ALARACT 054/2020

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UNCLAS/FOUO

SUBJ/URGENT ALARACT 054/2020 – CONSOLIDATED PERSONNEL POLICY GUIDANCE IN SUPPORT OF CONDITIONS-BASED PHASED APPROACH TO ARMY-WIDE PREPAREDNESS AND RESPONSE TO CORONAVIRUS DISEASE 2019 OUTBREAK.

THIS URGENT ALARACT MESSAGE IS TRANSMITTED BY JSP ON BEHALF OF HQDA DCS, G-1.

1. REFERENCES.

1.A. MEMORANDUM, SECRETARY OF DEFENSE, SUBJECT: TRANSITION TO CONDITIONS BASED PHASED APPROACH TO CORONAVIRUS DISEASE 2019 PERSONNEL MOVEMENT AND TRAVEL RESTRICTIONS, 22 MAY 2020.

1.B. MEMORANDUM, SECRETARY OF THE ARMY, SUBJECT: DELEGATION OF AUTHORITY TO APPROVE TRAVEL OF ARMY PERSONNEL AND CONDITIONS FOR RETURN TO UNRESTRICTED TRAVEL, 9 JUNE 2020.

1.C. HQDA EXORD 144-20, ARMY WIDE PREPAREDNESS AND RESPONSE TO COVID-19 OUTBREAK (AND SUBSEQUENT FRAGOS).

1.D. HQDA EXORD 210-20, CORONAVIRUS (COVID-19) TRANSITION FRAMEWORK (AND SUBSEQUENT FRAGOS).

1.E. ALARACT 029/2020, ARMY GUIDANCE FOR FILING PERMANENT CHANGE OF STATION (PCS) AND TEMPORARY DUTY (TDY) TRAVEL CLAIM FOR SOLDIERS IMPACTED BY CORONAVIRUS 2019 (COVID-19) AND MILITARY PAY AND ALLOWANCES FLOWCHART, 31 MARCH 2020.

1.F. ALARACT 031/2020, PROCEDURAL GUIDANCE IN SUPPORT OF REQUESTS FOR ON-STATION EXTENSION AND ASSIGNMENT DEFERMENT/DELETION IN RESPONSE TO COVID-19 HARDSHIPS, 30 MARCH 2020. (HEREBY RESCINDED)

1.G. ALARACT 036/2020, PROCESSING GUIDANCE FOR CENTRALIZED SELECTION LIST AND PROFESSIONAL MILITARY EDUCATION COURSE TRAVEL EXCEPTIONS, 22 APRIL 2020. (HEREBY RESCINDED)

1.H. ALARACT 038/2020, UPDATE TO PERSONNEL POLICY GUIDANCE IN SUPPORT OF ARMY WIDE PREPAREDNESS AND RESPONSE TO CORONAVIRUS DISEASE 2019 (COVID-19) OUTBREAK, 28 APRIL 2020. (HEREBY RESCINDED)

1.I. ALARACT 040/2020, PERSONNEL GUIDANCE FOR PERMANENT CHANGE OF STATION (PCS) LEAVE REQUESTS OF TEN OR MORE DAYS ASSOCIATED WITH COVID-19 MOVEMENT RESTRICTIONS, 7 MAY 2020. (HEREBY RESCINDED)

1.J. ALARACT 045/2020, PERSONNEL GUIDANCE FOR TRAVEL EXCEPTIONS TO POLICY TO ATTEND PROFESSIONAL MILITARY EDUCATION, FUNCTIONAL COURSES, TRAINING WITH INDUSTRY, OR U.S. ARMY ADVANCED EDUCATION PROGRAMS, 20 MAY 2020. (HEREBY RESCINDED)

1.K. ALARACT 053/2020, CONSOLIDATED ENTITLEMENT GUIDANCE IN SUPPORT OF ARMY WIDE PREPAREDNESS AND RESPONSE TO CORONAVIRUS DISEASE 2019 (COVID-19) OUTBREAK, 12 JUNE 2020.

1.L. MEMORANDUM, OFFICE OF THE UNDER SECRETARY OF DEFENSE, SUBJECT: FORCE HEALTH PROTECTION GUIDANCE (SUPPLEMENT 4) – DEPARTMENT OF DEFENSE GUIDANCE FOR PERSONNEL TRAVELING DURING THE NOVEL CORONAVIRUS OUTBREAK, 11 MARCH 2020.

2. PURPOSE: PROVIDE CONSOLIDATED PERSONNEL TRAVEL GUIDANCE TO ARMY COMMANDS (ACOMS), ARMY SERVICE COMPONENT COMMANDS (ASCCS), AND DIRECT REPORTING UNITS (DRUS) IN SUPPORT OF THE CONDITIONS-BASED PHASED APPROACH TO SUPPORT ARMY-WIDE PREPAREDNESS AND RESPONSE TO THE COVID-19 OUTBREAK.

3. SITUATION.

3.A. THE ARMY TRANSITIONS TO OPERATE IN A COVID-19 ENVIRONMENT USING A CONDITIONS-BASED, PHASED APPROACH FOR MANAGING TRAVEL RESTRICTIONS OF SOLDIERS AND GOVERNMENT-FUNDED TRAVEL OF DEPARTMENT OF THE ARMY CIVILIANS (DACS) AND ELIGIBLE FAMILY MEMBERS.

