

LOCATION OF DOCUMENTS

Will: _____

DD214: _____

Current retired pay statement: _____

Marriage certificate(s): _____

Divorce decree(s)/property settlements(s): _____

Death certificate(s): _____

Birth certificates/adoption papers: _____

Retirement Orders and/or 20-year Letter: _____

Safe deposit box: _____

Tax returns: _____

Social Security Cards: _____

Investment papers (CDs, Mutual Funds, IRA, etc.): _____

Burial plot information: _____

Medical and dental records: _____

Real estate deeds: _____

PHONE NUMBERS/WEBSITES

How to report the death of a Retired Soldier: Contact the Department of the Army Casualty and Mortuary Affairs Operations Division (CMAOD) anytime by calling (800) 626-3317. You will be immediately referred to a local Casualty Assistance Center (CAC), who will report the death to the Defense Finance and Accounting Service (DFAS) to stop retired pay and initiate the survivor benefits process. If you reside overseas and the toll free number is not available, call your Retirement Services Office (RSO) (see link below). When reporting the death, please provide as much of the following information as you have: • Full name • Disability Rating- Copy of death certificate • Social security number and/or service number • Circumstances surrounding the death • Retirement date • Date and place of birth • Next of Kin (NOK) information • Retired rank

For additional information, please refer to the HRC page at <https://www.hrc.army.mil/TAGD/Reporting%20A%20Death>

Retirement Services Office: Listed in every copy of *Army Echoes* and at <https://soldierforlife.army.mil/retirement/rso>

DFAS Retired/Annuitant Pay: 1-800-321-1080, <https://www.dfas.mil/retiredmilitary/>

VA: 1-800-827-1000, <http://www.va.gov>

Social Security: 1-800-772-1213, <http://www.ssa.gov>

Update ID cards: 1-800-538-9552, www.dmdc.osd.mil/rsi

National Cemetery Scheduling Office: 800-535-1117

For more information on retirement topics, visit the Army Retirement Services website at <https://soldierforlife.army.mil/retirement>

This pamphlet was prepared by the Army Retirement Services Office and may be reprinted by Army Retirement Services Officers. It is also posted at <https://soldierforlife.army.mil/Retirement/post-retirement>.



RETIRED SOLDIER CASUALTY ASSISTANCE CHECKLIST



If you died tomorrow, would your family know what to do? You can help your family today by filling out this checklist and making sure your family knows where to find it.

