DEPARTMENT OF THE ARMY
US ARMY INSTALLATION MANAGEMENT COMMAND
HEADQUARTERS, US ARMY GARRISON COMMAND, FORT KNOX
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AMIM-KNW-A (1oo) 14 July 2023

MEMORANDUM FOR

Commanders All Units Reporting Directly to the Headquarters
Commanders, Fort Knox Partners in Excellence
Directors and Chiefs, Staff Offices/Departments, This Headquarters

SUBJECT: Fort Knox Policy Memo No. 06 – Fort Knox Family Advocacy Program (FAP)

1. Purpose. To define Fort Knox policy concerning FAP procedures for responding to child abuse, spouse abuse, and Problematic Sexual Behavior in Children and Youth (PSB-CY); and to direct the involvement of the chain of command.

2. References.

a. Army Regulation (AR) 608-1, Army Community Service (ACS), 19 October 2017.

b. AR 608-18, The Army FAP, Rapid Action Revision (RAR), 13 September 2011.

c. Department of Defense Instruction (DoDI) 6400.06, DoD Coordinated Community Response to Domestic Abuse Involving DOL Military and Certain Affiliated Personnel.

d. DoDI 6400.05, New Parent Support Program (NPSP), 13 June 2012 Incorporating Change 1, Effective 15 April 2020.

e. National Defense Authorization Act (NDAA) for FY 2017 (Public Law 114-328), Section 575, "Reporting on Allegations of Child Abuse in Military Families and Homes".

3. Policy. The Fort Knox FAP is a Commander's program designed to prevent spouse and child abuse, encourage the reporting of all instances of abuse, ensure the prompt assessment and investigation of abuse cases, protect victims of abuse, and to treat all family members affected by or involved in abuse. The goal of the Fort Knox FAP is to break the cycle of abuse by actively engaging in preventive strategies, encouraging early identification, and promoting effective treatment of abuse for Soldiers and affected Family members.

a. All Soldiers, employees, and civilian members of the military community are encouraged to report information about known or suspected incidents of child abuse and spouse abuse to the Fort Knox Military Police (MP) at (502) 624-2111 or email

information to: usarmy.knox.id-training.list.des-mp-desk-sergeant@army.mil. In accordance with (IAW) reference e. above, individuals within the chain of command of a service member and all Department of Defense (DOD) personnel who are considered "covered professionals" are required to report any information that gives reason to suspect that a child in the family or home of the service member has suffered an incident of child abuse. Covered professionals include: FAP staff, military law enforcement and criminal investigative personnel, medical personnel, Department of Defense Educational Activity (DODEA) personnel, those engaged in providing child and youth services, and anyone else who may serve in a caregiving role for children. As required by this law, when a covered professional learns of facts that give reason to suspect that a child in the family or home of a member of the armed forces has suffered an incident of child abuse, regardless of whether the alleged incident occurred on or off the installation, the covered professional "shall as soon as possible make a report of the suspected abuse to the local Child Protective Services (CPS) agency". Hardin County Department of Community Based Services (DCBS) is the designated CPS agency for the Fort Knox community. Individuals within the chain of command and all covered professionals will report suspected incidents of child abuse/neglect to DCBS by using one of the following methods: telephone: (270) 766-5088; Hotline number: (877) 597-2331; email: intake.srtsr@ky.gov; or web based link: https://prd.webapps.chfs.ky.gov/reportabuse/

b. Reports also must be made to the Fort Knox Military Police (MP) by calling (502) 624-2111 or email: usarmy.knox.id-training.list.des-mp-desk-sergeant@army.mil. When making a report via email, an automated confirmation of the received report will be provided by Hardin County DCBS and appropriate law enforcement authorities. FAP works in collaboration with DCBS to ensure the safety of the child and to provide treatment and resources as appropriate. Commanders will be notified when their Soldiers are involved in spouse/partner abuse, child abuse, or child neglect.

c. Family violence perpetrated by a Soldier adversely impacts morale, welfare, and mission readiness. Because of this impact, commanders are the responsible individuals to take immediate steps to alleviate family violence.

(1) Leaders at all levels must be alert for evidence of domestic violence, report it, and react promptly. Commanders must take appropriate action to protect victims of abuse from further harm. Applicable rights of alleged victims and offenders will be ensured. If an active duty Soldier is identified as the alleged offender, commanders will order the offender into government billeting. The Soldier-offender will have no contact with the home/quarters or victim for a minimum of 72 hours. If an Emergency Protective Order (EPO) or Domestic Violence Order (DVO) is in place, commanders will monitor the Soldier-offender's compliance with the order(s) and complete the Domestic Violence Checklist, FK Form 5068, Dec 2021 (enclosure 1), and the Emergency Protection Order Checklist, FK Form 5067, Dec 2021, (enclosure 2). When the civilian spouse is the offender, commanders will make every effort to ensure the safety of the Soldier. Safety

measures will include offering the Soldier-victim temporary living space in the unit's assigned billets or ensuring other suitable arrangements.

(2) FAP Clinical personnel will provide treatment for Soldiers and family members experiencing family violence and will be responsible for incident assessment notification to commanders and will coordinate with the command regarding the Incident Determination Committee (IDC). Clinical Case Staff Meetings (CCSM) will be held to discuss the treatment plan for reported cases. Army Community Service (ACS) offers victim advocacy services and can assist in addressing victim safety issues. ACS FAP Victim Advocate can be contacted at (502) 624-6291 during regular duty hours, Monday-Friday, 0730 - 1600. Victim advocacy services are available 24/7 by contacting the Domestic Violence Call center at: 1-855-827-0400, the National Domestic Violence Hotline (1-800-799-SAFE) or Military One Source (1-800-342-9647) or www.militaryonesource.com.

(3) Commander will attend domestic abuse and child abuse commander briefing designed for unit commanders within 45 days of assuming command and ensure Soldiers attend FAP troop awareness briefing on domestic abuse and child abuse to include resources available presented by ACS FAP personnel.

(4) Unit commanders and or First Sergeant will attend IDC meetings when a case involving one of their Soldiers or their family members is presented. FAP clinical personnel will notify unit commanders of the scheduled IDC.

(5) Commanders will ensure that Soldiers involved in family violence attend (immediate and uninterrupted) recommended treatment. The Soldier's place of duty will include scheduled appointments until treatment is completed. When ACS/FAP New Parent Support Program (NPSP) Home Visitation program is recommended, participation of fathers/stepfathers will have significant impact and should be encouraged by commanders to promote protective factors and help reduce risk factors associated with child abuse and neglect.

(6) FAP clinical personnel will provide updates to commanders of their Soldiers who are enrolled in FAP.

(7) Mandated treatment does not preclude disciplinary and administrative actions against offenders in appropriate cases. Commanders should consult with their assigned Staff Judge Advocate (SJA) point of contact (POC) regarding applicability of the Lautenberg Amendment when considering administrative and disciplinary action. Commanders are responsible for taking action they deem appropriate, IAW the Uniform Code of Military Justice (UCMJ).

4. Expiration. This Command Policy Memorandum will remain in effect until superseded or rescinded.

5. The POC for this policy is the ACS FAP manager at (502) 624-4528.

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CHRISTOPHER J. RICCI
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