3.B. THIS ALARACT APPLIES TO REGULAR ARMY (RA), U.S. ARMY RESERVE – ACTIVE GUARD RESERVE (USAR-AGR), SOLDIERS SERVING ON ACTIVE DUTY FOR OPERATIONAL SUPPORT/ CONTINGENCY OPERATION FOR ACTIVE DUTY FOR OPERATIONAL SUPPORT (ADOS/CO-ADOS), NATIONAL GUARD SOLDIERS ON TITLE 10 ORDERS (NOT UNDER THE JURISDICTION OF THE CHIEF, NATIONAL GUARD BUREAU (CNGB)), AND DACS.

3.C. HQDA EXORD 210-20 (AND SUBSEQUENT FRAGOS) WILL PROVIDE PUBLISHED GUIDANCE TO ACCESS INFORMATION INDICATING WHETHER AN INSTALLATION IS DESIGNATED RESTRICTED OR UNRESTRICTED.

3.D. COMMANDERS AT ALL LEVELS ARE RESPONSIBLE FOR REINFORCING FORCE HEALTH PROTECTION (FHP) GUIDANCE AND TRAVELER SAFETY. TRAVELERS MAY BE SUBJECT TO TRAVEL SCREENING PROTOCOLS

(ISOLATION, RESTRICTION OF MOVEMENT, QUARANTINE, ETC.) PER FHP GUIDANCE.

4. EXECUTION.

4.A. TRAVEL AUTHORIZATION CATEGORIES. THERE ARE FOUR TRAVEL AUTHORIZATION CATEGORIES UNDER THE CURRENT COVID-19 CONDITIONS-BASED ENVIRONMENT: EXEMPT, UNRESTRICTED, RESTRICTED, AND WAIVERED.

4.A.1. EXEMPT.

4.A.1.A. EXEMPT TRAVEL DOES NOT REQUIRE A WAIVER. EITHER THE EXEMPTION WILL BE INDICATED ON ORDERS OR TRAVELERS WILL CARRY A MEMORANDUM DESCRIBING THE EXEMPTION (ATTACHMENT 1). TRAVEL WILL NORMALLY BE CONDUCTED BY THE MOST DIRECT MEANS IN ACCORDANCE WITH (IAW) THE AUTHORIZED TRAVEL DAYS AS OUTLINED IN THE JOINT TRAVEL REGULATIONS. REFER TO PARAGRAPH 4.G. FOR PERIODS OF LEAVE OUTSIDE OF THE LOCAL AREA IN EXCESS OF AUTHORIZED TRAVEL DAYS.

4.A.1.B. TRAVEL FOR SOLDIERS AND DACS PENDING RETIREMENTS, SEPARATIONS, OR RELEASE FROM ACTIVE DUTY (REFRAD) IS EXEMPT FROM TRAVEL RESTRICTIONS. ELIGIBLE SOLDIERS ARE AUTHORIZED TRANSITION LEAVE OR TRANSITION LEAVE IN CONJUNCTION WITH PERMISSIVE TDY. (NOTE: TRAVEL FOR SOLDIERS PARTICIPATING IN THE CAREER SKILLS PROGRAM MUST BE APPROVED USING THE TDY PROCESSING INSTRUCTIONS IN PARA 4.C.)

4.A.1.C. TRAVEL BY PATIENTS, AUTHORIZED ESCORTS, AND ATTENDANTS FOR THE PURPOSE OF MEDICAL TREATMENT FOR DOD PERSONNEL AND THEIR FAMILY MEMBERS IS EXEMPT FROM TRAVEL RESTRICTIONS. TRAVEL BY MEDICAL PROVIDERS FOR THE PURPOSES OF MEDICAL TREATMENT FOR DOD PERSONNEL AND THEIR FAMILIES IS ALSO EXEMPT.

4.A.1.D. TRAVEL FOR GLOBAL FORCE MANAGEMENT (GFM) ACTIVITIES IS EXEMPT. GFM ACTIVITIES ARE DEFINED AS DEPLOYMENTS/REDEPLOYMENTS, INCLUDING SERVICE INTERNAL ROTATIONS, TDY USED TO SOURCE ORDERED CAPABILITIES, TDY TO COMPLETE PRE-DEPLOYMENT TRAINING/PROCESSING REQUIRED FOR DEPLOYMENT, AND TDY THAT IS NECESSARY TO ENSURE GFM CAPABILITIES ARE MET. SUCH TRAVEL WILL BE CONSISTENT WITH APPROVALS AND PRIORITIES OF THE SUPPORTED COMBATANT COMMAND.

