

DEPARTMENT OF THE ARMY
Headquarters, United States Army Training Center and Fort Jackson
Fort Jackson, South Carolina 29207-5000

REGULATION
NUMBER 40-12

1 June 2005

Medical Service
**INSTALLATION ANIMAL CONTROL,
ANIMAL DISEASE PREVENTION AND CONTROL, AND ANIMAL WELFARE**

1. **PURPOSE.** This regulation prescribes policies, responsibilities and procedures to properly control pets, to detect, prevent, and control animal diseases at this installation, and to provide for animal welfare.
2. **APPLICABILITY.** This regulation applies to all commands or units assigned or attached to the United States Army Training Center and Fort Jackson, as well as residents of and visitors to Fort Jackson and to all retired personnel utilizing post facilities.
3. **GENERAL.** The privilege of animal ownership carries with it the responsibility for proper care of an animal to include humane treatment and medical care. To promote animal welfare and to prevent animal abuse and neglect; considerations for preserving the health and safety of the command necessitate certain limitations, restrictions and/or prohibitions.
4. **DEFINITIONS.**
 - a. **Owner.** Active duty military personnel and their dependents who maintain pets in government quarters. This includes eligible DOD personnel who are members of the Fort Jackson Riding Association and maintain their horses at the Fort Jackson stables.
 - b. **Pet.** A dog or cat, or a small caged animal kept indoors, such as a bird, fish, gerbil, hamster, etc.
 - c. **Livestock.** Domestic animals normally kept for food or draft purposes, including fowl. Livestock does not include horses.
 - d. **Stable area.** An area authorized by the installation commander where horses may be stabled on post, including equine quarantine area.

*This regulation supersedes FJ Reg 40-12, 1 March 2000.

5. RESPONSIBILITIES.

a. Director Emergency Services (DES) will:

(1) Accept and process complaints about animals and reports of neglect/abuse.

(2) Provide for pet control and collection of stray animals, to include the collection of animals involved in bite/scratch incidents when needed. Any owner whose dog or cat is found unlawfully running at large shall have no property right or right of ownership over the animal. The DES may use minimum force necessary to apprehend uncontrolled animals. Methods include but are not limited to the use of nets, snares, baits, traps, and tranquilizer guns. Use of drugs in the tranquilizer guns will be coordinated with the installation veterinarians. Use of more severe methods resulting in injury or death to animals will only be done when absolutely necessary and with consideration for safety of incidental personnel and animals. Animals which are deemed by the game wardens and veterinary personnel to constitute a danger to other animals or persons or which are infectious to other animals, in pain or near death may be humanely destroyed by veterinary personnel immediately.

(3) Control feral domestic animals on the installation, in coordination with the Veterinary Service and Environmental and Natural Resources Division, Wildlife Office.

(4) Assist with wildlife trapping and disease control programs related to control of potential wild animal disease vectors within capabilities and in coordination with the Environmental and Natural Resources Division, Wildlife Office, and the Veterinary Service.

(5) Collect and sanitarily dispose of carcasses of dead animals reported or found on post.

b. Installation Veterinarian will:

(1) Operate a Veterinary Treatment Facility (VTF). As allowed by higher headquarters, limited care will be provided to pets owned by personnel authorized military privileges. Horses stabled on post are required to have a pre/post-quarantine physical examination. Horses stabled off post will not be provided any care. Complete veterinary service is authorized for government-owned animals.

(2) Provide for quarantine of on-installation animals involved in bite/scratch incidents, i.e., rabies suspects.

(3) House stray animals picked up on post.

(4) Provide instruction to personnel involved in stray collection and handling, when requested.

(5) Monitor wildlife disease in liaison with the Environmental and Natural Resources Division, Wildlife Office, and the DES.

(6) Coordinate with the DES to prevent animal abuse/neglect.

(7) Prepare information on installation animal control policies for dissemination through newcomers' orientation and inclusion in welcome packets. Additionally, notices will be furnished for publication in the Fort Jackson Leader to advise animal owners regarding responsibilities for compliance with this regulation.

c. Directorate of Logistic and Engineering (DLE), Environmental and Natural Resources Division, Wildlife Office will:

(1) Have under the purview of DLE all wildlife (nondomestic animals) that are indigenous to Fort Jackson.

