



DEPARTMENT OF THE ARMY  
JOINT BASE MYER - HENDERSON HALL  
204 LEE AVENUE  
FORT MYER, VIRGINIA 22211-1199

AMIM-MHG-ZA

10 August 2023

MEMORANDUM FOR All Joint Base Myer - Henderson Hall Personnel

SUBJECT: Joint Base Myer-Henderson Hall (JBM-HH) Policy Memorandum LG-2, Use of the Appropriated Fund Dining Facility (DFAC)

1. REFERENCES.

- a. AR 30-22, Army Food Program, 19 Aug 19.
- b. DA Pam 30-22, Operating Procedures for the Army Food Program, 17 Jul 19.

2. PURPOSE. To establish policy under which military receiving Basic Allowance for Subsistence (BAS) and civilian personnel who are given approval to dine in Appropriated Fund DFACs, may do so by paying the cashier and reimbursing the Government.

3. APPLICABILITY. This policy applies to all military personnel and Department of Defense (DoD) civilians using JBM-HH Appropriated Fund DFAC.

4. POLICY. Army Appropriated Fund DFACs are established for the purpose of feeding enlisted Service Members authorized Subsistence-in-Kind (SIK). Service Members not authorized to receive BAS are entitled to subsist without charge. No increase in resources will be made available to subsisting personnel other than SIK. The adequacy of dining facilities' space, equipment, manpower and the potential impact on the quality of assistance to SIK diners; the nature, location, and hours of duty for potential cash customers; and the suitability and availability of non-appropriated fund food service facilities and local civilian feeding establishments have been considered and it has been determined that:

- a. The JBM-HH DFAC does not exceed a 100 percent utilization rate, nor does it meet the 65% utilization rate and is hereby designated as guest and casual dining facility.

- b. Reimbursement is at the DoD Standard Meal Rate.

- c. The discount Meal rate will be charged to spouses and other dependents of enlisted personnel in pay grades E-1 through E-4.

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## 5. PROCEDURES.

a. To increase operational efficiency, improve morale and unit integrity, as well as foster good community relations, it is in the best interest of the government to authorize the following categories of diners to purchase meals at the DFAC. This decision went into effect 1 November 2017.

(1) All Service Members and their Family members assigned to Joint Base Myer-Henderson Hall and supported tenant units.

(2) Authorized civilian employees to utilize dine in or take out service to increase utilization rate.

(3) Escorted guests of a military member assigned to Joint Base Myer-Henderson Hall supported tenant units.

(4) Retired Service Members.

(5) Prospective enlistees accompanied by a recruiter.

(6) Members of youth groups sponsored by the schools or Recruiting Commands (i.e. JROTC) at either the local or national level.

(7) Official entertainment groups.

(8) Civilian dignitaries on post for an official purpose.

(9) DoD civilian personnel.

b. DoD civilians are authorized meal service during the following hours:

(1) Monday–Friday at the JBMHH Warrior Cafeteria DFAC (Bldg. 404):  
Breakfast: 0630-0830 Lunch: 1130-1300, and Dinner: 1630-1800.

(2) Weekends, Holidays and Training Holidays (unless otherwise posted):  
Brunch: 0800-1200, Supper: 1600-1730.

c. Guests at holiday meals (Thanksgiving, Christmas, and the Army's birthday).


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(1) Guests of military personnel and retired military personnel are authorized to subsist during the serving of holiday meals. Additionally, Dining Facility employees may invite Family Members to join in purchasing the traditional holiday meals.

(2) All other personnel having the Joint Base Commander's written approval to dine in the Appropriated Fund Dining Facility.

6. PROPONENT: The Logistics Readiness Center is the proponent for this policy. The point of contact is the Food Program Manager, 703-696-3671.

  
TASHA N. LOWERY  
COL, AG  
Commanding