4.A.1.E. TDY AND PCS TRAVEL TO AND FROM PROFESSIONAL MILITARY EDUCATION (PME) PROGRAMS IS EXEMPT FROM TRAVEL RESTRICTIONS. THE EXEMPTION APPLIES TO PME AS DEFINED IN AR 350-1 AND INCLUDES OFFICER TRAINING AND EDUCATION PROGRAMS, NONCOMMISSIONED OFFICER PROFESSIONAL DEVELOPMENT SYSTEMS, FUNCTIONAL AND SPECIALTY

TRAINING PROGRAMS, CIVILIAN TRAINING, EDUCATION, AND DEVELOPMENT PROGRAMS, AND ADVANCED EDUCATION PROGRAMS AS OUTLINED IN AR 350-1 AND AR 621-1. THE EXEMPTION ALSO APPLIES TO RECLASSIFICATION TRAINING. RECLASSIFICATION TRAINING IS SUCH TRAINING NECESSARY TO QUALIFY PERSONNEL IN A NEW MILITARY OCCUPATIONAL SPECIALTY AS DEFINED IN AR 350-1.

4.A.1.F. SOLDIERS, DACS, AND FAMILY MEMBERS WHO INITIATED TRAVEL PRIOR TO THIS GUIDANCE (INCLUDING INTERMEDIATE STOPS) ARE AUTHORIZED TO CONTINUE TRAVEL TO THEIR FINAL DESTINATION.

4.A.1.G. TRAVEL ASSOCIATED WITH INITIAL MILITARY TRAINING (IMT) IS EXEMPT FROM TRAVEL RESTRICTIONS AND DOES NOT REQUIRE A TRAVEL WAIVER TO ATTEND. IMT IS DEFINED AS BASIC COMBAT TRAINING, ONE STATION UNIT TRAINING, ADVANCED INDIVIDUAL TRAINING, BASIC OFFICER LEADER COURSE (A/B), AND DIRECT COMMISSIONING PROGRAMS.

4.A.1.H. TRAVEL ASSOCIATED WITH SPECIAL OPERATIONS FORCES FORCE GENERATION ACTIVITIES, SUCH AS ASSESSMENT, SELECTION, OR TRAINING ASSOCIATED WITH QUALIFICATIONS TO ENTER INTO A SPECIAL OPERATIONS CAREER FIELD, AND FOLLOW-ON TRAVEL TO THE FIRST DUTY STATION FOR PERSONNEL ASSIGNED TO SOCOM UNITS IS EXEMPT.

4.A.1.I. INTRA-POST REASSIGNMENTS AND TRANSFERS ARE EXEMPT.

4.A.1.J. LOW COST AND NO COST MOVES (I.E., DO NOT INVOLVE MOVEMENT OF HOUSEHOLD GOODS (HHG) OR RESIDENCE), FOR THE PURPOSES OF PCS OR REASSIGNMENT WITHIN THE SAME PERMANENT DUTY STATION (PDS) OR FROM ONE PDS TO ANOTHER PDS IN CLOSE PROXIMITY, ARE EXEMPT.

4.A.1.K. A COMPLETE LIST OF AUTHORIZED TRAVEL RESTRICTION EXEMPTIONS IS LISTED IN REFERENCE 1.B.

4.A.1.L. TRAVEL DESIGNATED AS EXEMPT TAKES PRECEDENCE OVER ALL OTHER TRAVEL AUTHORIZATION CATEGORIES. FOR EXAMPLE, IF A SOLDIER OR DAC IS TRAVELING FOR MEDICAL TREATMENT TO A LOCATION DESIGNATED AS RESTRICTED, THE TRAVEL IS STILL EXEMPT AND THE SOLDIER MAY TRAVEL.

4.A.2. UNRESTRICTED.

4.A.2.A. THE TRAVEL AUTHORIZATION CATEGORY IS UNRESTRICTED IF THE ORIGIN, DESTINATION, AND ALL INTERMEDIATE STOPS ARE DESIGNATED UNRESTRICTED LOCATIONS (IAW PARA 3.C.). INTERMEDIATE STOPS USING THE AUTHORIZED TRAVEL DAYS DO NOT REQUIRE ADDITIONAL REVIEW. REFER TO PARAGRAPH 4.G. FOR PERIODS OF LEAVE OUTSIDE OF THE LOCAL AREA IN EXCESS OF AUTHORIZED TRAVEL DAYS. NOTE: INTERMEDIATE STOPS

USING THE AUTHORIZED TRAVEL DAYS DO NOT REQUIRE ADDITIONAL REVIEW OR APPROVAL.

4.A.2.B. FINAL VERIFICATION OF UNRESTRICTED STATUS WILL BE CONFIRMED BY THE TRAVELER'S UNIT NO EARLIER THAN 10 DAYS BEFORE INITIATING MOVEMENT. TRAVEL IN THE UNRESTRICTED AUTHORIZATION CATEGORY MAY PROCEED AS NORMAL

4.A.2.C. IF FINAL VERIFICATION INDICATES THE AUTHORIZATION CATEGORY CHANGED TO RESTRICTED, TRAVEL MAY NOT CONTINUE UNLESS A WAIVER IS REQUESTED AND APPROVED IAW PARAGRAPH 4.F.

4.A.3. RESTRICTED.

4.A.3.A. IF ANY ONE OF THE ORIGIN, DESTINATION, OR INTERMEDIATE STOP LOCATIONS IS DESIGNATED RESTRICTED (IAW PARA 3.C.), THE TRAVEL AUTHORIZATION CATEGORY IS RESTRICTED. THE RESOURCES LISTED IN PARAGRAPH 3.C. ARE THE ONLY AUTHORIZED REFERENCES TO CONFIRM WHETHER A LOCATION IS RESTRICTED OR UNRESTRICTED FOR TRAVEL.