(2) Exercise coordination with the Veterinary Service, Preventive Medicine Service, DES, and appropriate U.S. and State health agencies relative to those portions of wildlife management and control associated with the prevention and control of communicable diseases.

(3) Coordinate with the Veterinary Service in obtaining wildlife specimens within resources available.

(4) Advise the Veterinary Service on problem areas and render assistance and information on wildlife management for the control of diseases.

(5) Assist the DES within resources available on control of feral, domestic animals.

d. Housing Division will:

(1) Ensure family housing members are furnished a copy of this regulation.

(2) Address correspondence to pet owners for violations of installation animal control policies in accordance with paragraph 7a and b of this regulation.

e. Owners will:

(1) Provide for control, registration, and immunization of pets. Ensure that pets are tested and treated for parasites and for other diseases that constitute a public health threat or threat to other animals. Dogs will be tested annually for heartworms and cats will be tested for Feline Leukemia if not previously tested/vaccinated. Owners will give heartworm preventative to dogs throughout the year.

(2) Ensure that all dogs and cats residing on Fort Jackson are microchipped. If the animal is already microchipped, the owner must report this identification number when the animal is registered at the VTF.

(3) Ensure that dogs and cats, when outdoors, are on a hand leash under the control of a responsible handler at all times. The only exception to this requirement will be when a dog or cat is contained in an approved fenced area from which it cannot escape. Dogs can only be kept in fenced areas outdoors if they are provided a means to protect themselves from weather, i.e., a dog house with shade. Animals outdoors must be provided fresh water and fresh food daily, and owners must ensure that pets are not left outside longer than 2 hours when the temperature is above 90 degrees or below 35 degrees Fahrenheit.

(4) Ensure that all dogs and cats over three months of age wear a rabies tag which is clearly distinguishable at all times.

(5) Pets are not permitted to be in food service facilities, exchange, commissary, clubs, theaters, schools, swimming pools or similar places of public areas. Exclusions are military working dogs on official duty, seeing-eye dogs and other service dogs which will be on a leash at all times. Military working dogs will be permitted off leash as mission requires.

(6) Be responsible for policing animal waste at all times from lawns, common property, or any area. Animal waste will be appropriately placed in waste containers and not piled or buried in unmaintained areas. Pens, cages, kennels, or runs will be cleaned at least daily.

(7) Ensure that female pets in heat are kept in isolation and strictly confined.

(8) Pets will not be abused or neglected. Where there is evidence of animal neglect or abuse, the DES and the Veterinary Service will coordinate necessary actions to preclude occurrences of this nature.

(a) Pets will not be left unattended in vehicles.

(b) If a pet is abused or neglected and the owners are not available to take corrective actions, the Military Police will pick up the pet and turn it over to the Veterinary Service until the owners are notified.

(9) Abandoning pets on post is strictly prohibited. Anyone who abandons their pet will be issued a DD Form 1408, Armed Forces Citation; or a DD Form 1805, Magistrate Court Citation. Unwanted animals will be turned over to the Veterinary Service for disposition, i.e., adoption or euthanasia.

(10) Dead pets may be brought to the Veterinary Service VTF for sanitary disposal.

(11) Maintenance of dogs and cats in family housing is limited to a total of two animals per family unit. Litters of puppies or kittens, while exempt from registration, will be adopted out prior to 90 days of age. There is no restriction on the number of small caged pets such as birds, gerbils, hamsters, etc., provided they are maintained in a manner to preclude a nuisance to the neighbors or damage to government property.

(12) Exotic animals normally associated with zoo or wildlife environments such as skunks, raccoons, snakes, monkeys, etc., will not be maintained on this installation as privately owned pets. Any exceptions to this restriction must be approved by the installation commander or his designee based upon conditions established by the installation veterinarian.

6. REGISTRATION.

a. All dogs and cats in family housing will be registered yearly, beginning at three months of age, at the VTF, Bldg. D2445, and immunized in accordance with this regulation.

