

REASSIGNMENT BRIEFING



*Viale Verona
(Strada Regionale 11)*



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(Strada Regionale 11)*



Corso SS. Felice e Fortunato



Porta Santa Maria Pisa

WE ARE THE ARMY'S HOME

Briefer name
Briefer directorate & position
U.S. Army Garrison Italy
U.S. Army Installation Management Command



Tax Relief Office/UTEP

Tax Relief Office – Utility Tax Exemption Program (UTEP)

Building 367 (DFMWR)

DSN: 646-5104

Comm: 0444-71-5104

Hours of Operation: Mon-Thur 1000-1600

(Closed on Fridays)

Closed on all American Federal Holidays

Limited staff on Italian Holidays and Rest Days

Email: usarmy.usag-italy.id-europe.mbx.fmwr-vmc-tax-relief@army.mil

Tax Relief Office/UTEP

*******IMPORTANT*******

To clear the Tax Relief Office please read all of the info below:

usarmy.usag-italy.id-europe.mbx.fmwr-vmc-tax-relief@army.mil

1. Bring the picture of your final gas meter reading and Contract Termination Letter filled out with the final readings.
2. We also need your Bank Account and Routing number to your stateside financial institution (for future credit return)
3. A closing estimate cost will be estimated and emailed back to you.
4. After you have received the amount due, sign the Closing Estimate, come by to our office to make the final payment and get your clearing papers signed.

The closing estimate consists of:

1. Your current balance
2. Estimated cost from the most recent bill to your final reading
3. Gas company closing cost

The estimated amount will be a credit to pay the final gas bill that will come in about 4 months. The remaining credit will be directly deposited to your bank account by DFAS. In the event that something is due, you will be contacted to arrange payment.