4.A.3.B. TRAVEL IN THE RESTRICTED AUTHORIZATION CATEGORY IS NOT AUTHORIZED. TRAVEL CAN ONLY PROCEED IF THE APPROPRIATE AUTHORITY (PARA 4.A.4.D.) APPROVES A WAIVER.

4.A.4. WAIVERED.

4.A.4.A. A WAIVER TO TRAVEL RESTRICTIONS MAY BE REQUESTED IF THE TRAVEL IS NECESSARY BECAUSE THE SOLDIER OR DAC HAS AN EXTREME HARDSHIP, THE TRAVEL IS FOR HUMANITARIAN REASONS, OR THE SOLDIER OR DAC IS DEEMED MISSION ESSENTIAL BY THE GAINING UNIT.

4.A.4.B. ONCE A WAIVER HAS BEEN APPROVED, NO OTHER CONSIDERATION OF UNRESTRICTED OR RESTRICTED TRAVEL STATUS IS REQUIRED. SOLDIERS AND DACS MAY PROCEED ON TRAVEL AND WILL CARRY A COPY OF THE WAIVER WITH OTHER TRAVEL DOCUMENTS.

4.A.4.C. WAIVERS OR EXCEPTIONS TO TRAVEL RESTRICTION POLICY APPROVED PRIOR TO THIS ALARACT WAS PUBLISHED ARE STILL VALID UNLESS THE APPROVAL AUTHORITY RESCINDS THE WAIVERS OR EXCEPTIONS TO POLICY IN WRITING. TRAVELERS MAY PROCEED ON TRAVEL WITH EXISTING DOCUMENTATION.

4.A.4.D. WAIVER APPROVAL AUTHORITY.

4.A.4.D.1. FOR PERSONNEL CURRENTLY ASSIGNED UNDER THE JURISDICTION OF THE SECRETARY OF THE ARMY (SA), THE APPROVAL AUTHORITY IS DELEGATED TO THE FIRST GENERAL OFFICER (GO) OR MEMBER OF THE

SENIOR EXECUTIVE SERVICE (SES) IN THE SOLDIER OR DAC'S CHAIN OF COMMAND IAW REFERENCE 1.B.

4.A.4.D.2. FOR PERSONNEL NOT CURRENTLY UNDER THE JURISDICTION OF THE SA, THE APPROVAL AUTHORITY IS THE COMBATANT COMMANDER (OR DESIGNEE) IF THE INDIVIDUAL IS CURRENTLY ASSIGNED OR ALLOCATED TO A COMBATANT COMMAND (CCMD); THE CHAIRMAN OF THE JOINT CHIEFS OF STAFF (OR DESIGNEE) IF THE INDIVIDUAL IS CURRENTLY ASSIGNED TO THE JOINT STAFF; OR THE CHIEF OF THE NATIONAL GUARD BUREAU (OR DESIGNEE) FOR ALL PERSONNEL ASSIGNED, ATTACHED, OR ALLOCATED TO THE NGB AND, FOR TRAVEL USING FEDERAL FUNDS, ALL TRAVEL BY TITLE 32 AND TITLE 5 PERSONNEL ASSIGNED THROUGHOUT THE NATIONAL GUARD; OR THE CHIEF MANAGEMENT OFFICER (OR DESIGNEE) FOR PERSONNEL CURRENTLY ASSIGNED UNDER THE OFFICE OF THE SECRETARY OF DEFENSE, DEFENSE AGENCIES, DEFENSE FIELD ACTIVITIES AND ANY OTHER DOD ENTITIES NOT LISTED. THE AUTHORITY TO APPROVE WAIVERS MAY BE DELEGATED IN WRITING NO LOWER THAN THE FIRST FLAG OFFICER OR SES IN THE CHAIN OF COMMAND OR SUPERVISION.

4.A.4.D.3. ORGANIZATIONS WILL MAINTAIN A RECORD OF ALL APPROVED TRAVEL WAIVERS IAW ARMY RECORDS INFORMATION MANAGEMENT SYSTEM GUIDANCE (AR 25-400-2).

4.B. TRAVEL ORDERS.

4.B.1. TO FACILITATE TRAVEL REQUIREMENTS ACROSS MULTIPLE AGENCIES, COMMANDS, PERSONNEL REASSIGNMENT WORK CENTERS OR UNIT S1S WILL APPROPRIATELY DOCUMENT ANY WAIVER OR EXEMPTION USED TO AUTHORIZE TRAVEL.

4.B.2. IF TRAVELING UNDER AN EXEMPTION OR WAIVER, THE PCS OR TDY ORDER WILL INCLUDE SPECIAL INSTRUCTIONS TO READ, "SOLDIER/DAC IS AUTHORIZED TRAVEL UNDER EXEMPTION [REASON]" OR "SOLDIER/DAC IS AUTHORIZED TRAVEL UNDER WAIVER APPROVED ON [DATE]."

