



DEPARTMENT OF THE ARMY
US ARMY INSTALLATION MANAGEMENT COMMAND
HEADQUARTERS, UNITED STATES ARMY GARRISON, FORT JACKSON
2400 JACKSON BOULEVARD
FORT JACKSON SC 29207-5015


IMFJ-ZA

21 October 2019

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: USAG Policy Memorandum #2 – Use of the Robert B. Solomon Center for Meal Service

1. PURPOSE: To establish policy and procedures for the use of the Robert B. Solomon Center for meal services.
2. POLICY: With the funding challenges the Army is currently facing, expenses must be reduced wherever possible. Serving meals in the Solomon Center, when a club is available, requires extra labor dollars.
 - a. The Solomon Center will not be used for any function where a private individual or catering business brings food or beverage into the facility for consumption on the premises.
 - b. The Solomon Center will not be used for special events, i.e., EEO observation, etc., unless Victory Hall and the NCO Club are booked or cannot handle the capacity.
 - c. The Garrison Commander will approve exceptions where attendance will exceed the capacity of Victory Hall or the NCO Club, or when club facilities are not available.
3. PROPONENT: R. Gary Fulham, Director, Family and Morale, Welfare and Recreation, 751-4215.


JOHN W. HANKINS
COL, AG
Commanding

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SUBJECT: USAG Policy Memorandum #2 – Use of the Robert B. Solomon Center for Meal Service

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