



Joint Base Myer-Henderson Hall Helicopter Landing Request

For use of this form, see JBM-HH HELO SOP

Email request to: usarmy.jbmhh.asa.mbx.dptms-bdoc@army.mil

CHANGE #:	DATE RECEIVED:
1. REQUESTOR:	2. POC PHONE:
3. REQUESTING UNIT/INSTALLATION:	4. OTHER UNITS:
5. TIME OF REQUEST:	6. EVENT DATE:
7. LZ/INSTALLATION:	8. TYPE OF LANDING:
9. REMARKS:	
10. # OF LANDINGS:	
a. 1 st arrival time:	b. 1 st departure time:
c. 2d arrival time:	d. 2d departure time:
e. 3d arrival time:	f. 3d departure time:
g. 4 th arrival time:	h. 4 th departure time:
i. # of aircraft:	j. Pilots' Names:
11. TYPE AIRCRAFT:	12. TAIL #(s):
13. PASSENGER INFO:	
a. # of crew/PAX:	Flight Restrictions Myer: <div style="font-size: 2em; color: red; font-weight: bold; margin: 10px 0;">BY EXCEPTION</div> McNair: No Current Restrictions
b. Senior Passenger:	
c. Unit/Office:	
d. Purpose of Visit:	
14. NOTIFICATION: (enter name of person notified)	
a. Fire Dept: Myer (703-696-3483) (open 24/7) McNair (202-685-1444/45) (open 24/7)	PR Status <div style="border: 1px solid black; padding: 10px; margin: 10px 0;"> PPR #: _____ <div style="font-size: 1.5em; color: red; font-weight: bold; margin: 5px 0;">YY - XXX</div> </div> <div style="border: 1px solid black; padding: 10px; margin: 10px 0;"> Weekend/After Hours PPR #: _____ <div style="font-size: 1.5em; color: red; font-weight: bold; margin: 5px 0;">YYYYMMDD - XXX</div> </div>
b. Myer MP Desk: (703-588-2801)	
c. DES Ops: (703-696-3023)	
d. DPW-McNair: (202-685-3051)	
e. DFMWR: (703-696-3305/3110)	
15. ACTION OFFICER:	

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