



REPLY TO
ATTENTION OF

DEPARTMENT OF THE ARMY
JOINT BASE MYER – HENDERSON HALL
204 LEE AVENUE
FORT MYER, VIRGINIA 22211-1199

IMMH-ZA

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Joint Base Myer - Henderson Hall (JBM - HH) Policy Memorandum ES-5,
Three Strike Driving Suspension Policy

1. REFERENCES.

- a. AR-190-5, Motor Vehicle Traffic Supervision, dated 22 May 2006
- b. JBM-HH Regulation 190-5, Uniform Traffic Policy, Dated 09 January 2019

2. PURPOSE. This policy memorandum sets forth the guidelines for the driving suspension process for any person on Joint Base Myer - Henderson Hall receiving a parking or moving violation. This further explains the proper procedures for anyone receiving three or more tickets in a one-year period.

3. APPLICABILITY. This policy applies to any Service Member or civilian receiving parking or moving violations on any JBM - HH installation.

4. POLICY. Three or more violations will result in a one-year suspension from being allowed to drive on any JBM - HH installation.

5. PROCEDURES. The process by which a suspension of driving privileges takes place is outlined below.

- a. Service Member or civilian receives a ticket (CVB - Magistrate Ticket or DD Form 1408 - Armed Forces Traffic Ticket) for a parking or moving violation.

- b. A copy of the ticket is immediately forwarded to the Directorate of Operations, Protections Division, Administration Section, where the ticket and violator are logged into the data bank.

- c. When any Service Member or civilian receives three or more violation notices, the Directorate of Operations, Protection Division (PD) shall forward a letter to the violator's commander or civilian supervisor notifying them that, under the "Three Strikes" policy, their subordinate's privilege to operate a motor vehicle on JBM - HH is suspended for one year. They will be further instructed to have the violator sign the suspension document and hand-carry it to the PD Administration Section.

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d. A copy of the Suspension Order will be sent to the violator's commanding officer and courtesy copied to the senior commanding officer or civilian supervisor, the Joint Base Commander and the Joint Base Command Sergeant Major, notifying them of the impending suspension action.

e. Any Service Member or civilian receiving more than one violation notice at the same time, i.e., speeding, defective equipment, will count as one total violation for the purposes of the "Three Strikes" policy.

f. When any Service Member or civilian is served a suspension letter for three strikes, they have the right to request an administrative hearing to contest the action. If a hearing is requested, they have the right to be represented by counsel and to present evidence and witnesses at their own expense. To schedule a hearing with the Review Officer, they must contact the JBM - HH PD at (703) 588-2820 within 14 working days of receipt of the notice. If the PD Administration Section is not contacted by the close of business on the 14th working day, the violator will have forfeited the right to a hearing.

6. The proponent for this policy is the JBM-HH Directorate of Operations, Protection Division. POC is the Chief of the PD Administration Section at (703) 588-2820.

KIMBERLY A. PEEPLES
COL, EN
Commanding

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