

# IN-PROCESSING PERSONNEL RECORD

For use of this form, see AR 600-8-101; the proponent agency is DCS, G-1

## DATA REQUIRED BY THE PRIVACY ACT OF 1974

**AUTHORITY:** 10 USC 136, Under Secretary of Defense for Personnel and Readiness; 10 USC 7013, Secretary of the Army; and AR 600-8-101, Personnel Readiness Processing.

**PRINCIPAL PURPOSE:** To In-process Soldiers into their gaining installations and units, to report any non-deployable conditions identified during In-processing to their gaining commanders and to provide historical dates for after action reports and reviews. For additional information see the System of Records Notice A0600-8-101, Installation Support Modules Records (<https://dpcl.d.defense.gov/Privacy/SORNsIndex/DOD-Component-Notices/Army-Article-List/>).

**ROUTINE USES:** There are no specific routine uses anticipated for this form, however, it may be subject to a number of proper and necessary routine uses identified in the system of records notice(s) specified in the purpose statement above.

**DISCLOSURE:** Disclosure of this information is voluntary; however, failure to disclose the requested information could result in improper in-processing.

## INSTRUCTIONS

This form will be initiated on every In-processing Soldier at the processing control station. All Soldiers are required to In-process through the activities marked with an asterisk(\*). The processing control station will designate which additional activities each Soldier is required to In-process through, based on the applicable Army regulations, installation instructions, and information in the Soldier's records/furnished by the Soldier. Each required activity will sign or initial this form and annotate any non-deployable conditions (*deficiencies*) identified that could not be remedied during in-processing, if any. The Soldier will clear all required activities and then report back to the processing control station. The processing control station will verify by signing this form that all required installation/community level in-processing has been completed and release the Soldier to the replacement activity for clearance and movement to the gaining unit. The gaining unit will then ensure the completion of the Soldier's battalion/unit level in-processing.

<b>1. NAME (Last, First, Middle)</b> BAILEY, NOEL LLOYD	<b>2. RANK</b> MSG	<b>3. MOS/AOC</b> 00D
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## SECTION A - INSTALLATION/COMMUNITY LEVEL IN-PROCESSING ACTIVITIES

4a. INSTALLATION/COMMUNITY ACTIVITY	4b. DEFICIENCIES NOTED (If any)	4c. CLEARANCE SIGNATURE
1. MEDICAL FACILITY*		
2. TRICARE SERVICE CENTER HEALTH BENEFITS ADVISOR OR MEDICAL ELEMENT EQUIVALENT*		
3. DENTAL FACILITY*		
4. SECURITY CLEARANCE STATION*		
5. CENTRAL ISSUE FACILITY*		
6. TRANSPORTATION*		
7. ARMY COMMUNITY SERVICES CENTER*		
8. CHILD AND YOUTH SERVICES/SCHOOL LIAISON OFFICER*		
9. MILITARY PAY OFFICE*		
10. PROCESSING CONTROL STATION*		
11. *ARMY DISASTER PERSONNEL ACCOUNTABILITY AND ASSESSMENT (HTTPS://ADPAAS.ARMY.MIL)*		
12. AMERICAN RED CROSS*		
13. ARMY CONTINUING EDUCATION SYSTEM*		
14. ARMY WELLNESS CENTER*		
15. ASAP - SUICIDE PREVENTION OVERVIEW*		
16. BEHAVIORAL HEALTH MAHC 7TH FL RM 48 OR RM 69*		
17. BETTER OPPORTUNITIES FOR SINGLE SOLDIERS*		
18. CHAPLAIN OFFICE*		
19. COUNTERINTELLIGENCE OFFICE*		
20. CRIMINAL INVESTIGATION COMMAND (CID)*		
21. DD FORM 93 -RECORD OF EMERGENCY DATA*		
22. FAMILY ADVOCACY PROGRAM (FAP)*		
23. HEAT OR COLD ILLNESS PREVENTION TRAINING*		
24. INSPECTOR GENERAL (IG)*		

SECTION A - INSTALLATION/COMMUNITY LEVEL IN-PROCESSING ACTIVITIES (Continued)		
4a. INSTALLATION/COMMUNITY ACTIVITY	4b. DEFICIENCIES NOTED (If any)	4c. CLEARANCE SIGNATURE
25. INSTALLATION VOTING OFFICER*		
26. INTERMEDIATE SAFETY TRAINING*		
27. LEGAL SERVICES*		
28. LOCAL HAZARDS SAFETY TRAINING*		
29. MAIL HANDLER TRAINING*		
30. MILITARY SPONSORSHIP IN PROCESSING( <a href="https://www.actnow.army.mil/inprocessing">HTTPS://WWW.ACTNOW.ARMY.MIL/INPROCESSING</a> )*		
31. PERSONALLY IDENTIFIABLE INFORMATION (PII)*		
32. PHYSICAL SECURITY-WEAPONS REGISTRATION*		
33. POST NEWCOMER'S ORIENTATION*		
34. RECORDS REVIEW*		
35. RESILIENCY TRAINING*		
36. RESILIENCY TRAINING II*		
37. SEXUAL HARASSMENT/ASSAULT RESPONSE AND PREVENTION TRAINING*		
38. SRP/PDHRA SCREENING*		
39. TRICARE SECURE MESSAGING*		
40. RESIDENTIAL COMMUNITIES INITIATIVE (RCI)BALFOUR BEATTY/OFF POST HOUSING*		