Alert Support

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TACOM
in support of
Army G-3/5/7

America's Army

America's Army

Globally Responsive
Regionally Engaged

Alert!
Mass Warning Notification System Quick Reference Guide

U.S. ARMY

Alert! Self Registration Guide

1. Login to self registration

Navigate to https://alert.csd.disa.mil/
Click the DoD and All Services Icon

2. Add Personal Information

First & Last Names are required fields
CAC EDIPI will populate automatically
Rank is optional

Enter your personal information

First Name | Middle Name (Opt.) | Last Name

Rank (Opt.) CAC EDIPI

3. Add Contact Information

Add one or more phone numbers to receive alerts.

North America | 999-999-9999 | Extension (Opt.)

Receives Text Messages ☐ Shared / Non-Confirming ☐

Home | Landline/Teams DID

Add one or more emails to receive alerts.

Email Address | Home

NOTE: You must add at least one valid phone number and one email address. You can add up to 10 phone numbers and up to 10 email addresses into the system.

Per DoDI 6055.17 Section 5.5
members of the primary population must ensure that their personal contact information, including after-duty hours contact information, as appropriate (e.g., personal cellular phone numbers or landline phone numbers), e-mail addresses, home address, etc., are entered into the system and regularly updated or verified every 90 days to remain current and accurate

4. Add Associations

Current Military Location Association Selection(s):

Do you have another military location to add?

Current Command Structure Association Selection(s):

Do you have another military organization to add?

NOTE: You must have at least one non-dated association in order for your record to be saved. If you have multiple associations, add each separately.

Additional attributes should only be selected when your Emergency Manager / Command has instructed you to do so.

Current Address Association Selection(s):

Do you work in any other military-associated facilities located outside a military base, or would you like to list any other addresses?

Current Additional Attribute Association Selection(s):

Do you know of any other additional attributes you've been asked to include? These may be anything your emergency managers define.

Common examples include:
(1) General Job descriptions such as: "Chaplain" or "Fire Response"
(2) Specific duty-based categories such as "Command Staff" or "EOC Recall Group"
(3) Base-specific locally defined organizational information

If you work at a standalone facility please check the box at the bottom of the Add Address window.

Alert! FAQs

Q. What does Alert! use my information for?
A. Alert! stores your information for alerting purposes only.

Q. How many times does the system call per notification?
A. By default the system will contact you 3x unless a confirmation has been acknowledged. It is possible you have may confirmed through another method (EX: Email) and will still receive a phone call if that call was already sent.

Q. I am getting an error that says unable to save client record, or registration was unsuccessful what should I do?
A. Make sure that you have completed all of the mandatory fields: First Name, Last Name, valid phone number, email address and one non-dated association. If you are unable to find your military location please contact our help desk and we will be happy to assist.

Q. I can't complete registration because I only have a DSN number, what should I do?
A. If you only have a DSN phone number, simply click the remove button for that field and then save at the bottom of the page.

Alert! Help Desk

supportem2p@cloudlakellc.com | usarmy.detroit.rdecom.mbx.em2p-help-desk@mail.mil
Help Desk Phone 866-515-0551

ALERT!