4.B.3. IF A TRAVEL ORDER HAS ALREADY BEEN PUBLISHED, OR WHEN IT IS NOT PRACTICAL TO PUBLISH THE SPECIAL INSTRUCTIONS ON THE PCS OR TDY ORDER, THEN THE TRAVELER MAY USE A SIGNED MEMORANDUM FROM THEIR UNIT LEADERSHIP THAT STATES THE REASON FOR THE EXEMPTION (ATTACHMENT 1) OR A SIGNED GO OR SES WAIVER.

4.B.4. ALL CIVILIAN PERSONNEL TRAVELING IN SUPPORT OF GFM MISSION MUST INCLUDE THE FOLLOWING PARAGRAPH IN THEIR ORDERS: "IAW SECRETARY OF DEFENSE TRANSITION TO CONDITIONS-BASED PHASED APPROACH TO CORONAVIRUS DISEASE 2019 PERSONNEL MOVEMENT AND TRAVEL RESTRICTIONS, DATED 22 MAY 2020, THIS TRAVEL IS EXEMPT FROM

TRAVEL RESTRICTIONS AS IT MEETS THE CIRCUMSTANCES OF: TRAVEL FOR GLOBAL FORCE MANAGEMENT (GFM) ACTIVITIES (DEFINED AS DEPLOYMENTS/REDEPLOYMENTS ORDERED IN THE GFM ALLOCATION PLAN AND CCMD ASSIGNED FORCE DEMAND TASKING, INCLUDING SERVICE INTERNAL ROTATIONS TO SUPPORT, AND TDY USED TO SOURCE ORDERED CAPABILITIES)".

4.B.5. DOCUMENTATION IS NOT REQUIRED FOR TRAVEL BETWEEN AREAS DESIGNATED AS UNRESTRICTED.

4.C. TDY TRAVEL GUIDANCE.

4.C.1. INDIVIDUALS REQUESTING TDY TRAVEL WILL SUBMIT THEIR REQUEST USING ESTABLISHED COMMAND PROCEDURES. THE REQUEST MUST INCLUDE JUSTIFICATION FOR TRAVEL, A STATEMENT ACKNOWLEDGING ADHERENCE TO FHP GUIDANCE, AND IDENTIFY THE TRAVEL AUTHORIZATION CATEGORY (IAW PARA 4.A.).

4.C.2. IF TDY TRAVEL AUTHORIZATION CATEGORY IS EXEMPT OR UNRESTRICTED, THEN THE TDY MAY BE APPROVED THROUGH ESTABLISHED COMMAND CHANNELS.

4.C.3. IF THE TDY TRAVEL AUTHORIZATION CATEGORY IS RESTRICTED, THEN TRAVEL MAY NOT CONTINUE UNLESS A WAIVER IS REQUESTED AND APPROVED.

4.D. PCS TRAVEL GUIDANCE.

4.D.1. INDIVIDUALS WITH A PREVIOUSLY APPROVED PCS WAIVER MAY CONTINUE REASSIGNMENT PROCESSING AND PROCEED TO THE NEW DUTY LOCATION IAW ORDERS AND ANY SPECIAL INSTRUCTIONS.

4.D.2. PERSONNEL REASSIGNMENT WORK CENTERS IN RECEIPT OF U.S. ARMY HUMAN RESOURCES COMMAND (HRC) ASSIGNMENT INSTRUCTIONS, REQUESTS FOR ORDERS, OR ORDERS FOR SOLDIERS SCHEDULED TO PCS TO A NEW PDS WILL DETERMINE THE TRAVEL AUTHORIZATION CATEGORY (SEE PARA 4.E. FOR TDY ENROUTE CONSIDERATIONS).

4.D.2.A. IF THE PCS TRAVEL AUTHORIZATION CATEGORY IS EXEMPT OR ALREADY WAIVERED, REASSIGNMENT PROCESSING MAY CONTINUE AND TRAVELERS MAY PROCEED TO THE NEW DUTY LOCATION AS SCHEDULED.

4.D.2.B. IF THE PCS AUTHORIZATION CATEGORY IS UNRESTRICTED, ORDERS AND REASSIGNMENT PROCESSING WILL CONTINUE. THE PERSONNEL REASSIGNMENT WORK CENTER WILL INFORM THE TRAVELER THAT THE TRAVEL IS CURRENTLY UNRESTRICTED AND THAT THE TRAVELER'S UNIT WILL MAKE THE FINAL DETERMINATION OF UNRESTRICTED TRAVEL NO EARLIER THAN 10 DAYS BEFORE STARTING.

4.D.2.C. IF THE PCS TRAVEL AUTHORIZATION CATEGORY IS RESTRICTED, THEN THE PERSONNEL REASSIGNMENT WORK CENTER WILL NOTIFY THE TRAVELER'S S1 TO DETERMINE IF A WAIVER WILL BE REQUESTED. WAIVERS MAY BE CONSIDERED FOR HUMANITARIAN REASONS, FOR PERSONNEL EXPERIENCING EXTREME HARDSHIP, OR FOR PERSONNEL DESIGNATED MISSION ESSENTIAL BY THE GAINING COMMAND.

