



# Vicenza/Darby Military Community Military Equal Opportunity Advisors



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An ANONYMOUS COMPLAINT remains unidentified may be handled as either an informal or formal complaint. The Commander will determine if sufficient information is provided to proceed as either an informal or formal complaint.

## Military Equal Opportunity & Harassment Complaint Process (Regular Army)

Call the MEO & Harassment Hotline for information on policies and procedures on how and where to file complaints, behaviors that constitute discrimination and harassment or to anonymously report incidents of MEO and Harassment.

**24/7 MEO & Harassment  
Response Hotline**  
**+39 348-113-9532**



An INFORMAL COMPLAINT is one that a Soldier, cadet, or Family member does not wish to file in writing on a DA Form 7279. May be resolved directly by the complainant addressing the offending party, a peer, or another person. When practical, an informal complaint should be resolved within 60 calendar days.

*If  
Behavior  
Persists*

File an FORMAL COMPLAINT which is one that a complaint files in writing with an EOA using a DA Form 7279 and swears to accuracy of the information. Complaints must be filed within 60 days of the incident. Complaints made after 60 days may be pursued at the commander's discretion. Formal complaints require specific actions and are subject to the timelines below.

Complainant files within 60 days of incident

EOA refers to CDR within 3 days

CDR starts investigation within 5 days of receipt by CDR

Investigation completed within 30 days of receipt by CDR

Legal review and notification of final decision within 14 days of investigation completion

CDR determines if further action necessary within 5 days of receipt of EOA findings

EOA presents findings/recommendations to CDR within 5 days

EOA conducts follow up assessment 30 days after final decision

Appellate Authority reviews/provides results within 14 days of receipt

CDR refers to Appellate Authority within 3 days

File appeal within 30 days of notification

**\*\*Additional timeline if appealed**

*Note: Progress reports every 14 days until resolved Extensions up to 30 days can be requested.*