



DEPARTMENT OF THE ARMY
UNITED STATES ARMY GARRISON ITALY
UNIT 31401 BOX 42
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AMIM-ITG-CM

22 June 2023

MEMORANDUM FOR All USAG Italy Units and Supported Units

SUBJECT: UNIT, Authorization for unaccompanied Personnel/Single Soldiers to reside Off-Post – Pregnant Soldiers

1. References:

a. AR 420-1, Army Facilities Management 12 February 2008, (RAR) 24 August 2012

2. Applicability: This policy applies only to single Soldiers in the rank of staff sergeant or below. Such Soldiers are required to reside in the barracks unless an Exception to Policy (ETP) permits them to live off-post.

3. Purpose: To provide guidance and procedures for the approval of pregnant unaccompanied personnel and single Soldiers to reside off-post.

4. General: In accordance with AR 420-1, Army Facilities Management, Chapter 3 (3-20d), installations must maintain an occupancy rate of 95% within Single Soldier Housing (SSH) barracks. Permanent party Soldiers, E6s and below OCONUS, that are not entitled to Basic Allowance for Housing (BAH) at the with-dependent rates are required to reside in the SSH unless granted approval to reside off-post.

a. AR 420-1, paragraph 3-16d(5) prohibits pregnant military personnel (with no family members) from being assigned to family housing until the birth of a child. ETPs may be granted by the garrison commander on a case-by-case basis.

b. AR 420-1, paragraph 3-20k(2)(b), authorizes garrison commanders to approve ETPs for single Soldiers in the grade of staff sergeant (E6) and below OCONUS to reside off post when the Soldier is pregnant.

c. AR 420-1, paragraph 3-16(f) allows pregnant military personnel, otherwise without family members, to be placed on a housing waiting list when pregnancy is confirmed by medical authorities.

5. Policy: Pregnant Soldiers are authorized to reside off-post at four (4) months of pregnancy.

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b. Requests for pregnant Soldiers to reside off-post will be submitted through their chain of command (CoC) to the garrison commander for approval of the ETP, and must be endorsed by the pregnant Soldier's battalion commander or first O5 in the CoC. Requests must be submitted on a DA Form 4187 and must contain, at a minimum, medical supporting documentation stating the expected due date and military orders.

c. Requests will also be submitted to the servicing finance office to start BAH at the without-dependent rate. A copy of the lease agreement and supporting medical documentation is required before the finance office will approve the DA Form 5960 to start BAH.

d. The SM can apply for a Conditional Command Sponsorship for the unborn child through the Garrison Military Personnel Division, starting from the last trimester (27th week of pregnancy). Once completed a dependent is acquired and therefore Soldier is then eligible for Army Family Housing and no ETP/CNA is required.

e. Upon the birth of the child, the finance office must be provided a copy of the certificate of birth to increase the Soldier's BAH rate to the with-dependent rate.

6. The point of contact for this memorandum is the USAG-Italy, Command Sergeant Major at DSN 314-646-5702.



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