



DRILL SERGEANT & RECRUITER REMOVAL (ARMY DIRECTIVE 2018-16)



Army Directive 2018-16 established the criteria and procedures for determining suitability when selecting Soldiers for assignments as Training/Recruiting Cadre and Sexual Harassment/Assault Response and Prevention (SHARP) personnel. The records of Soldiers who request to serve in a Drill Sergeant, Recruiter, or SHARP position are screened for adverse information that may amount to a Type I, Type II or Type III Offense, as designated by Enclosure 6 of Army Directive 2018-16. Soldiers serving in these positions are periodically rescreened as well.

"Adverse information" refers to any substantiated, unfavorable finding or conclusion from an officially documented investigation or inquiry, or any other credible information of an adverse nature. To be "credible," information must be resolved and supported by a preponderance of the evidence. To be "adverse," the information must be derogatory, unfavorable, or of a nature that reflects clearly unacceptable conduct, integrity, or judgment on the part of the Soldier.

If service in one of these positions is in jeopardy due to adverse information, the Soldier will receive written notice. Notifications should advise Soldiers of their rights to consult with counsel, obtain adjudication, and submit matters in defense, extenuation, or mitigation. A copy of the disqualifying information will be provided to the Soldier. Additionally, Soldiers will be suspended from their positions and temporarily reassigned once they are notified of the investigation for a Type I, II, or III Offense. If an investigation result is unsubstantiated, the Soldier will be reinstated to their position.

Drill Sergeants may elect to provide rebuttal matters within 14 days of the written notification and submit a memorandum requesting adjudication to the removal authority through their chain of command. Rebuttal documents should be submitted within 45 days of the suspension notification. If a Drill Sergeant is removed, they can elect to appeal the decision.

For assistance responding to a removal notification, please call the Fort Jackson Legal Assistance Office at 803-751-4287 or email usarmy.jackson.army-tng-ctr.mbx.legal-assistance@army.mil.

Office of the Staff Judge Advocate | Legal Assistance Office | 2600 Liberty Division Road
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