



DEPARTMENT OF THE ARMY  
US ARMY INSTALLATION MANAGEMENT COMMAND  
HEADQUARTERS, US ARMY GARRISON COMMAND, FORT KNOX  
111 E CHAFFEE AVENUE  
FORT KNOX, KENTUCKY 40121-5256

IMKN-EE

JUL 26 2019

MEMORANDUM FOR

Commander, All Units Reporting Directly to This Headquarters Directors and Chiefs,  
Fort Knox Partners in Excellence, Staff Offices/Departments, This Headquarters

SUBJECT: Fort Knox Policy Memo No. 04 – Prevention of Discrimination and  
Harassment (EEO)

1. References:

a. Equal Employment Opportunity Commission Management Directive 715, Equal  
Employment Opportunity, 1 October 2003.

b. AR 690-12, Equal Employment Opportunity and Diversity, 22 December 2016.

2. Purpose. To provide guidance for the implementation of reference 1, as identified  
above.

3. Applicability. All activities serviced by the USAG Fort Knox Equal Employment  
Opportunity (EEO) Office.

4. Unlawful discrimination or harassment will not be tolerated. This policy applies to  
everyone at Fort Knox, whether supervisor, coworker, contractor, or others. Any  
incidents of harassment should be promptly reported through your supervisor chain of  
command or to the Equal Employment Opportunity (EEO) Office if you are a Civilian  
employee. If you are a military, you should report incidents to the Equal Opportunity  
(EO) Office. Contract employees should report incidents of harassment to their  
employer or contact the EEO Office for information.

5. Commanders and leaders will ensure their workforce is trained to ensure all  
personnel are aware that prohibited forms of harassment and discrimination are against  
the law and will not be tolerated. Through their leadership and participation in training,  
commanders, directors, and supervisors will demonstrate that harassment and  
discrimination will not be tolerated.

6. All complaints will be investigated promptly, thoroughly, and impartially. Allegations  
of discrimination or harassment will be treated as confidential and shared on a need to  
know basis, only with those who need to know. Immediate and appropriate corrective  
action will be taken when it is determined that harassment has occurred.

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You will be protected from any adverse treatment if you report harassment or discrimination or provide information related to such a complaint.

7. The EEO complaint procedures are described on the EEO poster located on employee bulletin boards. Information is also available from the Fort Knox EEO Office, phone (502) 624-1325, 3171, or 6196. Information on the EO complaint procedure is available through the installation EO office, phone (502) 624-3510.

8. A copy of this correspondence will be posted on bulletin boards until superseded.

9. POC for this police is the Equal Employment Opportunity Director, Mr. Robert J. Brown, phone number: (502) 624-1325.

  
CJ KING  
COL, LG  
Commanding