4.D.2.C.1. REQUESTS FOR WAIVERS WILL BE PROCESSED IAW PARAGRAPH 4.F. THE FINAL APPROVAL AUTHORITY IS IAW PARAGRAPH 4.A.4.D.

4.D.2.C.2. AFTER APPROVAL OF A TRAVEL WAIVER, THE WAIVER APPROVAL DATE WILL BE DOCUMENTED IN THE TRAVEL ORDER IAW PARAGRAPH 4.B. REASSIGNMENT PROCESSING WILL CONTINUE AND TRAVELERS WILL PROCEED TO THE NEW DUTY LOCATION IAW ORDERS AND ANY SPECIAL INSTRUCTIONS.

4.D.2.C.3. IF A WAIVER IS NOT REQUESTED OR A WAIVER IS NOT APPROVED, THE TRAVELER WILL STOP MOVEMENT. THE TRAVELER WILL MONITOR TRAVEL LOCATION STATUS TO DETERMINE WHETHER TRAVEL LOCATIONS CHANGE TO UNRESTRICTED IAW PARAGRAPH 3.C. UNTIL NO LONGER PRACTICABLE TO REPORT TO THE NEW DUTY STATION WITHIN THE WINDOW ALLOWED IN ASSIGNMENT INSTRUCTION OR REQUEST FOR ORDERS (BETWEEN EARLY AND LATE REPORTING DATES).

4.D.2.C.4. IF THE TRAVEL AUTHORIZATION CATEGORY CHANGES TO UNRESTRICTED IN TIME TO EXECUTE TRAVEL IAW ORDERS AND SPECIAL INSTRUCTIONS, THEN THE TRAVEL MAY PROCEED.

4.D.2.C.5. IF THE TRAVEL AUTHORIZATION CATEGORY REMAINS RESTRICTED UNTIL IT IS NO LONGER FEASIBLE TO TRAVEL AND REPORT WITHIN THE AUTHORIZED WINDOW IAW ORDERS AND SPECIAL INSTRUCTIONS, THE TRAVELER WILL CONTACT THE SERVICING PERSONNEL REASSIGNMENT WORK CENTER TO WORK WITH HRC AND REQUEST A DELAY OR DEFERMENT AS REQUIRED TO MITIGATE THE IMPACT OF COVID-19 CONDITIONS. ANY REQUEST FOR DEFERMENT MUST FOLLOW PROCEDURES IN AR 600-8-11 AND MUST INCLUDE A DESIRED NEW REPORT DATE.

4.D.3. UNRESTRICTED STATUS WILL BE CONFIRMED BY THE TRAVELER'S UNIT NO EARLIER THAN 10 DAYS BEFORE STARTING MOVEMENT. IF TRAVEL IS UNRESTRICTED, TRAVEL MAY PROCEED. IF THE AUTHORIZATION CATEGORY CHANGED TO RESTRICTED, TRAVEL MAY NOT CONTINUE UNLESS A WAIVER IS REQUESTED AND APPROVED IAW PARAGRAPH 4.F.

4.D.4. LEAVE IN CONJUNCTION WITH A PCS WILL NORMALLY BE LIMITED TO THE AUTHORIZED TRAVEL DAYS AS OUTLINED IN THE JOINT TRAVEL REGULATIONS. REFER TO PARAGRAPH 4.G. FOR LEAVE OUTSIDE OF THE

LOCAL AREA IN CONJUNCTION WITH PCS (IN EXCESS OF AUTHORIZED TRAVEL DAYS).

4.D.5. SOLDIERS ON ASSIGNMENT INSTRUCTIONS/ORDERS MAY REQUEST STABILIZATION FOR COVID-19 RELATED HARDSHIPS AT THEIR CURRENT DUTY LOCATION. THE DECISION FOR APPROVAL OF A REQUEST FOR DEFERMENT OR DELETION WILL BE BASED ON ARMY READINESS, EXCEPT IN THE CASE OF COMPASSIONATE REQUESTS FOR DELETION. RA OFFICERS MAY SUBMIT REQUESTS USING THE PROCEDURES OUTLINED IN AR 614-100. RA ENLISTED SOLDIERS MAY SUBMIT REQUESTS USING THE PROCEDURES IN AR 614-200. USAR-AGR SOLDIERS MAY SUBMIT REQUESTS IN ACCORDANCE WITH AR 135-18.

4.E. TDY IN CONJUNCTION WITH PCS (TDY ENROUTE). FOLLOW THE SAME PROCEDURES AS A PCS (PARA 4.D), WITH THE ADDITIONAL CONSIDERATION OF THE INTERMEDIATE TDY LOCATION WHEN ASSESSING TRAVEL AUTHORIZATION CATEGORY. THE SERVICING PERSONNEL REASSIGNMENT WORK CENTER WILL ALSO CONSIDER WHETHER FAMILY MEMBERS WILL BE RELOCATED DURING THE REASSIGNMENT PROCESSING. ADDITIONAL CONSIDERATIONS FOR FAMILY MEMBER TRAVEL ARE IDENTIFIED IN AR 600-8-11. REFER TO PARAGRAPH 4.G. FOR NON-LOCAL LEAVE GUIDANCE WHEN RELOCATING FAMILY MEMBERS.

