA residents to sponsor Kwajalein Atoll residents for day (non-overnight) visits. A maximum of 50 guests are authorized each day on Kwajalein and 25 guests on Roi-Namur. All visitors will count against the guest sponsorship maximum authorizations regardless of age.

8-3.a (2) - Sponsors are authorized to sponsor no more than three guests under this program. Additionally, if one of the guests is a minor child, that child must be accompanied by a legal guardian. A total of three guests are authorized to visit USAG-KA at any one time. Guest Sponsorship is permitted daily during the week (Tuesday - Saturday) and one weekend day (Sunday or Monday).

8-3.a (3) - Guests sponsored under this program must remain in the presence of their sponsor while on the installation.

8-5: Sports Team Sponsorship Program

8-5 - Policy.

8-5.a (1) - The Sports Team Sponsorship Program allows Kwajalein Atoll residents to participate and compete with USAG-KA residents in various sporting events on a space available basis. The following sports are recognized as official USAG-KA-sponsored sport activities: Softball, Basketball, Volleyball, Soccer, Kwajalein Swim Team, and Inner Tube Water Polo.

8-5.a (2) - No spectators or relatives of team members are authorized entry under this program except during the final championship game as noted below.

8-5.a (3) - Swim meets will be treated as championships for purposes of this regulation.

8-4: Community Exchange Program

8-4 - Policy.

8-4.a (1) - Guest Sponsors and recognized USAG-KA organizations may sponsor guests, groups, or organizations under this program on weekends (Saturday afternoon through Monday night), legal holidays, and other command sponsored events on Kwajalein and Roi-Namur. Sponsorship requires one Guest Sponsor for every five guests, except for command sponsored events after USAG-KA Commander authorization.

8-4.a (2) - If not otherwise prohibited, a Guest Sponsor may sponsor up to five guests during specially designated events, such as: Holiday Tree Lighting Ceremony, Manit Day, Halloween, graduation day, legally recognized holidays, or any other day officially designated by the USAG-KA Commander.

8-4.a (3) - Except for command sponsored events, the total number of guests allowed under this program shall not exceed 100. The USAG-KA Commander may issue a "not to exceed" number of guests for command sponsored events. Requests are approved on a first-come, first-served basis and subject to form legibility, accuracy, completeness, and compliance with this regulation.

8-4.a (4) - Guests sponsored under this program must remain in the presence of their sponsor while on the installation.

8-6: Medical Access Program

8-6.a - This program allows Kwajalein Atoll residents entry to USAG- KA for medical referrals based upon a request from the RMI Government and a written medical referral from the Ebeye Hospital.

8-1: General Policy

8-1.e - Policy.

8-1.e - Except as authorized for Unofficial Overnight Guests (480), Medical Access Program, and Funeral Wake Access Program, no overnight unofficial visits are authorized. The USAG-KA Commander or designated representative is the approving authority for any request for overnight visits not specifically covered in this Regulation.

Chapter 9: Education Access Program

9-1 - Policy.

9-1 - Various organizations on USAG-KA provide for the educational development of Kwajalein Atoll residents. These organizations must be official USAG-KA approved activities (elements of the Kwajalein Atoll School System).

APPENDIX B: VIOLATIONS, SANCTIONS AND PENALTIES

B-1 - Policy. This appendix addresses Chapter 9 Unofficial Overnight Guests, access violations, and criminal violations.

B-3 - Violations. Violations and penalties are divided into three categories: (1) Criminal, (2) Administrative Time Violations, and (3) Administrative Rules Violations.

B-3.a (1) - Any individual who violates this regulation or any other regulation governing the protection and security of military or naval aircraft, airport, air facilities, vessels, harbors, ports, piers, waterfront facilities, bases, forts, posts, laboratories, stations, vehicles, equipment, explosives, other property or places subject to the jurisdiction, administration, or in the custody of the DoD, may be subject to criminal prosecution pursuant to Section 21 of the Internal Security Act of 1950 (Title 50 U.S.C. Section 797) and Department of Defense Directive 5200.8, Security of DOD Installations and Resources, dated December 2005. Public Law 99-239 provisions grant U.S. jurisdiction on the USAG-KA Defense Sites.

B-3.b - Time Violations. This applies to all access programs in this regulation. Guests who violate any of the time requirements will be cited with a trespass violation. (1) when a guest(s) fails to exit USAG-KA by the prescribed exit time on their badge. (2) The offense of trespassing is processed if a guest remains overnight on USAG-KA without authorization.

B-3.c - Rules Violations. This applies to all access programs in this regulation. USAG-KA sponsor(s) and their guests who fail to comply with the requirements will be cited for a rule's violation.

Security and Access Control

USAG-KA FORM 2 (TCN Day Pass)

SPONSOR NAME (LAST, FIRST, MI)	ID BADGE NO. (C,K,or TDY)	COMPANY ORGANIZATION	ADDRESS/BOX/PHONE
SPONSOR NAME (LAST, FIRST, MI)	ID BADGE NO. (C,K,or TDY)	COMPANY ORGANIZATION	ADDRESS/BOX/PHONE

Authorized sponsors may sponsor no more than three guests who are 21 years of age or older at any one time. Additionally, these adult guest(s) are authorized to bring dependent children which will count against the total number being sponsored. GUESTS SPONSORED UNDER THESE PROGRAMS MUST REMAIN IN THE PRESENCE OF THEIR SPONSOR WHILE ON THE INSTALLATION.

Individuals under the age of 21 years of age are NOT authorized to enter any BQ.

