



DEPARTMENT OF THE ARMY
US ARMY INSTALLATION MANAGEMENT COMMAND
HEADQUARTERS, US ARMY GARRISON COMMAND, FORT JACKSON
2400 JACKSON BOULEVARD
FORT JACKSON, SOUTH CAROLINA 29207-5015

AMIM-FJG-SO (385-10C)

5 July 2023

MEMORANDUM FOR United States Army Garrison (USAG) Fort Jackson and Fort Jackson Tenant Organizations

SUBJECT: United States Army Garrison Policy Memorandum #3 - Commander's Safety Policy Statement

1. References.

- a. Army Regulation 385-10, Army Safety Program
- b. Installation Management Command (IMCOM) Regulation 385-10, IMCOM Safety Program
- c. USAG Fort Jackson Regulation 385-10, Fort Jackson Safety Program, August 2016
- d. Department of Defense Instruction (DoDI) 6055.1, DoD Safety and Occupational Health Program

2. Purpose. To establish the policies, procedures, and responsibilities for executing the United States Army Garrison (USAG) Fort Jackson Safety Program.

3. Policy.

a. As commander, I am the Safety Officer for the Garrison. I expect every Director, Deputy Director, office chief and other leaders to also serve as safety officers to ensure that safe attitudes and behaviors are instilled in our team members and that a culture of safety is the norm here at Fort Jackson.

b. Mishap prevention within this Garrison is based on the philosophy that all mishaps can be prevented; it is an inherent function of leadership and discipline. The employees of this Garrison must be so thoroughly trained in safety principles and procedures that safety awareness is a part of their thought process, both on and off duty.

c. In an era of declining resources, increasing commitments, and technological change, we must be proactive in conducting deliberate risk assessment analysis and in identifying and exploiting opportunities to reduce mishaps. Simply put, every mishap, injury, and property damage mishap impact our ability to conduct our mission, and therefore such losses are unacceptable.

d. All mishaps are preventable, as well as reportable, and no unnecessary risk is acceptable. Leaders have the responsibility to ensure all employees identify/assess risks, determine processes to eliminate mishaps, and carry out daily missions without injuring personnel or damaging equipment. Safety must be practiced at all times. The approach to being safe must be overarching but simple: supervise, educate, reduce risk and seek out/eliminate conditions, practices, and habits that threaten or undermine safety.

4. Procedures.

a. Directors and Staff Chiefs will establish and maintain a work environment/climate that encourages and rewards safe behavior and performance. Leaders will empower employees to intervene when they witness an unsafe act, someone ignoring safety, or assuming needless risk. Risk assessment and risk mitigation must be a daily leader habit with open and continuous communication. Leaders at all levels will lead the way in changing behavior in order to reduce safety-related mishaps.

b. Directors and Staff Chiefs will hold personnel accountable for mishap prevention. Leaders at all levels are expected to identify risks inherent in their operations and implement appropriate countermeasures through detailed mission analysis and use of Deliberate Risk Assessment (DRA).

c. Mishap Reporting and Investigations. All Army mishaps, both military and Civilian, will be promptly reported, investigated, and analyzed in accordance with AR 385-10. Investigations will focus on the root cause, contributing factors, lessons learned, and actions taken to prevent future mishaps. All safety related mishaps regardless of seriousness will be promptly reported to the Installation Safety Office.

d. Safety Campaign. The Garrison will conduct semi-annual safety campaigns. Detailed guidance will be published in an appropriate OPORD.

e. Safety and Occupational Health Council (SOHAC). The Garrison will conduct a semi-annual Installation SOHAC chaired by the Garrison Commander. Safety is a team effort. The council must build the proper culture and climate, ensure leader accountability, and target limited resources toward important problem areas. The Council will enhance readiness by reviewing safety performance, sharing lessons learned, and applying risk management techniques.

f. Mandatory Safety and Occupational Health Training. The Combat Readiness/ Safety Center (CRC) provides a mix of online training and distance learning courses designed for Commanders and Leaders, Safety and Occupational Health Professionals, and other personnel with safety responsibilities. All courses are available on the CRC

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website at <https://safety.army.mil>. Directors, Staff Chiefs, and Unit Safety Officers are expected to complete the appropriate courses from the below list:

(1) Risk Management. All military and Civilian employees must receive this training within the first 30-days of assignment. This course outlines how to effectively integrate risk management into missions, jobs, and off-duty activities to prevent mishap loss.

(2) Unit Safety Officer Course. All employee safety representatives will complete this course prior to assuming any safety-related responsibilities.

(3) Safety Committee Member's Safety Course. All safety and occupational health advisory council members will complete this course prior to assuming any safety-related responsibilities.

(4) Employee's Safety Course: Rights and Responsibilities. All employees will complete this course within the first 30-days of employment.

(5) Leader's Safety and Occupational Health Course (LSC). All employees in supervisory positions will complete this course within the first 30-days of assuming supervisory responsibilities. All managers will complete prior to assumption of duties.

g. Contractors Adherence to Safety Requirements. No person will be subjected to work in an unsafe or dangerous environment. Contractor safety will be governed by AR 385-10, Chapter 3-5, 3-8, and Chapter 4. Contractors or contract employees who refuse to comply with published and recognized safety standards or do not meet the standards set forth in USAG Fort Jackson contracts may be subject to work stoppage. Contracting Officers and others responsible for contractor performance will ensure that:

(1) Contracts incorporate appropriate safety clauses.

(2) Contractors perform in a safe manner consistent with these contracts.

(3) Unsafe conduct is dealt with in a timely manner.

5. This policy will remain in effect until superseded or rescinded.

6. Proponent. Director of Installation Safety at 803-751-2541.



TIMOTHY R. HICKMAN
COL, AG
Commanding