



DEPARTMENT OF THE ARMY
US ARMY INSTALLATION MANAGEMENT COMMAND
HEADQUARTERS, US ARMY GARRISON COMMAND, FORT KNOX
111 E CHAFFEE AVENUE
FORT KNOX, KENTUCKY 40121-5256

AMIM-KNP-H (100)

16 July 2025

MEMORANDUM FOR

Commanders, All Units Reporting Directly to This Headquarters
Commanders, Fort Knox Partners in Excellence
Directors and Chiefs, Staff Offices/Departments, This Headquarters

SUBJECT: Fort Knox Policy Memo No. 28 – Exception to Policy (ETP) for Permanent Party Barracks

1. References:

- a. Army Barracks Management Program (ABMP), 9 January 2018
- b. Army Regulation (AR) 420-1, (Army Facilities Management)
- c. Joint Travel Regulation (JTR), Chapter 10, 1 January 2018

2. This memorandum establishes Fort Knox Garrison policy concerning the issuance and control of ETP's for permanent party barracks on Fort Knox.

3. Assignment to the permanent party barracks is mandatory for single Soldiers with the rank of PVT-SGT. Certification of Non-Availability (CAN) will only be assigned when the barracks overall installation rate exceeds 95%. Soldiers will be assigned under the unit integrity concept to the extent possible. Soldiers may request to reside off post without Basic Allowance for Housing (BAH) at the discretion of their unit commander.

4. Only the Garrison Commander may authorize an EST for Soldiers in the rank of SGT or below to reside outside the barrack or within the barrack and collect BAH.

5. ETP conditions that do not meet the following requirements for a CAN:

- a. Soldier is pregnant.
- b. Soldier purchases a home in the local area before notification of assignment to Fort Knox.
- c. Enlisted Criminal Investigation Division (CID) and Enlisted Counterintelligence (CI) if they cannot be billeted in facilities separate from other Soldiers.

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d. Military Police if they cannot be billeted separate from other Soldiers within the permanent party (PP) barracks by wings or floors.

6. Request for ETP's must be submitted by the Soldier through their chain of command to the Army Barracks Management Program (ABMP) Office, Building 1110, room 103, for the Garrison Commander's review and approval/disapproval. Soldiers must recommend by their Commander, LTC, or higher, to submit a request to the Garrison Commander to reside outside the barracks.

7. Soldiers will report to ABMP with their first line supervisor for a briefing on the requirements to submit an ETP and a sample of the memorandum (encls 1). If the ETP is approved, the Soldier will be notified by ABMP Office and receive an ETP memorandum (encls 2 for sample). ABMP Office will notify which type of ETP and whether it is restricted for a certain time period. The Soldier must receive a mandatory Housing Service Office (HSO) briefing at Building 1110, prior to negotiating or entering into a rental agreement.

8. The Directorate of Public Works (DPW) Housing Division will review ETP's and available unaccompanied personnel housing (UPH) on a monthly basis. If the occupancy rate falls below 95%, single Soldiers living off post and receiving housing allowance at the "without dependent" rate will be required to move back into the barracks unless the Garrison Commander determines that a financial hardship will occur.

9. Point of contact is the ABMP Manager Mr. Roger Haga at (502) 624-4898.



DAVID T. HOLSTEAD
COL, AR
Commanding