



DEPARTMENT OF THE ARMY
UNITED STATES ARMY GARRISON ITALY
UNIT 31401, BOX 15
APO AE 09630

AMIM-ITP-E

22 June 23

MEMORANDUM FOR All U.S. Army Garrison (USAG) Italy Units and Supported Units

SUBJECT: Inadvertent Discovery of Cultural or Historical Resources within the USAG Italy Footprint

1. References:

- a. Italy Environmental Final Governing Standards, Chapter 12
- b. Italian Legislative Decree D.Lgs. 42/2004 articles 88 through 93

2. Purpose: To establish procedures in case of inadvertent discovery of cultural and historical resources within the USAG-Italy footprint. This memorandum is valid until rescinded.

3. Scope: This SOP is applicable to all installation personnel and contractors operating on the United States Army Garrison, Italy.

4. Objectives: To provide a coordinated approach and guidance in case of inadvertent discovery.

5. Responsibilities:

- a. The DPW Environmental Division will:

- (1) Ensure all installation personnel and contractors operating in the USAG Italy area are informed.

- (2) Plan, develop, execute and administer the overall Historic and Cultural Resources Program in coordination with key installation activities and agencies.

- (3) Maintain a record of the findings and of the notification actions.

6. Procedure to be followed:

- a. In the event that installation government personnel, contractors, or visitors inadvertently discover artifacts, mobile or fixed items, or structures suspected to be considered a cultural or historical resource under Italian Law will leave the item untouched.

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b. Individual will report to the DPW Environmental Division the exact location and condition when it was found. The DPW Environmental Division will in turn, if the finding is recognized to be a cultural or historical resource, provide for temporary conservation and request to the Italian Base Commander (IBC) to notify the local Superintendence or the corresponding city mayor, and the Carabinieri assigned to the protection of the Cultural patrimony.

c. If the finding is removable artifact, the Environmental Division, with permission from the IBC, will secure and safeguard it until the competent authorities conduct data recovery on site and secure the artifact in accordance with the applicable cultural patrimony protocols.

d. All expenses for the custody, partial curation, and the removal of artifacts will be reimbursed by the Italian Government. Host Nation may also provide for a reward that may not exceed 25% of the value of the findings to USAG Italy.

7. The POC for this memorandum is Mr. Felix M. Mariani, Chief, DPW Environmental Division, DSN 646-2602, email: felix.m.mariani3.civ@army.mil.

A handwritten signature in black ink, appearing to read "Scott Horrigan".

SCOTT W. HERRIGAN
COL, IN
Commanding