



**DEPARTMENT OF THE ARMY**  
**JOINT BASE MYER – HENDERSON HALL**  
**204 LEE AVENUE**  
**FORT MYER, VIRGINIA 22211-1199**

AMIM-MHH

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Joint Base Myer-Henderson Hall (JBM-HH) Policy Memorandum HR-6, Risk Reduction Program.

1. REFERENCES.

a. Army Regulation (AR) 600-85, The Army Substance Abuse Program (ASAP), 23 Jul 20.

2. PURPOSE. To establish policies and procedures for JBM-HH Risk Reduction Program.

3. APPLICABILITY. This policy applies to all Army personnel within the JBM-HH area of responsibility.

4. POLICY. The Army Resilience Directorate developed the Risk Reduction Program (RRP) in an effort to assist commanders in identifying units requiring support services. The RRP is a commander's tool designed to identify and decrease Servicemember's high-risk behaviors using the installations agencies in the development of unit specific intervention strategies, thus increasing Servicemember and unit readiness.

5. PROCEDURES.

a. The Installation Commander will establish an Installation Prevention Team (IPT) or similar Working Group composed of representatives from the installation's human services agencies (e.g., Directorate of Emergency Services, Army Community Service/Family Advocacy/Financial Readiness, Safety Office, Chaplain's Office, Behavioral Health Clinic, Staff Judge Advocate, etc.). IPT members are responsible for ensuring that accurate data for monitored high risk behaviors is submitted to the Risk Reduction Program Coordinator NLT the 10<sup>th</sup> of each month. The team will meet quarterly to analyze and discuss the installation's risk reduction data, Unit Risk Inventory (URI) data, and ongoing prevention issues affecting the installation. Each agency is responsible for sending a subject matter expert to IPT meetings who has authority to make decisions and commit resources to assist in prevention efforts. The IPT may be combined with other installation councils, boards, or working groups to ensure risk reduction issues are incorporated and discussed.

AMIM-MHH

SUBJECT: Joint Base Myer-Henderson Hall (JBM-HH) Policy Memorandum  
HR-6, Drug Free Workplace

b. The Risk Reduction Program Coordinator (RRPC) will provide quarterly data to commanders, furnishing 'snapshots' of their units with regard to monitored high risk factors. (i.e. deaths, accidents, self-harm, AWOLS, drug offenses, alcohol offenses, traffic violations, crimes against persons, crimes against property, crimes against society, domestic violence, child abuse, financial problems, urinalysis samples tested, positive urinalysis tests, disciplinary actions, administrative separations initiated, administrative eliminations, and court martial).

c. Commanders are encouraged to utilize the URI survey, a 53-question anonymous questionnaire designed to screen for high-risk behaviors and attitudes that compromise readiness. The URI is administered to units on an annual basis or upon change of command; allowing new Commanders to assess the climate within their units. The results of the URI will be used to target intervention/prevention efforts to reduce high risk behaviors.

6. PROPONENT. The Directorate of Human Resources is the proponent for this policy. The point-of-contact is the ASAP Manager at commercial (703) 696-6860, DSN 426-6860.

DAVID D. BOWLING  
COL, SF  
Commanding

Distribution:

I