DEPARTMENT OF THE ARMY
JOINT BASE MYER HENDERSON HALL
204 ARLINGTON AVENUE
FORT MYER, VIRGINA 22211-1199

AMIM-MHG-ZA 28 January 2026

MEMORANDUM FOR ALL PERSONNEL RESIDING IN BARRACKS

SUBJECT: Unaccompanied Personnel Housing (Barracks) Security and Cleanliness Standards Policy

1. References:

a. Army Regulation (AR) 420-1, Army Facilities Management, 12 February 2008.

b. AR 600-20, Army Command Policy, 6 February 2025.

2. Purpose: To establish and enforce standards for the maintenance, security, and cleanliness of all Unaccompanied Personnel Housing (UPH), commonly known as barracks, on Joint Base Myer-Henderson Hall (JBM-HH). Our barracks are a direct reflection of our discipline, professionalism, and respect for one another. A safe, secure, and clean living environment is essential for morale, welfare, and readiness.

3. Applicability: This policy applies to all military personnel residing in barracks on JBM-HH and to all leaders responsible for their oversight.

4. Policy:

a. General: All residents are responsible for maintaining their personal living spaces and the common areas of their assigned barracks in a clean, sanitary, and orderly condition. Leaders at all levels are responsible for ensuring these standards are met and for the overall security of the barracks.

b. Security: The security of our Soldiers is paramount. It is a shared responsibility between the individual Soldier, their leadership, and the Garrison. Complacency is the enemy of security. All personnel must remain vigilant and proactive in identifying and reporting security concerns.

c. Cleanliness and Maintenance: The collective living environment must be maintained to the highest standards. A clean and well-maintained facility prevents disease, promotes well-being, and instills a sense of pride and ownership.

5. Responsibilities:

a. Garrison Command: Will conduct periodic inspections to ensure compliance with this policy.

b. Unit Leadership: Will enforce the standards set forth in this policy through regular checks, establish necessary duty rosters to cover Charge of Quarters (CQ), and ensure corrective actions are taken swiftly.

c. Barracks Residents: Will adhere to this policy, maintain their individual rooms, and participate in the upkeep of all common areas as required. Residents will be required to participate in CQ duty in accordance with their unit leader's established schedule.

6. Point of contact for this memorandum is the Garrison Housing Chief, Mr. Trenton Brockington, trenton.brockington.civ@army.mil.

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APPENDIX A: BARRACKS STANDARDS CHECKLISTS

This checklist outlines the non-negotiable standards for ensuring a safe and secure living environment for our Soldiers.

1. SECURITY:

Task	Standard	Frequency
Charge of Quarters (CQ) Duty	A two-person team, consisting of one Non-Commissioned Officer (NCO) and one junior enlisted Soldier, will be on duty 24/7 at the entrance of each barracks building.	Continuous
Exterior Door Security	All exterior doors must be checked to ensure they are fully secured from the outside and cannot be improperly accessed. Report any deficiencies to the CQ immediately.	Hourly
Key Control	Strict key control measures must be implemented and maintained. All keys to rooms and common areas must be accounted for at all times. Lost keys must be reported to the unit leadership and CQ immediately.	Daily & As Required

2.CLEANLINESS:

Area	Task	Frequency
Common Areas & Hallways	Floors swept and mopped. Trash receptacles emptied. All surfaces wiped down.	Daily
Washer and Dryer Room	Floors cleaned. Trash emptied. Lint traps on all dryers cleaned out after each use. Report unserviceable machines to CQ.	Daily
Fitness Rooms	All equipment wiped down with disinfectants. Floors swept and mopped. Weights and equipment properly stowed.	Daily
Stairwells	Swept and mopped. Handrails wiped down. Cleared of all obstacles and trash.	Daily
Dumpster Areas	The area around the assigned dumpsters will be policed for loose trash. All trash must be placed inside the dumpster.	Daily