

FORT KNOX FIRE PREVENTION MONTHLY FIRE MARSHAL CHECKLIST



BUILDING NO:

DATE:

UNIT/COMMAND:

FIRE MARSHAL:

PORTABLE FIRE EXTINGUISHERS	COMPLIANT YES	NON- COMPLIANT NO	N/A
Extinguisher in its designated location			
36" Clearance / not obstructed			
Pressure gauge in green			
Safety pin and seal in place			
Six-Year / Hydrostatic test maintenance up to date			
Overall, no damage / deficiencies			
LIFE SAFETY CODE	COMPLIANT YES	NON- COMPLIANT NO	N/A
Occupant maximum capacity signs posted (Assembly areas I.e., conference rooms)			
Means of egress free and clear of impediments/obstructions			
Doors in good operating condition and unlocked			
Doors not wedged/propped open			
Exit signs working in normal mode and test properly (30 seconds)			
Emergency lighting test properly (30 seconds)			
Emergency contact information posted			
Building number visible on the exterior			
Knox box key is up to date and present			
Emergency action plan up to date			
FIRE ALARM & SUPPRESSION SYSTEMS	COMPLIANT YES	NON- COMPLIANT NO	N/A
36" Clearance to all fire equipment / devices			
Ceiling tiles in place and not damaged			

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ELECTRICAL	COMPLIANT YES	NON- COMPLIANT NO	N/A
Extension cords only used for temporary use			
Extension cords in good condition / unplugged after use			
Extension cords not daisy chained			
Electrical outlet boxes in good condition and covered properly			
Switches and fixtures in good condition and covered properly			
Electrical circuit breaker panels are labeled properly			
Fuses in place/no open blank boxes			
Space heaters are oil filled only			
Surge protector plugged directly into an outlet			
Surge protectors not daisy chained			
Coffee pots & other small appliances connected directly to outlet			
Coffee pots sit on a non-combustible surface			
PETROL, OIL, LUBRICANTS	COMPLIANT YES	NON- COMPLIANT NO	N/A
Hazardous liquids/material put away each night			
Only one day supply of hazardous liquids/materials out			
Flammable locker inventory list posted			
Oily rags been properly discarded			
Combustible/flammable material stored 50ft from building			
HOUSEKEEPING	COMPLIANT YES	NON- COMPLIANT NO	N/A
Building in general order/no excessive fire loads			
Excessive combustible trash / rubbish been removed from building			
Vegetation growth outside properly trimmed			

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STORAGE	COMPLIANT YES	NON- COMPLIANT NO	N/A
18", 24" Storage clearance from fire sprinkler head(s)			
Stairwells, mechanical rooms free of unauthorized storage material			
Any improper storage requiring relocation			
SPECIAL HAZARDS	COMPLIANT YES	NON- COMPLIANT NO	N/A
Welding / Cutting			
Finishing Processes			
Hazardous Areas			
Proper Smoking Container			
Designated smoking area free of flammable and combustible items.			
Any open work orders and/or RACs?			

Items that require attention: (either by submitting a Facilities Engineering Work Request (DA Form 4283) or entering in Army Maintenance (ArMA))

Example: Exit/emergency light does not work when tested. WO 123456 submitted 09Feb23.

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