INCLEMENT WEATHER DECISION TIMELINE AND MATRIX

- Planning begins 24-48 hours prior to bad weather
- Pre-event meeting held with mission partners to:
  - Prioritize missions and recommend mission cancelations
  - Consolidate aircraft parking
- EOC snow watch initiated prior to expected weather
  - Snow control center is stood-up

Weather Forecast

Recommendation for base status and reporting conditions made

Inclement Weather Call

Input gathered from DPTMS, all USAG Japan mission partners, local schools, AAFES, DECA and USAG Japan Commander

Base status and reporting condition determination made

USAG Japan notification made via USAG JAPAN PAO and Alert!

PUBLIC AFFAIRS COMMUNICATION TOOLS

Official USAG Japan Information Sources:
Note: Any announcement on these platforms is official notification. Any questions should be directed to your chain of command.

Base Facebook Page:
https://www.facebook.com/USAGJ/?locale=ja_JP

Base X Page
https://x.com/USAGJapan

USAG JAPAN KEY PHONE NUMBERS

USAG Japan Base Directory Assistance/Operator:
046-407-1110

USAG Japan Public Affairs:
046-407-3392

USAG Japan Civil Emergency Management/ Emergency Operations Center:
046-407-4560

USAG Japan Fire Department:
046-407-3344

USAG Japan Military Police Desk:
046-407-3002

USAG Japan Directorate of Public Works (DPW):
046-407-4613

Zama Self Help:
046-407-4639

SHA Self Help:
046-407-6150

(Salt and Shovels are available for issue)

USAG Japan Inclement Weather Procedures Quick Reference

USAG JAPAN REPORTING OPTIONS

BASE CLOSURE:
USAG Japan is closed to all operations except emergency launches, recoveries and mobilization training. Only designated Emergency Employees who are required to maintain essential base services and activities will report to duty.

LIMITED OPERATIONS:
USAG Japan is open for limited operations. Only designated Emergency Employees are required to report for duty to maintain and support limited operations and prepare the USAG Japan for full operations.

DELAYED REPORTING:
Designated Emergency Employees should report to work as scheduled and exercise extreme caution when reporting. Non-Emergency Employees will report to work at the time designated. Additional delays may be directed by mission partner commanders/directors due to road hazards and/or safety concerns.

EARLY DEPARTURE:
Designated Emergency Employees will remain at work pending unit guidance. Non-Emergency Employees will be notified of specific departure times. Mission partners are responsible for managing early release for all personnel within their organization when the USAG Japan commander initiates early release. The goal is to stagger departure times to alleviate congestion.

PERSONNEL REPORTING CATEGORIES:

Emergency Employees:
- Base Closure: Individuals designated in advance who are required to maintain essential base services, activities, and schedules; and those needed to restore the base to limited operations, regardless of any dismissal authorization due to weather. (Examples: Emergency responders, those with snow removal missions, Airfield Ops, etc.).
- Limited Operations: Individuals designated in advance, by their supervisor, in order to maintain and support limited operations.
- Non-Emergency Employees: All other employees

UNIT RESPONSIBILITIES

1. Provide snowplow access to parking lots, move cars and equipment if needed.
2. Clear snow and ice from facility sidewalk, stairs and entries from parking areas to the work center.
3. Ensure sidewalks, stairs, entries and any trafficked areas are salted. Salt can be acquired at self-help.
4. Notify personnel as deemed necessary via telephone recalls for delay or closure notifications

USAG JAPAN STREET CLEANING PRIORITIES

Priority 1	Roads that serve as emergency access, primary traffic arteries, and command and control.
Priority 2	All USAG JAPAN roads required to support minimal base operations, critical parking areas.
Priority 3	All USAG JAPAN secondary roads and secondary parking areas are required to support full base operating capability.
Priority 4	All secondary parking areas

USAG JAPAN ROAD CONDITIONS

Green:
Roads are clear and dry. Drivers will comply with normal vehicle operating procedures and posted speed limits.

Yellow:
The roads are wet and may be slippery due to ice, snow, or reduced visibility. All drivers should exercise caution and must reduce speeds to 5 mph below the posted speed limit.

Red:
The road conditions are hazardous due to ice, snow, high winds, heavy precipitation, or reduced visibility. All drivers who must be on the road should use extreme caution and reduce speeds to 15 mph throughout the USAG Japan and 5 mph in all housing areas and parking lots.

Black:
The road conditions are extremely hazardous due to ice, snow, high winds, heavy precipitation or reduced visibility. Only those required by their commander and/or director to report for duty are authorized to drive on base. Drivers must exercise extreme caution when reporting for duty.