



DEPARTMENT OF THE ARMY  
US ARMY INSTALLATION MANAGEMENT COMMAND  
HEADQUARTERS, US ARMY GARRISON COMMAND, FORT KNOX  
111 E CHAFFEE AVENUE  
FORT KNOX, KENTUCKY 40121-5256

AMIM-KNG-EE (100)

14 July 2023

MEMORANDUM FOR

Commander, All Units Reporting Directly to This Headquarters  
Directors and Chiefs, Fort Knox Partners in Excellence, Staff Offices/Departments, This  
Headquarters

SUBJECT: Fort Knox Policy Memo No. 03 – Equal Employment Opportunity

1. References:

a. AR 690-12, Equal Employment Opportunity and Diversity, 12 December 2019.

b. Equal Employment Opportunity Commission (EEOC) Management Directive 715,  
1 October 2003.

2. Applicability. All activities serviced by the USAG Fort Knox Equal Employment  
Opportunity (EEO) Office.

3. Employment practices at this installation will demonstrate full adherence to Federal  
policy guaranteeing Equal Employment opportunity (EEO) to all persons without regard  
to race, color, religion, sex, national origin, age, physical or mental disability, genetic  
information, or participation in sanctioned EEO activities. Ensuring a climate where  
dignity and respect for the individual is paramount requires our full commitment, both  
personally and professionally.

4. As evidence of my commitment to EEO, all supervisors, military and civilian, will  
dedicate themselves to meeting their EEO responsibilities in a manner that yields  
results. I expect that how well these responsibilities are met will be considered when  
performance ratings are assigned. The EEO responsibilities include efforts to address,  
settle, and eliminate tensions among employees; efforts to ensure the work group  
reflects the local or national labor force; resolution of allegations of decimation through  
the use of Alternative Dispute Resolutions (ADR) methods; ensuring requested religious  
or disability accommodations are provided when necessary; and ensuring the civilian  
workforce is trained and aware of their rights and responsibilities to this program.

5. Our Soldiers and Civilian employees are professionals. With all they contribute to the  
Fort Knox team, each member deserves nothing less than equal opportunity and fair  
treatment.

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6. The EEO complaint procedures are described on the EEO poster located on employee bulletin boards and the Fort Knox EEO webpage. Information is also available from the Fort Knox EEO Office, phone (502) 624-1325, 3171, or 6196, Email: [usarmy.knox.imcom-atlantic.mbx.eeo@army.mil](mailto:usarmy.knox.imcom-atlantic.mbx.eeo@army.mil).

7. A copy of this correspondence will be posted on bulletin boards until superseded.

8. Point of Contact for this policy is the Equal Employment Opportunity Director, Mr. Robert J. Brown, phone number: 502-624-1325.



CHRISTOPHER J. RICCI  
COL, IN  
Commanding