



DEPARTMENT OF THE ARMY  
JOINT BASE MYER – HENDERSON HALL  
204 LEE AVENUE  
FORT MYER, VIRGINIA 22211-1199

AMIM-MHG-L

10 August 2023

MEMORANDUM FOR All Joint Base Myer - Henderson Hall Personnel

SUBJECT: Joint Base Myer-Henderson Hall (JBM-HH) Policy Memorandum ES-10,  
Public Access Defibrillator Program Policy

1. REFERENCES.

a. Title 42 USC 238p-Recommendations and Guidelines Regarding Automated External Defibrillators for Federal buildings.

b. AR 40-3. Medical, Dental, and Veterinary Care, 23 Apr 13.

2. PURPOSE. To establish JBM-HH policy regarding to instituting and maintaining a Public Access Defibrillator (PAD) Program.

3. APPLICABILITY. This policy applies to all JBM-HH agencies, partners, tenants, military personnel, retirees, housing tenants, civilian employees and JBM-HH customers.

4. POLICY. In accordance with Title 42 USC 238p, The Secretary of Health and Human Services is required to establish guidelines with respect to placing Automated External Defibrillators (AEDs) in Federal buildings. AR 40-3, Chapter 17, defines placement and use of AEDs on Army installations and within Army facilities.

5. PROCEDURES.

a. The Joint Base Commander has overall responsibility for the PAD Program and will delegate day-to-day responsibility for the program to the JBM-HH Director of Emergency Services (DES).

b. The Fire and Emergency Services (F&ES) Division of the DES will determine AED requirements for all buildings and areas under Joint Base control and will place them in accordance with Encl 1; determine who should be trained on their use; and ensure adequate training and training record-keeping. F&ES will be responsible for the acquisition of the initial AEDs and will transfer ownership of the AEDs to the organizations/units/agencies. F&ES will be the approving authority over AEDs purchased by the organizations/units/agencies. Guidelines for responsibility and maintenance of the AED units will be developed by the F&ES.

c. The Medical Control Officer will provide the Joint Base Commander with subject matter expertise (SME) and will work with the F&ES to help ensure a high-quality

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program that is in compliance with all laws and regulations and meets the medical needs of the JBM-HH community.

d. Tenant organizations, units, agencies assume responsibility for the AEDs issued to individual agencies, organizations and units. The director or commander of each tenant agency, organization, or unit is responsible for ensuring compliance with the standards published by the JBM-HH F&ES and ensuring that agency, organization, or unit personnel are trained in the use of an AED.

e. Building Coordinators will be responsible for inspecting assigned AEDs per the manufacturer's recommendation, recording the inspection and reporting any deficiency to F&ES.

6. PROPONENT. The JBM-HH Directorate of Emergency Services is the proponent for this policy. Point of Contact is the Fire Chief, at (703) 696-3369, DSN 426-3369.

Encl  
PAD Facility Locations

  
TASHA N. LOWERY  
COL, AG  
Commanding