



DEPARTMENT OF THE ARMY
U.S. ARMY GARRISON ITALY
UNIT 31401, BOX 15
APO AE 09630

IMIT-PW

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: US Army Garrison (USAG) Italy, Heating and Cooling Policy

1. PURPOSE: This policy prescribes operational guidelines and establishes responsibilities for the efficient use of heating and cooling systems in the USAG Italy area of operations.

2. REFERENCES:

- a. AR-420-1, Army Facilities Management, dated Dec 2008 rev. 24 Aug 2012.
- b. UFC 3-410-01, Heating, Ventilating, and Air Conditioning System rev 01 Nov 2017
- c. IMCOM-E Air-Conditioning Policy 4 Sep 2019
- d. Italian Law Decree #311, dated 29 Dec 2006

3. RESPONSIBILITIES:

- a. Garrison Commander, United States Army Garrison, Italy:
 - (1) Provide policy guidance and direction
 - (2) Enforce all provisions of Army Regulations and Italian norms requirements
- b. Garrison Commander or Deputy, USAG Italy, will provide DPW with approval to begin comfort heating and cooling. Factors that will affect the start date of each comfort heating and cooling system will include the outdoor air temperature and compliance with Army Regulations and Italian Decree 311.
- c. Unit Commanders, Directorate Chiefs, and Head of Household in Government controlled quarters:

Heating Season:

- (1) Ensure that office, housing, and barracks space temperature is at or below 22 degrees Celsius (71.5 degrees Fahrenheit). Comfort adjustments will be programmed into control systems that allow for a larger range of adjustment in housing and the barracks.

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(2) Vehicle and maintenance workshops will be heated no higher than 18 degrees Celsius (65 Degrees Fahrenheit). Warehouses will be heated to allow 13 degrees Celsius (55 degrees Fahrenheit). Placing a desk or two in a shop or warehouse does not make it an office.

(3) Space heaters are not allowed unless authorized by medical authority, industrial hygiene, or DPW for areas with insufficient heating systems.

(4) Ensure that heating systems are not operated with windows open. Continued violations of this sub-paragraph will result in withdrawal of permission to operate heating system.

Cooling Season:

(1) Ensure that office, housing, and barracks space temperature is at or above 24 degrees Celsius (75.2 degrees Fahrenheit)

(2) Comfort adjustments will be programmed into control systems that allow for a larger range of adjustment in housing and the barracks.

(3) Adjustments for buildings based on the use, construction, and function will be performed by the DPW through building controls or authorized by DPW based on the building and zone conditions.

(4) Air conditioning is not authorized in vehicle maintenance shops, warehouses, or similar buildings. Fans, water misters, or evaporative coolers are authorized.

d. Directorate of Public Works:

(1) Start circulating heat in the central boiler plants in accordance with Italian Law (on or after 15 October for VMC and on or after 1 November for DMC, or as appropriate for weather).

(2) Air conditioning systems will be activated no sooner than 15 May and only after three consecutive days of greater than 26.5C (80F) temperatures.

(3) Ensure efficient operation of existing heating and cooling equipment prior to the anticipated season start date.

(4) Upon Commander or Deputy Commander authorization, activate heating and cooling systems in the following priorities:

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- (a) Health and dental care facilities/CDC
- (b) Operational or mission facilities
- (c) Barracks
- (d) Comfort heating of community facilities
- (e) Comfort heating of administrative buildings and all others

4. Point of Contact for this action is the Director of Public Works, Mr. Norman Stiegler, DSN 646-2600.

DANIEL J. VOGEL
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Commanding

DISTRIBUTION: ALL