DATE:

GUEST NAME (LAST, FIRST, MI)	DOB	SEX	CITIZENSHIP	NATIONALITY	TIME IN	TIME OUT

Sponsors are responsible for personally signing in and out their guests at DSC, the conduct of their guests, and ensuring that they depart USAG-KA at the appointed time. By signing below, I understand and accept responsibility for the conduct of the above-named guest(s).

1. SPONSOR'S PRINTED NAME		2. SPONSOR'S PRINTED NAME	
1. SPONSOR'S SIGNATURE	DATE	2. SPONSOR'S SIGNATURE	DATE

REQUEST IS **APPROVED** / **DENIED** FOR THE PERIOD INDICATED ABOVE.

PRINTED NAME & SIGNATURE OF COMMANDER OR DESIGNATED REPRESENTATIVE:

DATE

USAG-KA FORM 2 (TCN Day Pass)

POLICIES (CHAPTER 4 - UNOFFICIAL GUEST & APPENDIX B - VIOLATIONS, SANCTIONS, AND PENALTIES)

Chapter 8: Unofficial Guests

8-3 - Policy.

8-3.a (1) - The Guest Sponsorship Program allows USAG-KA residents to sponsor Kwajalein Atoll residents for day (non-overnight) visits. A maximum of 50 guests are authorized each day on Kwajalein and 25 guests on Roi-Namur. All visitors will count against the guest sponsorship maximum authorizations regardless of age.

8-3.a (2) - **Sponsors are authorized to sponsor no more than three guests under this program. Additionally, if one of the guests is a minor child, that child must be accompanied by a legal guardian. A total of three guests are authorized to visit USAG-KA at any one time. Guest Sponsorship is**

8-3.a (3) - Guests sponsored under this program must remain in the presence of their sponsor while on the installation.

8-5: Sports Team Sponsorship Program

8-5 - Policy.

8-5.a (1) - The Sports Team Sponsorship Program allows Kwajalein Atoll residents to participate and compete with USAG-KA residents in various sporting events on a space available basis. The following sports are recognized as official USAG-KA-sponsored sport activities: Softball, Basketball, Volleyball, Soccer, Kwajalein Swim Team, and Inner Tube Water Polo.

8-5.a (2) - No spectators or relatives of team members are authorized entry under this program except during the final championship game as noted below.

8-5.a (3) - Swim meets will be treated as championships for purposes of this regulation.

8-4: Community Exchange Program

8-4 - Policy.

8-4.a (1) - **Guest Sponsors and recognized USAG-KA organizations may sponsor guests, groups, or organizations under this program on weekends (Saturday afternoon through Monday night), legal holidays, and other command sponsored events on Kwajalein and Roi-Namur. Sponsorship requires one Guest Sponsor for every five guests, except for command sponsored events after USAG-KA Commander authorization.**

8-4.a (2) - If not otherwise prohibited, a Guest Sponsor may sponsor up to five guests during specially designated events, such as: Holiday Tree Lighting Ceremony, Manit Day, Halloween, graduation day, legally recognized holidays, or any other day officially designated by the USAG-KA

8-4.a (3) - Except for command sponsored events, the total number of guests allowed under this program shall not exceed 100. The USAG-KA Commander may issue a "not to exceed" number of guests for command sponsored events. Requests are approved on a first-come, first-served basis and subject to form legibility, accuracy, completeness, and compliance with this regulation.

8-4.a (4) - Guests sponsored under this program must remain in the presence of their sponsor while on the installation.

8-6: Medical Access Program

8-6.a - This program allows Kwajalein Atoll residents entry to USAG- KA for medical referrals based upon a request from the RMI Government and a written medical referral from the Ebeve Hospital.

8-1: General Policy

8-1.e - Policy.

8-1.e - Except as authorized for Unofficial Overnight Guests (480), Medical Access Program, and Funeral Wake Access Program, no overnight unofficial visits are authorized. The USAG-KA Commander or designated representative is the approving authority for any request for overnight visits not specifically covered in this Regulation.

Chapter 9: Education Access Program

9-1 - Policy.

9-1 - Various organizations on USAG-KA provide for the educational development of Kwajalein Atoll residents. These organizations must be official USAG-KA approved activities (elements of the Kwajalein Atoll School System).

APPENDIX B: VIOLATIONS, SANCTIONS AND PENALTIES

B-1 - Policy. This appendix addresses Chapter 9 Unofficial Overnight Guests, access violations, and criminal violations.

B-3 - Violations. Violations and penalties are divided into three categories: (1) Criminal, (2) Administrative Time Violations, and (3) Administrative Rules Violations.

B-3.a (1) - Any individual who violates this regulation or any other regulation governing the protection and security of military or naval aircraft, airport, air facilities, vessels, harbors, ports, piers, waterfront facilities, bases, forts, posts, laboratories, stations, vehicles, equipment, explosives, other property or places subject to the jurisdiction, administration, or in the custody of the DoD, may be subject to criminal prosecution pursuant to Section 21 of the Internal Security Act of 1950 (Title 50 U.S.C. Section 797) and Department of Defense Directive 5200.8, Security of DOD Installations and Resources, dated December 2005. Public Law 99-239 provisions grant U.S. jurisdiction on the USAG-KA Defense Sites.

B-3.b - Time Violations. This applies to all access programs in this regulation. Guests who violate any of the time requirements will be cited with a trespass violation. (1) when a guest(s) fails to exit USAG-KA by the prescribed exit time on their badge. (2) The offense of trespassing is processed if a guest remains overnight on USAG-KA without authorization.

B-3.c - Rules Violations. This applies to all access programs in this regulation. USAG-KA sponsor(s) and their guests who fail to comply with the requirements will be cited for a rule's violation.