4.F. RESTRICTED TRAVEL WAIVERS.

4.F.1. SOLDIERS AND DACS MAY REQUEST A WAIVER TO CONTINUE MOVEMENT FOR HUMANITARIAN REASONS (SUCH AS COMPASSIONATE REASSIGNMENT), FOR EXTREME HARDSHIP (SUCH AS SHIPMENT OF HHG OR LOSS OF HOUSING), OR BECAUSE THEY ARE DEEMED MISSION ESSENTIAL BY THE GAINING UNIT.

4.F.1.A. SOLDIERS WILL INITIATE THE REQUEST FOR WAIVER (DA FORM 4187, ATTACHMENT 2) THROUGH THE LOSING UNIT.

4.F.1.B. DACS WILL INITIATE THE REQUEST FOR WAIVER VIA EITHER (DA FORM 4187, ATTACHMENT 2) OR MEMORANDUM (ATTACHMENT 3) THROUGH THE LOSING UNIT. WHEN COMPLETING DA FORM 4187, DACS WILL NOT PROVIDE A SSN. THE USE OF THE DA FORM 4187 BY DACS IS UNIQUE TO OUR CURRENT SITUATION IN RESPONSE TO COVID-19. DACS ARE ONLY REQUIRED TO FILL IN BOXES 1, 2, 3, 4, 5, 8 WITH PCS TRAVEL WAIVER AND SECTION IV.

4.F.2 THE WAIVER REQUEST WILL INCLUDE THE COMPLETE TRAVEL ITINERARY, JUSTIFICATION FOR THE REQUEST, AND ACKNOWLEDGEMENT OF FHP GUIDANCE. THE LOSING G-1 WILL COORDINATE THE REQUEST WITH THE GAINING COMMAND G-1. DURING COORDINATION, THE GAINING UNIT WILL VERIFY WHETHER THE UNIT AND INSTALLATION CAN RECEIVE THE SOLDIER

AND COMMUNICATE ANY FHP MEASURES SUCH AS REQUIRED QUARANTINE/ISOLATION TIMES NECESSARY TO PLAN TRAVEL. THE FINAL APPROVAL AUTHORITY IS IAW PARAGRAPH 4.A.4.D.

4.F.3. DISAPPROVED WAIVER REQUESTS. THE DISAPPROVING AUTHORITY WILL PROVIDE THE REASON FOR DISAPPROVAL TO THE REQUESTING COMMAND AND THE SOLDIER OR DAC. TRAVELERS WILL REMAIN UNDER STOP MOVEMENT UNTIL THE TRAVEL AUTHORIZATION CATEGORY IS EXEMPT OR UNRESTRICTED, A WAIVER IS APPROVED FOR RESTRICTED TRAVEL, OR THE MOVE ORDER IS OTHERWISE DEFERRED OR DELETED. ONCE THE SOLDIER OR DAC CAN NO LONGER REPORT TO THE GAINING INSTALLATION WITHIN THE ALLOWABLE TIMEFRAME, THE TRAVELER OR S1 WILL NOTIFY THE PERSONNEL REASSIGNMENT WORK CENTER WHO MUST NOTIFY HRC OF THE RESTRICTED TRAVEL IN ORDER TO DEFER THE ASSIGNMENT REPORT DATE AS APPROPRIATE.

4.F.4. SOLDIERS AND DACS CURRENTLY ASSIGNED OR ALLOCATED TO A CCMD, THE JOINT STAFF, THE OFFICE OF THE SECRETARY OF DEFENSE, DEFENSE AGENCY, DEFENSE FIELD ACTIVITY, OR CNGB WILL SUBMIT RESTRICTED TRAVEL CATEGORY WAIVERS IAW THE ESTABLISHED APPROVAL AUTHORITY DELEGATIONS OF THE ASSIGNED OR ALLOCATED COMMAND.

4.G. LEAVE CONSIDERATIONS. LEAVE OUTSIDE THE LOCAL AREA CAN ONLY PROCEED IF THE APPROPRIATE AUTHORITY (PARA 4.A.4.D.) APPROVES A WAIVER, OR IF THE TRAVEL AUTHORIZATION IS UNRESTRICTED. LEAVE WITHIN THE LOCAL AREA IS NOT SUBJECT TO THE DOD COVID-19 MOVEMENT RESTRICTIONS. APPROVAL AUTHORITIES FOR LEAVE WITHIN THE LOCAL AREA REMAINS IAW AR 600-8-10.

4.H. OTHER TRAVEL CONSIDERATIONS. ALL OTHER TRAVEL WILL USE THE SAME TRAVEL AUTHORIZATION CATEGORIES AS OUTLINED IN 4.A. IF THE TRAVEL AUTHORIZATION CATEGORY IS RESTRICTED, THEN WAIVER AUTHORITY IS IAW PARAGRAPH 4.A.4.D. TYPES OF TRAVEL INCLUDE:

4.H.1. CASUALTY ASSISTANCE ACTIVITIES.

4.H.2. EMERGENCY LEAVE.

