



DEPARTMENT OF THE ARMY
UNITED STATES ARMY GARRISON ITALY
UNIT 31401, BOX 25
APO AE 09630

IMIT-ISO

24 July 2019

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: US Army Garrison (USAG) Italy, Risk Management Policy

1. References:

- a. Department of Defense Instruction (DoDI) 6055.01, DoD Safety and Occupational Health (SOH) Program.
- b. Army Regulation (AR) 385-10, The Army Safety Program.
- c. Army Pamphlet 385-30, Risk Management.
- d. Army Techniques Publication (ATP) 5-19, Risk Management.
- e. Installation Management Command (IMCOM) Regulation 385-10, Safety Program

2. Risk Management (RM) is the primary tool used to reduce accidental loss of personnel and property. RM allows all community members, particularly leaders, to make informed and deliberate decisions by accepting risk at the appropriate level. RM will be incorporated into all USAG Italy tasks and missions.

3. The risk decision authorities for all USAG Italy tasks and missions are as follows:

USAG Italy Risk Acceptance Matrix				
	Duration of Risk			
	Event Waiver	Waiver		Exemption
Category of Risk	<1 month	1-12 month(s)	1-5 years	>5 years/permanent
Extremely High (EH)	IMCOM-E SES	IMCOM CG	Army HQ CG	Army HQ CG
High (H)	GC	IMCOM-E SES	IMCOM CG	IMCOM CG
Medium (M)	O-5/GS-13/equiv/DGM	GC/DGC	IMCOM-E SES	IMCOM-E SES
Low (L)	O-3/GS-11/equiv	O-5/GS-13/equiv	GC	GC

Risk decision authority rests with the tenant unit chain of command for all other than USAG Italy operations.

4. Risk assessments (RAs) requiring GC approval must be reviewed by the USAG Italy Installation Safety Office (ISO) prior to submission. RAs requiring Darby Military Community (DMC) Deputy Garrison Manager (DGM) approval must be reviewed by the DMC Safety office prior to submission.

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SUBJECT: U.S. Army Garrison (USAG) Italy Policy Letter #24, Pedestrian, Bicycling, In-Line Skating, Skateboarding, and Roller Shoes Safety

5. Community events sponsored within USAG Italy area of responsibility that introduce hazards must be risk assessed. These events may include: sports, athletic events, holiday festivities, fund-raisers, etc. Community events must have a designated person in charge (PIC). The PIC will:

a. Use the attached checklist when setting up for events/activities with negligible risk such as gift wrapping, bake sales, etc. in lieu of completing a Deliberate Risk Assessment Worksheet (DRAW) (DD Form 2977, Sept 14).

b. Provide a risk assessment when hazards are present or introduced by completing a DRAW and provided to the Safety Office. Electronic routing for DRAWs is preferred. DRAWs must be provided at least three (3) weeks prior to the scheduled event and include all potential hazards to personnel, property, and/or equipment. Examples of potential hazards include vehicle movements, weather, electricity, steam, equipment moving parts, fuels, compressed gasses, flammable substances, chemicals, poisons, pesticides, water, sanitation, slips, trips, falls, entanglements, fire, etc.

c. The GC, DGM, or designee, must concur with community event DRAW, if required by residual risk level, before the event is conducted. If non-concurrence, the PIC must resolve by modifying the plan, introducing safety measures, adding controls, or rescheduling the event.

6. Community events that receive non-concurrence from the GC, DGM, or that are not coordinated through the GC or DGM may be subject to postponement or cancellation.

7. Frequent reoccurring events need not resubmit a new DRAW as long as conditions remain unchanged. If conditions change, and/or the risk level increases, then a new risk assessment must be completed.

8. Point of contact for this USAG Italy Safety Office at DSN 637-8900 (VMC) or DSN 633-7841 (DMC) and email at: usarmy.usag-italy.imcom-europe.mbx.usag-italy-safety-office@mail.mil.

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DISTRIBUTION:

Electronic

Encl:

Low Risk Event Checklist