DEPARTMENT OF THE ARMY
US ARMY INSTALLATION MANAGEMENT COMMAND
HEADQUARTERS, US ARMY GARRISON COMMAND, FORT KNOX
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AMIM-KNW-A (1oo) 14 July 2023

MEMORANDUM FOR

Commanders, All Units Reporting Directly to This Headquarters
Commanders, Fort Knox Partners in Excellence
Directors and Chiefs, Staff Offices/Departments, This Headquarters

SUBJECT: Fort Knox Policy Memo No. 09 – Installation Child and Youth Supervision Policy

1. References.

a. Army Regulation (AR) 608-18, The Army Family Advocacy Program (FAP), 13 September 2011.

b. AR 608-75, Exceptional Family Member Program, 27 January 2017.

c. AR 608-10, Child Development Services, 11 May 2017.

d. Fort Knox Regulation 608-2, Family Advocacy Program, 1 November 2014.

e. Memorandum of Agreement between US Army Garrison and Kentucky Cabinet for Health and Family Services, Department for Community Based Services (DCBS), 11 January 2021.

2. Purpose. The purpose of this memorandum is to impose requirements for the supervision for children residing on or visiting Fort Knox, and outline out-of-school child and youth supervision criteria during parental duty hours.

3. Definition.

a. "Supervision" is the act of watching, directing, and guiding a child's activities in order to ensure their safety and well-being.

b. This policy applies to any minor once on the installation to include residing on this installation.

4. The following policy guidelines and reference chart enclosure, are established:

a. Children in grades 5 and below.

(1) Require supervision and may not be left "home alone". Such supervision may be provided by their parents, other adults, or in some instances, children who are at least in 6th grade. Children in grades 5 and below will not be left unsupervised in on-post privatized housing at any time. Parents are strongly encouraged to ensure the person providing supervision has been trained in infant/child CPR, basic first aid, and proper care-giving techniques. Babysitter Training Course is offered by Children Youth Services, 4H/American Red Cross Training (502-624-6703). Youth Sports and Instructional Programs may have more specific requirements, (502) 624-4747.

(2) Children in grades 5 and below will not be left unattended for any period in a vehicle.

b. Children in grades 6 and above. Supervision of children in grades 6 or above will be based on their maturity. Children need to know where their parent(s)/guardian(s) is/are and how to make contact with them. In addition, children need to know when and how to call the police, ambulance, and other emergency phone numbers. Children need to have access to another responsible adult other than their parent(s)/guardian(s) when needed to ensure the safety and welfare of the child. Children will not be allowed to damage or destroy personal or government property, garden plots, yards, or buildings. Invasions of privacy and acts of vandalism will not be condoned in on-post privatized housing. Children 14 years and under will not be left alone overnight without adult supervision.

c. Post Facilities and Outside Areas. Post facilities (e.g., PX, commissary, library, Etc.) are intended to provide goods and services for a better quality of life for our Soldiers and Families. Post facilities are not intended for places where parent(s)/guardian(s) can leave children unattended and unsupervised for extended periods. Parent(s)/guardian(s) will ensure children use post facilities only for legitimate purposes and conduct themselves in a courteous manner.

d. Bus Stops. Children in pre-kindergarten and kindergarten may not walk to and from school alone or wait at bus stops without supervision. Children in first and second grade may walk to and from school and wait at bus stops with immediate access (visual sight and hearing distance) to adult supervision. Children in third grade and above may walk to and from school and wait at bus stops independently. Children in sixth grade and above may walk siblings to and from school and bus stops.

e. Parent Responsibilities. The care and supervision of children/youth is a parental responsibility and includes a planned way to provide for the necessities of nourishment, sanitation, and well-being of children/youth. Parent(s)/guardian(s) remain responsible for ensuring their children arrive on time and safely at school, particularly if they walk or bike to school. At all times, but especially during the summer months and school intercessions, parents will ensure the health and safety of their children by providing

appropriate supervision in playground areas and outside. Playing in the streets is prohibited.

f. Children left overnight. Children in 11-12th grade may be left home alone for no more than one night as long as the child is at least 16 years old and has not reached the age of 18 (18 years old is an adult). The sponsor must be in a 60 mile radius of the child and the child must have access to adult supervision when needed.

g. Children enrolled in Youth Sports & Fitness and Instructional Programs. Youth Sports (team/individual sports) has a specific policy for individual/team sports per the assigned ae group with trained volunteer Coaches. The Youth Sports specific policy for the age group will be followed. For instructional classes (gymnastics, dance, martial arts, music, etc.), parents must stay on site with their children who are in 5th grade and under.

5. Special Provisions:

a. Children who meet the criteria for the Exceptional Family Member Program, as defined in AR 608-75, require special supervision. Parents may modify these guidelines in accordance with their children's special needs.

b. Swimming areas present extreme hazards to children and should always be considered an unsafe environment. Parents should never leave any children under 5th Grade unattended in a swimming area.

6. Point of Contact. These guidelines have been established in an effort to protect children visiting or residing on the installation. Every Soldier, Civilian employee, and member of the military community should report information about known or suspected instances of child left unattended to the 24/7 Fort Knox Reporting Point of Contact, which is the Directorate of Emergency Services (DES), (502) 624-2111. Fort Knox reports of child abuse are investigated by the Kentucky Department for Community Based Services (DCBS). Child and Youth Services (502) 624-6703 is available to assist parents with finding suitable center-based or in-home provider childcare. DES will monitor compliance with these guidelines. For further information, contact one of the above mentioned agencies.

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