(1) All dogs and cats three months of age or older must be registered by owner within five duty days of arrival. If under three months of age, pets must be registered within five duty days of reaching three months of age. Personnel residing off-post who intend to use the VTF or specified areas of the installation for the purpose of hunting, etc., must also register pets.

(2) Owners will arrange an appointment with the VTF for registering their pets. Once the animal is rabies vaccinated, a certificate and numbered metal rabies vaccination tag will be given to the owner. This tag is to be securely attached to a collar or harness. Pets will also receive all required immunizations and will be microchipped.

b. Owners will register horses stabled on post through the appropriate Fort Jackson Riding Association stable officer, and arrange with the Veterinary Service for initial entry registration, examination and 5 day quarantine.

(1) All horses newly arriving on post will be quarantined for 5 days before being introduced into common stabling area. During this period, there will be no contact with other horses. All equipment used in quarantine area will be kept separate. The exercise area for quarantined horses will be limited to an area identified by the Installation Veterinarian.

(2) All newly arriving horses must be checked serologically by a civilian veterinarian for Equine Infectious Anemia (EIA) or the owner must have proof of a negative test for EIA within 30 days of arrival. A positive sera will constitute denial for quartering.

(a) All new horses arriving via interstate movement must be accompanied with a health certificate within 30 days of entry issued by an accredited veterinarian declaring them free of any signs of contagious or infectious diseases, and proof of a negative test for EIA within the last 30 days.

(b) All new horses arriving from within the State of South Carolina must have proof of a negative test for EIA within the last 30 days.

c. Domestic livestock may be kept on post only after obtaining explicit written permission from the installation commander.

(1) Livestock brought on the post via interstate movement will be accompanied by a health certificate issued by a licensed, accredited veterinarian within 30 days of date of entry, declaring them free of any signs of contagious or infectious diseases. Such animals will be permanently identified by affixing metal, plastic or tattoo registration numbers to each individual animal.

(2) Livestock maintained on the post will be subject to all health regulations of the State of South Carolina and the U.S. Department of Agriculture. Cattle over one year of age shall be negative to serological test for brucellosis within 30 days of entry unless from a certified herd and for tuberculosis within 30 days of entry unless from an accredited herd.

d. Transient Animals.

(1) Authorized sponsors of pet shows, rodeos, horse shows, or other activities that will bring transient animals onto the installation, will notify the installation veterinarian at least 30 days prior to the event, providing an estimate of the numbers and types of animals that will be participating in the event. All equine will be accompanied by a certification that the animal has been tested for and found negative for EIA within the past six months. Where there is a question as to the health of a transient animal, the installation veterinarian shall have the authority to deny or cause removal of any animal determined to present a threat to the health or safety of persons or other animals on the installation.

(2) Horses stabled off post but are regularly used on post will be subject to the same registration requirements as that of horses stabled on post.

(3) Persons bringing dogs onto the installation for hunting, training, grooming, etc., are required to certify that the animals have been immunized in accordance with requirements of this regulation. If a question of health arises, owners will be required to show documentary evidence of compliance upon request of the installation veterinarian. Small caged pets such as birds, fish, gerbils, hamsters, etc., will not require registration.

7. CONTROL OF ANIMALS.

a. Loose or Stray Animals.

(1) The Military Police will impound at the VTF any animal found or reported running loose on the installation. Once an animal has been picked up by Military Police, it cannot be released to its owner until the requirements specified in subparagraph a(3) below have been met.

(2) The VTF will maintain the impounded animal and will attempt to identify its owner. If the owner cannot be identified and the animal is not claimed within three duty days, it will be disposed of at the discretion of the installation veterinarian. Owners missing their pet should call the VTF at 751-7160. First and second time offenders will receive a letter of warning and a DD Form 1408, Armed Forces Citation, by DES game warden personnel.

(3) The owner of an impounded animal may obtain its release by reporting to the VTF where the animal's registration, microchip and immunization status must be verified. If properly registered and immunized, the owner will pay the impoundment charges. If the animal's immunization status is not in accordance with this regulation, it will be vaccinated and microchipped before release. At this time, the owner will pay the charges for the immunizations, microchipping, and impoundment. The stray report is retained by the installation veterinarian as a permanent record.

