



**DEPARTMENT OF THE ARMY**  
JOINT BASE MYER – HENDERSON HALL  
204 LEE AVENUE  
FORT MYER, VIRGINIA 22211-1199

AMIM-MHG-H

10 August 2023

MEMORANDUM FOR All Joint Base Myer - Henderson Hall Personnel

SUBJECT: Joint Base Myer-Henderson Hall Policy Memorandum HR-4, Army Substance Abuse Program's Drug Testing Program and Prevention Efforts.

1. REFERENCES.

a. Army Regulation (AR) 600-85, Army Substance Abuse Program (ASAP), 23 Jul 20.

b. Army Directive (AD) 2018-23 (Improving the Effectiveness of Essential and Important Army Programs: Sexual Harassment/Assault Response and Prevention, Equal Opportunity, Suicide Prevention, Alcohol and Drug Abuse Prevention, and Resilience), 08 Nov 18.

2. PURPOSE. To provide guidance to all JBM-HH personnel on the ASAP to prevent and deter drug (over the counter (OTC), prescription and illicit) and alcohol misuse or abuse. Whenever possible, identify Service Members, Department of the Army (DA) Civilians, and other eligible members who require assistance, and to provide assistance when needed.

3. APPLICABILITY. This policy applies to JBM-HH Soldiers and DA Civilian employees. Relevant information for Marine Corps personnel on Henderson Hall please contact the Substance Abuse Combat Center (SACC) at (703) 614-8962.

4. POLICY. The abuse of alcohol or the improper use of legal and illegal drugs is incompatible with military mission and federal services. Alcohol and drug abuse is an issue that jeopardizes the health, safety, and welfare of every member involved with the mission of JBM-HH directly and indirectly. Commanders, leaders, managers and all personnel must be proactive to ensure they deter and prevent substance abuse from negatively impacting our mission. We must continue to encourage and be positive role-models by providing healthy choices for Service Members, DA civilians, and other eligible members.

5. PROCEDURES.

a. Commanders will conduct a SMART drug testing program by focusing on random and an unpredictable selection of Soldiers. Testing will be unannounced, to include a monthly test rate of 10% under the testing code Inspection Random (IR) utilizing the

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unit's assigned strength IAW Army AR 600-85 as an effective deterrent. Additionally, newly assigned Soldiers will be randomly tested within 60 days of their arrival under the testing code Inspection Other (IO).

b. All Active Army Soldiers will receive alcohol and drug awareness training minimally on an annual basis. Commanders will determine the duration, location, and means (virtually live or face-to-face) for conducting the training IAW AD 2018-23. For training to be effective Leaders at all levels need to ensure unit training is conducted throughout the year. The Unit Prevention Leader (UPL) is ASAP subject matter expert for the unit Commander and in coordination with the installation ASAP Prevention Coordinator (PC) deliver informed prevention education and training to all Soldiers assigned to the unit. To the extent possible, the installation ASAP PC will teach at least one class to each unit per year. UPLs will provide sign-in rosters to the ASAP PC within five working days after training has been conducted. The ASAP staff will provide at least two hours of awareness training per year to DA Civilians.

c. Battalion Commanders will appoint an Officer or Non-Commissioned Officer (E-5 promotable or above) on orders as the Battalion Prevention Leader (BPL). Company, detachment, and equivalent Commanders will appoint an Officer or NCO on orders for both a primary and alternate UPL.

d. Rehabilitation: Commanders will refer individuals suspected or identified as drug and/or alcohol abusers within 72 hours of identification to the Substance Use Disorder Clinical Care (SUDCC) at (833) 853-1392.

e. Alcohol Abuse:

(1) The drinking age is 21 years old at JBM-HH and in the nearby and adjacent states.

(2) Soldiers on duty will not have a Blood Alcohol Content level of .05% or above. Violators are subject to disciplinary action under the Uniform Code of Military Justice (UCMJ), administrative action, or characterization for separation from the Army.


(3) Soldiers who are involved in serious incidents of alcohol-related misconduct will be considered for separation from the Army. In addition, AR 600-85, Chapter 10-6, identifies instances when initiation of separation is not an option but a requirement.

f. Commanders should consult with their unit legal advisor and the ASAP Manager when a situation is not clearly defined in AR 600-85 or their Unit SOP.

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6. PROPONENT. The Army Substance Abuse Program is the proponent for this policy. The point-of-contact is the ASAP Manager at commercial (703) 696-6860, DSN 426-6860.



TASHA N. LOWERY

COL, AG

Commanding