4.H.3. PRISONER MOVEMENTS WITH ESCORTS, INCLUDING PRETRIAL CONFINEMENT, INITIATION OF ADJUDGED CONFINEMENT, RELEASE FROM CONFINEMENT, APPELLATE LEAVE DUE TO PUNITIVE DISCHARGE, AND TRIAL JUDICIARY MOVEMENTS.

4.H.4.. SHARP VICTIM EXPEDITED TRANSFERS AND SHARP PERSONNEL WHO MUST TRAVEL TO SUPPORT A VICTIM.

5. REPORTING. NOT USED.

6. SUSTAINMENT. NOT USED.

7. COMMAND AND SIGNAL. COMMANDERS AT ALL LEVELS ARE RESPONSIBLE FOR ENSURING THE EFFECTIVE IMPLEMENTATION OF THIS ALARACT WITHIN THEIR COMMANDS.

7.A. HQDA G-1 OPERATIONS, 703-697-4246 OR USARMY.PENTAGON.HQDA.MBX.PCCIMA04@MAIL.MIL.

7.B. HQDA G-1 COMPENSATION AND ENTITLEMENTS: 703-692-6889 OR USARMY.PENTAGON.HQDA-DCSG-1.MBX.DAPE-PRCTRAVEL@MAIL.MIL.

7.C. HUMAN RESOURCES COMMAND ARMY SERVICE CENTER, 1-800-833-6622, OPTION 5 FOR THE ARMY TRAVEL ASSISTANCE CENTER, ASKHRC.ARMY@US.ARMY.MIL.

7.D. HQDA DCS G-4, TRANSPORTATION, MR. THOMAS GENE, (703) 614-1029, GENE.THOMAS32.CIV@MAIL.MIL; MR. DERRICK M. CANDLER, CHIEF TRANSPORTATION POLICY, (703) 614-4173, DERRICK.M.CANDLER.CIV@MAI.MIL.

7.E. 8A G-1 OPERATIONS 24/7, (315) 755-2706, USARMY.HUMPHREYS.8-ARMY.LIST.8A-G1-OPS-LIST@MAIL.MIL.

7.F. USAREUR G-1 OPERATIONS: SGM KAJUAN BUTLER DSN (314)-537-1006, KAJUAN.I.BUTLER.MIL@MAIL.MIL.

7.G. USARAF/SETAF G1 STRENGTH MANAGEMENT: LTC GRACE H, KIM, (324) 639-1016, GRACE.H.KIM.MIL@MAIL.MIL AND MR. STEPHEN R. PAULING, (324) 639-1372, STEPHEN.R.PAULING.CIV@MAIL.MIL.

7.H. 24HR USARAF/SETAF CURRENT OPERATION INTEGRATION CELL (COIC) WATCH DESK DSN: 314-637-1899, COM: +39-0444-66-1899 USARMY.USAG-ITALY.USARAF.MBX.COIC-OPS@MAIL.MIL.

7.I. TRADOC G-1 OPERATIONS: MR. JAMIE SISLER, (757)-501-6864, USARMY.JBLE.TRADOC.MBX.TRADOC-AG-CRISIS-ETP@MAIL.MIL.

7.J. FORSCOM G-1 OPERATIONS: MAJ AMY VARNER, (910) 570-6100, AMY.M.VARNER2.MIL@MAIL.MIL.

7.K. ADOS OPERATIONS CONTACTS:

7.K.1. HQDA G-1 ADOS POLICY: MAJ JENNIFER R. LANCASTER, (703) 695-7917, JENNIFER.R.LANCASTER2.MIL@MAIL.MIL OR VIA GROUP EMAIL BOX USARMY.PENTAGON.HQDA-DCS-G-1.MBX.MOBILIZATION-DIVISION@MAIL.MIL.

7.K.2. HQDA G1 MEDICAL POLICY: LTC JENNIFER JAEGERS, (703) 695-7874, JENNIFER.M.JAEGERS.MIL@MAIL.MIL.

7.K.3. ADMIN-ADOS: MAJ JENNIFER R. LANCASTER, (703) 695-7917, JENNIFER.R.LANCASTER2.MIL@MAIL.MIL OR VIA GROUP EMAIL BOX USARMY.PENTAGON.HQDA-DCS-G-1.MBX.MOBILIZATION-DIVISION@MAIL.MIL.

7.K.4. OP-ADOS: LTC AUGUSTO VILLALAZHIGUERO, (703) 693-7217, AUGUSTO.VILLALAZHIGUERO.MIL@MAIL.MIL.

7.K.5 CO-ADOS: LTC ROBERT MURACH, (703) 692-2964, ROBERT.J.MURACH.MIL@MAIL.MIL.

7.K.6. ADOS-RC: MR. JANSSEN PATTON, (910) 570-8122, JANSSEN.F.PATTON.CIV@MAIL.MIL.

8. THIS ALARACT MESSAGE EXPIRES ON 12 DECEMBER 2020 ADDITIONAL MESSAGES MAY BE PUBLISHED AS NEEDED.

ATTACHMENTS:

1 – SAMPLE EXEMPTION TRAVEL MEMO

2 – SAMPLE DA FORM 4187

3 – SAMPLE WAIVER MEMO FOR DACS

4 – COVID PCS PROCESS MAP