



DEPARTMENT OF THE ARMY
US ARMY INSTALLATION MANAGEMENT COMMAND
HEADQUARTERS, UNITED STATES ARMY GARRISON, FORT JACKSON
3330 CENTURY DIVISION AVENUE
FORT JACKSON SC 29207-5101

AMIM-FJW-B

MEMORANDUM FOR All United States Army Garrison Fort Jackson Personnel

SUBJECT: USAG Policy Memorandum #37 – Directorate of Family and Morale, Welfare and Recreation Nongoverning Council

1. Reference: AR 215-1, Section V, Councils, Para 3-19, Council Membership
2. Purpose: This policy establishes the Fort Jackson, Directorate of Family and Morale, Welfare and Recreation (DFMWR) Council as a nongoverning council to function in an advisory capacity to represent the interests of authorized patrons and provide feedback regarding the delivery and improvement of DFMWR programs. The council does not have financial or managerial decision-making authority.
3. Council Membership:
 - a. The council is chaired by the Garrison Commander (or his designated representative). Council members will represent the interests and viewpoints of the military community.
 - b. Council composition includes:
 - (1) Garrison Commander
 - (2) Director, DFMWR
 - (3) Selected unit commanders/ designated representatives
 - (4) Garrison Command Sergeant Major
 - (5) Retiree or Family member representative
 - (6) DPW Environmental Division representative
 - (7) Other USAG Directorates as determined
 - c. Recorder. A recorder will be appointed by the chairman. The recorder will record the minutes of the council meeting, prepare the minutes, post and distribute copies where applicable, and maintain a file on all correspondence.

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d. Standing committees and ad hoc committees may be established at the direction of the Garrison Commander. Committees may be formed to represent consumer groups for specific DFMWR programs, such as the Golf Club Committee.

(1) Committee memberships. A chairperson of each committee will be appointed by the Garrison Commander. Unit representatives will be appointed by their commander or the Garrison Commander. The Garrison Commander will specify which units will provide a committee member. Other representatives such as retired representatives, full-time civilian representatives, and family member representatives may also be appointed by the Garrison Commander.

(2) Committees will serve in an advisory capacity only and will not have financial or managerial decision-making authority. Committees will provide feedback on the services provided by the specific DFMWR program represented.

4. Meetings. Committees will meet quarterly, or more often if specified by the Garrison Commander. A quorum for any council or committee meeting is not required.

5. Council responsibilities:

a. Review and provide feedback on policy and procedure pertaining to the operation of MWR programs and recreation activities on the installation.

b. Identify recreation and leisure needs of the installation.

c. Make recommendations for implementing changes.

6. Authorized patrons or unit representatives may attend council or committee meetings as an observer or adviser. When discussing actions impacting or concerning other quality of life/well-being programs, managers with responsibility for impacted programs may be invited and may contribute to both council and committee meetings.

7. Point of contact for this memorandum is the Joshua M. Soldan, Director, DFMWR at 803-751-4215 or joshua.m.soldan.naf@army.mil.



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Commanding