(4) Should an animal be impounded, even on a first offense, in addition to the above actions, a memorandum of warning will be forwarded to the owner from the Provost Marshal's Office as to what action the owner will take in order to prevent recurrence. In addition to the above, the DES will also issue a DD Form 1408, Armed Forces Citation.

(5) If an animal is impounded for a third time as a loose animal, the owner will be notified in writing to remove the animal from the installation within 24 hours of receipt of the letter. If the owner desires to remove the animal without waiting for the written notification, he/she may do so by making a written statement on the release form certifying its removal. If the owner believes that there are extenuating circumstances which may justify a waiver from this removal requirement, a written request for waiver should be directed in writing through command channels to the installation commander or his designee.

(6) When an animal, collected as a stray by the Military Police, is seriously ill or injured and the owner cannot be identified immediately, the installation veterinarian will determine what care is needed, to include euthanasia, to alleviate pain or undue suffering.

b. Animals which are a nuisance, menace, abused, or neglected.

(1) A person may submit a written complaint to the DES in situations where there is evidence of repeated incidents of animal bites, an animal creating a nuisance, or an

animal which is a menace, i.e., vicious dog, to that person or his/her family? These complaints will be investigated by the Military Police and a recommendation made to the installation commander or his designee as to disposition. The Military Police may request assistance from Preventive Medicine Service when unsanitary or community health conditions are involved.

(2) Complaints of animal abuse or neglect should be directed to the DES who may request assistance from the installation veterinarian if the situation requires professional judgement. A recommendation will be made to the installation commander or his designee as to disposition.

(3) When warranted, a memorandum of warning will be sent by the DES to the owner of an animal involved in a nuisance, menace, abuse, neglect or bite incident through that individual's commander requiring a reply by endorsement as to what action has been taken to correct the situation. If a second justified complaint involving the same animal is received, the owner will be directed in writing by the installation commander or his designee to remove the animal from the installation within 24 hours.

c. Pets maintained on the installation will be limited to those personnel occupying housing and authorized to have pets in their category of housing, except horses stabled at the Fort Jackson Riding stables. Other domestic animals that may be maintained on the installation include government-owned animals and bona fide unit mascots. Personnel in offices or other buildings on the installation will not maintain pets or feed or otherwise maintain feral animals in or around their work areas.

d. Horses are not permitted in public areas, e.g., golf course, Officers' Club grounds, swimming pool areas, immediate area surrounding Veterinary Service, etc., without written permission of the installation commander or his designee.

e. All personnel living or working on the installation are obligated to report uncontrolled animals to the Military Police. They will cooperate in providing information on such animals and will not attempt to prevent or subvert capture of animals, i.e., release animals from traps set by the DES.

f. Change of ownership procedures are as follows:

(1) Off post: In the event an animal registered on the installation is sold or given away, the owner is responsible for notifying the installation veterinarian of the change of ownership.

(2) On post: If the animal is given to a person residing on post, the new owner is responsible for re-registration of the animal.

8. IMMUNIZATION REQUIREMENTS.

a. All animals requiring registration on this installation will be immunized at the owner's expense. Owners in violation of these requirements will be issued a formal citation (DD Form 1408, Armed Forces Citation) by the Military Police.

(1) All dogs will be vaccinated for rabies at three to four months of age and revaccinated IAW current recommendations. Dogs will also be vaccinated for common canine diseases such as distemper, canine adenovirus, leptospirosis, parvovirus, and others IAW current VTF recommendations.

(2) All cats will be vaccinated for rabies at three to four months of age and revaccinated IAW current recommendations. Cats will also be vaccinated for common feline diseases such as feline panleukopenia, rhinotracheitis, calici-virus and other IAW current VTF recommendations.

(3) All horses stabled on post will be immunized according to the following schedule: annually in the spring - rabies; semiannually in the spring and fall - influenza and rhinopneumonitis, equine encephalitis (Eastern & Western) and tetanus. Other vaccines may be required per current veterinary recommendations and stable policy. The EIA testing is required annually.

b. Documented proof of immunizations and EIA negative test results must accompany all horses arriving on post.

