



DEPARTMENT OF THE ARMY
US ARMY INSTALLATION MANAGEMENT COMMAND
HEADQUARTERS, US ARMY GARRISON COMMAND, FORT KNOX
111 EAST CHAFFEE AVENUE
FORT KNOX, KENTUCKY 40121-5256

ASCW-LRC-KNX (100)

14 July 2023

MEMORANDUM FOR

Commanders, All Units Reporting Directly to This Headquarters
Commanders, Fort Knox Partners in Excellence
Directors and Chiefs, Staff Offices and Departments, This Headquarters

SUBJECT: Fort Knox Garrison Policy Memo No. 15 - Command Maintenance Discipline Program (CMDP)

1. Reference:

a. Department of the Army (DA) Pam 750-1, Army Material Maintenance Procedures, 02 February 2023

b. DA Pam 750-8, the Army Material Maintenance System (TAMMS) User Manual, 22 August 2005

c. Army Regulation (AR) 750-1, Army material Maintenance Policy, 02 February 2023

d. AR 600-55, the Army Driver, and Operator Standardization Program (Selection, Training, testing, and Licensing), 17 September 2019

e. AR 1-201, Army Inspection Policy, 25 February 2015

2. The CMDP is a Commander's program designed to assist the USAG Commander in carrying out maintenance responsibilities on a day-to-day basis. CMDP simplifies command and supervisor responsibilities by standardizing requirements, and by formalizing follow-up procedures. All leadership shall provide the personal interest and direction necessary to establish and ensure the success of the program. CMDP does not prohibit or replace the formal or informal evaluation of maintenance programs conducted at the discretion of the command. The overall procedures for the CMDP are contained in DA PAM 750-1, Chapter 10. Reference: AR 750-1 Chapter 8.

3. This policy provide direct guidance to USAG to comply and adhere to the following:

a. Establish maintenance discipline as regulatory guidance.

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- b. Standardize maintenance discipline requirements.
- c. Provide responsible personnel with a single listing of maintenance policy requirements.
- d. Make the Army more efficient with respect to time spent monitoring subordinate's actions.
- e. Eliminate repeated findings of non-compliance with policy.
- f. Identify and resolve logistical problems adversely affecting readiness.
- g. Establish reporting procedures required to identify maintenance issues in order to improve the conduct of maintenance and equipment sustainability.
- h. Logistics Readiness Center (LRC) conduct an annual internal CMDP inspection in conjunction with Organizational Inspection Program (OIP), Staff Assistance Visits (SAVs) IAW DA Pam 750-1, paragraph 10-8.

4. The CMDP in conjunction with other maintenance programs helps eliminate non-compliance with maintenance regulations and policies. To achieve the stated purpose, the CMDP will:

- a. Assist the command by making them aware of maintenance conditions in their command.
- b. Gain familiarity with establish policies.
- c. Ensure compliance with DA maintenance policy and procedures.
- d. Determine the adequacy of established DA maintenance policy and procedures.
- e. Identify maintenance problems to permit timely corrective action within the chain of command.

5. LRC Knox is responsible for the following:

- a. Director, LRC:

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(1) Is in direct support of the Fort Knox Garrison in accordance with ASC policy. Responsible to inform the Garrison leadership on CMDP and the readiness of the Garrison equipment and material which the LRC has maintenance responsibility.

(2) Will host and provide oversight over the Garrison's CMDP program, with all stakeholders to discuss maintenance issues involving services, maintenance and equipment/material readiness actions.

(3) Will appoint the Maintenance Division Chief or equivalent qualified in maintenance management as the proponent for and CMDP monitor that oversees the daily execution of that program. Provide a copy of the appointment orders to the Garrison CMDP representative and Army Sustainment Command, G4, within 30 days of appointment.

(4) Establish and inspection plan. Coordinate with USAG Plan and Operations for their annual CMDP inspection in conjunction with OIP and SAV schedule.

b. LRC Maintenance Division Chief/CMDP Monitor:

(1) Responsible to monitor the CMDP through application of the CMDP checklist and staff assistance visits.

(2) Will provide director level oversight over quality assurance and quality control efforts over contracted maintenance activities.

(3) Establish a Quality Control and Surveillance Program for maintenance, repairs, and schedules IAW 750-1.

(4) Perform CMDP Inspection utilizing DA Pam 750-1, Table 10-1 as the basis for inspection.

(5) Conduct follow up inspections as needed to ensure corrective actions are taken for deficiencies identified in previous CMDP inspections.

(6) Review results of CMDP inspection IOT share positive and negative trends throughout the command.

(7) Integrate CMDP into logical logistics regulations and standard operating procedures.

6. EXPIRATION: This Command Policy Letter will remain in effect until superseded or rescinded.

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7. The point of contact for this memorandum is Mike Lineberger, LRC Director at (502) 624-2546 or joe.m.lineberger.civ@army.mil.

A handwritten signature in black ink, appearing to read 'C. Ricci', is positioned above the typed name.

CHRISTOPHER J. RICCI
COL, IN
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