

JBM-HH Helpful POC Info for New Employees

<u>Administrative Office:</u>	<u>Location:</u>	<u>Phone Number:</u>
<u>DIRECTORATE OF HUMAN RESOURCES</u>	Building 203, Room 206	(703) 696-5779
<u>WORKFORCE DEVELOPMENT</u>	Building 203, Room 205	(703) 696-3520
<u>SECURITY OFFICE</u>	Building 59, Room 115	(703) 696-0756
<u>OCCUPATIONAL HEALTH</u>	Radar Clinic	(703) 696-3460
<u>INSTALLATION SAFETY OFFICE</u>	Building 59, Room 216	(703) 696-0828
<u>BUDGET / PAYROLL OFFICE</u>	Building 59, Room 201, by appointment	(571) 331-9846
<u>MILITARY PERSONNEL DIVISION (MPD)/CAC OFFICE</u>	Building 202, Basement-102	(703) 696-3030

(Please check with your Administrative Officer if your SF-50 is ready **BEFORE** going to receive your CAC. It could take 2 to 3 days after your Entrance on Duty for your SF-50 to be ready.)