



REPLY TO
ATTENTION OF:

DEPARTMENT OF THE ARMY
US ARMY INSTALLATION MANAGEMENT COMMAND
HEADQUARTERS, US ARMY GARRISON COMMAND, FORT KNOX
111 E. CHAFFEE AVENUE
FORT KNOX, KENTUCKY 40121-5256

IMKN-MWA

JUL 26 2019

MEMORANDUM FOR

Commanders, All Units Reporting Directly to This Headquarters
Commanders, Fort Knox Partners in Excellence
Directors and Chiefs, Staff Offices/Departments, This Headquarters

SUBJECT: Fort Knox Policy No. 09 – Installation Child Home Alone/Supervision Policy

1. References.

- a. AR 608 -18, The Army Family Advocacy Program (FAP), 13 September 2011.
- b. AR 608-75, Exceptional Family Member Program, 27 January 2017.
- c. Department of Defense Instruction (DODI) 6060.3, School-age Care Programs, 19 December 1996.
- d. Memorandum of Agreement between US Army Garrison and KY Cabinet for Health and Family Services, Department for Community Based Services (DCBS), 18 December 2013.
- e. Kentucky Revised Statutes (KRS) 211.951, 2216B.190, 311.6526, 405.075 and 620.355, known as the Thomas J. Burch Safe Infants Act.

2. Purpose. The purpose of this memorandum is to impose requirements for the supervision of children residing on or visiting Fort Knox, and outline out-of-school child and youth supervision criteria during parental duty hours.

3. Definition.

- a. "Supervision" is the act of watching, directing, and guiding a child's activities in order to ensure their safety and well-being.
- b. This policy applies to any minor once on the installation to include residing on this installation.

4. The following policy guidelines and reference chart at enclosure, are established:

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a. Children in Grades 5 and Below.

(1) Require supervision and may not be left "home alone." Such supervision may be provided by their parents, other adults, or in some instances, children who are at least in 6th grade. Children in Grades 5 and below will not be left unsupervised in on-post privatized housing at any time. Parents are strongly encouraged to ensure the person providing supervision has been trained in infant/child CPR, basic first aid, and proper care-giving techniques. Babysitter Training Course offered by CYS 4H/American Red Cross Training (502-624-6703). Youth Sports and Instructional Programs have more specific requirements (502- 624-4747).

(2) Children in grades 5 and below will not be left unattended for any period in a vehicle.

b. Children in grades 6 and above. Supervision of children in grades 6 or above will be based on their maturity. Children need to know where their parent(s) is/are and how to make contact with them. In addition, children need to know when and how to call the police, ambulance, and other emergency phone numbers. Children need to have access to another responsible adult other than their parent when needed to ensure the safety and welfare of the child. Children will not be allowed to damage or destroy personal or government property, garden plots, yards, or buildings. Children 14 years and under will not be left alone overnight without adult supervision.

c. Post Facilities and Outside Areas. Post facilities (e.g., PX, commissary, library, craft shops, etc.) are intended to provide goods and services for a better quality of life for our Soldiers and Families. Post facilities are not intended for places where parents can leave children unattended and unsupervised for extended periods. Parents will ensure children use post facilities only for legitimate purposes and conduct themselves in a courteous manner.

d. Parent Responsibilities. The care and supervision of children/youth is a parental responsibility and includes a planned way to provide for the necessities of nourishment, sanitation, and well-being of children/youth. Parents remain responsible for ensuring their children arrive on time and safely at school, particularly if they walk or bike to school. Parents should refer to their child's school policy for walking to/from school alone. At all times, but especially during the summer months and school intercessions, parents will ensure the health and safety of their children by providing appropriate supervision in playground areas and outside. Playing in the streets is prohibited.

e. Children left overnight. Children in 11-12th grade may be left home alone for no more than one night as long as the child is at least 16 years old and has not reached

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the age of 18 (18 years old is an adult). The sponsor must be in a 60 mile radius of the child and the child must have access to adult supervision when needed.

f. Children enrolled in Youth Sports & Fitness and Instructional Programs. Youth Sports (team/individual sports) has a specific policy for individual/team sports per the assigned age group with trained volunteer Coaches. The Youth Sports specific policy for the age group will be followed. For instructional classes (gymnastics, dance, martial arts, music, etc.), parents must stay on site with their children who are in 5th grade and under.

5. Special Provisions:

a. Children who meet the criteria for the Exceptional Family Member Program, as defined by AR 608-75, require special supervision. Parents may modify these guidelines in accordance with their children's special needs.

b. Swimming areas present extreme hazards to children and should always be considered an unsafe environment. Parents should never leave any children under 5th Grade unattended in a swimming area.

c. IAW reference e above, parents may leave an infant no more than 30 days old with any Kentucky EMS provider, police station, fire station or hospital without consequence. This Child Home Alone/Supervision policy extends the same protocol to fire stations, Ireland Army Health Clinic, and the MP station located on Fort Knox.

6. Point of Contact. These guidelines have been established in an effort to protect children visiting or residing on the installation. Every Soldier, Civilian employee, and member of the military community should report information about known or suspected instances of a child left unattended to the 24/7 Fort Knox Reporting Point of Contact, which is the Directorate of Emergency Services (DES), (502) 624-2111. Fort Knox reports of child abuse are investigated by the Kentucky Department for Community Based Services (DCBS). Child and Youth Services (502) 624-6703 is available to assist parents with finding suitable center-based or in-home provider childcare. DES will monitor compliance with these guidelines.

1 Encl
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CJ KING
COL, LG
Commanding

FORT KNOX CHILD/YOUTH SUPERVISION POLICY

This policy applies 24 hours a day, seven days a week to those who are assigned to, supported by, or are guests on Fort Knox. The care and supervision of children/youth is a parental responsibility. Supervision is a planned, consistent way to provide ongoing care for children/youth to include necessities of nourishment, sanitation, and well-being. This policy is based on the grade of the child/youth in school. During summer children/youth are considered to be in the grade they just completed for the school year.

Age or Grade of Child	May Be Left Alone at Home	May Be Left Alone Overnight	May Play Outside Unattended	May Be Left Unattended in Car	May Watch Other Children
Newborn through 4 yrs (Preschool)	No	No	No	No	No
Kindergarten – 2 nd Grade	No	No	Yes, with immediate access (visual sight or hearing distance) to adult supervision *	No	No
3 rd – 5 th Grade	No	No	Yes, with access to adult supervision *	No	No
6 th – 8 th Grade	Yes, depending on maturity of child	No	Yes, with access to adult supervision *	Yes	Yes, if 12 years old or older (required youth take Babysitting Training Course**)
9 th -10 th Grade	yes	No	Yes, as long as youth knows phone numbers to contact adults for help *	Yes	Yes, depending on maturity of youth
11-12 th Grade	Yes	Yes, Child must be 16 years old and for one night with sponsor in local area (60 mile radius) and access to adult supervision.	Yes, as long as youth knows phone numbers to contact adults for help *	Yes	Yes, depending on maturity of youth

* As coordinated by the child/youth's parents or guardian

**Babysitter Training Course offered by CYS (4-H/American Red Cross Training) (502) 624-6703

Youth Sports and Instructional Programs have more specific requirements (502) 624-4747

Encl 1 to memo, IMKN-MWC, subject: Fort Knox Policy Memo No. 9 - Installation Child Home Alone/Supervision Policy