9. VETERINARY HEALTH CARE AND TREATMENT.

a. Limited veterinary service to pets owned by active military and retired personnel and their dependents is authorized to be provided by the Veterinary Service, subject to availability of resources. Proof of eligibility for medical care and services will be required as well as proof of ownership. Operation hours of the VTF will be established by the Veterinary Service.

b. The VTF is operated under guidelines established by higher headquarters. In addition to registration and vaccinations, certain medical/sick care tests, services and products can be obtained at the VTF. All stray animals adopted from the VTF will be required to be neutered as part of the adoption agreement for animal control.

10. ANIMAL HOLDING AND HANDLING FACILITIES.

a. Animal holding and handling facilities on Fort Jackson will be maintained in a sanitary and safe manner to protect the health and welfare of both animals and persons involved. These facilities will receive monthly inspections by veterinary personnel to assure that the above

requirements are satisfactorily met. All facilities housing animals are subject to inspection, including Child and Youth Services facilities, on-post Elementary Schools, Fort Jackson Riding Association stables and the VTF. Failure by responsible personnel to maintain these facilities adequately will be reported to the next higher echelon of responsibility.

b. The assignment to veterinary activities of operational responsibility for any kind of animal boarding facility for privately owned animals is prohibited.

c. Any new construction or extensive renovation of stable or kennel areas must have the written approval of the installation veterinarian as to location and construction to ensure that medical, hygienic, and public health standards are met.

11. ANIMAL BITES/SCRATCHES. All animal bite wounds, scratches and abrasions will be reported. Medical responsibilities and procedures are as established in MEDDAC regulations pertaining to prevention of rabies. Additional responsibilities concerning animal bite/scratch incidents are as follows:

a. The biting animal will not be killed unless it is absolutely necessary and even then precautions will be taken to ensure the head is not damaged or mutilated. The animal carcass, together with bite information and death circumstances, will be delivered promptly to the Veterinary Service.

b. Persons bitten will furnish as much information as possible to the treating physician or other representative to assist in identifying and locating the animal involved.

c. Capture of the animal is vital to treatment measures. On-post personnel having knowledge that their animal has bitten/scratched any human are required to present the animal for examination and/or quarantine, together with immunization records, if available, to the VTF as soon as possible. The owner will also notify Preventive Medicine Service within 24 hours after incident has occurred.

d. The Veterinary Service will assure prompt quarantine of the offending animal. The DES will assist in enforcing quarantines when requested by the installation veterinarian or Preventive Medicine personnel.

e. Types of quarantine/confinement, as determined by the attending veterinarian, are as follows:

(1) Absolute. Restriction of an animal in a pen or cage for a minimum period of ten days at a place designated by the Veterinary Service where such animal may be observed during the period of quarantine. This type of confinement is applicable in most bite incidents.

(2) Home quarantine. Restriction of an animal involved in a bite/scratch incident for a minimum period of ten days on owner's premises, either in an escape-proof outside cage or in owner's home. The animal is permitted to be outside the cage or the owner's home only for short periods of exercise, if on a secure collar and leash and accompanied by a responsible adult. Animals in home quarantine will not be chained outside unless continuously attended by a responsible adult and the animal is kept isolated from all animals and persons not of the owner's household. Home confinement will be individually considered and may be allowed only with concurrence of a Veterinary Corps officer and with complete cooperation of the owner indicated by signature of quarantine agreement form.

12. CLEARING POST AND SHIPPING PETS.

a. All military personnel who maintain animals on this installation will clear the Veterinary Service prior to permanent departure from Fort Jackson. Necessary health certificates and treatment records of the animal will be released to the owner at that time.

b. All animals going to a foreign country must be vaccinated in accordance with requirements of the particular country to which the animal is being shipped. Details regarding limitations and requirements for health certificates, etc., may be obtained at the VTF.

13. MANAGEMENT INFORMATION REQUIREMENT (MIR). This publication requires no MIR.

(MCVS-SER-A/7711)

FOR THE COMMANDER:

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/signed/
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