

INFORMATION PAPER

SUBJECT: Travel and Transportation for Dependents Relocating for Personal Safety

1. Purpose. To provide information on travel and transportation for dependents relocating for personal safety in accordance with Joint Travel Regulation, paragraph 5106, effective 1 October 2014

2. Summary.

a. FY 2004 National Defense Authorization Bill added travel and transportation for dependents locating for personal safety to 37 USC § 406(h). Appeared in JFTR change number 208, dated 1 April 2004.

b. Provides for travel and transportation of dependents in cases of domestic violence.

c. Soldier's spouse or the parent/court appointed guardian of a dependent child may request relocation for personal safety and may be authorized travel and transportation under this paragraph.

3. Explanation. Prior to this change, if a Soldier committed a dependent-abuse offense against a spouse or dependent and that spouse or dependent wanted to leave the Soldier permanently for safety reasons, they had to move at their own expense or stay with the Soldier. This change to the JFTR allows for a spouse or dependent to request relocation for personal safety at the government's expense.

4. Eligibility. For a dependent to be eligible and considered for relocation, the

a. Soldier must have been on active duty for more than 30 days;

b. Soldier must have committed at least one dependent-abuse related offense;

c. Dependent's safety is at risk;

d. Dependent has sought counseling and has developed a safety plan;

e. Chain of command recommends relocation; and

f. Relocation is in the best interest of the Soldier or the Soldier's dependents **and** the US Army.

5. Application for Movement. The following documents are required by the Reassignment Office, AG for issuance of travel/transportation order:

a. Letter from dependent or parent/court appointed guardian of a dependent child requesting move for personal safety.

b. Dependent worksheet which provides personal information pertaining to the dependents that are authorized to move at government expense and address to where relocating. This information is necessary for travel order.

c. Memorandum from victim advocate, Army Community Service or counselor at Behavior Health Services stating a safety plan and counseling have been provided to the dependent.

d. Soldier's written agreement stating what household goods/private owned vehicle can be shipped by spouse/dependent, or a court order that gives possession of the household goods/private owned vehicle to the Soldier's spouse/dependent. If no written agreement or court order exists only travel will be provided for the dependent(s) and there is no authorization for shipment of household good.

e. Chain of command's recommendation for movement of Soldier's dependents for personal safety to the special court-martial convening authority. (Not required if special court-martial convening authority determines in the best interest of dependents and US Army without recommendations.)

f. Special court-martial convening authority's (brigade/regimental commander) memorandum to Adjutant General, Transportation, and Finance requesting the government relocate Soldier's dependents.

g. Copy of report, investigation, documentation, etc that supports a dependent-abuse offense occurred (CID report, military police report, civilian police report, medical report, etc), or court-martial or civilian court conviction.

6. After the Reassignment Office receives the above documentation a travel/transportation order will be issued. The dependent will then take the order to the Transportation Office at One-Stop and make arrangements in accordance with whatever the entitlements are on the travel order. Turn over time for issuance of travel order is 24 hours.

7. Funding for travel and transportation of household goods is paid from an open allotment account and not from installation funds.

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Victim/Witness Liaison Officer