

FORT IRWIN LEGAL ASSISTANCE DIVISION

CLIENT QUESTIONNAIRE rev. 08/10/2022

PRIVACY ACT STATEMENT

AUTHORITY: 10 USC 3012

PRINCIPAL PURPOSES: To screen clients for eligibility for legal assistance services; to gather personal information in order to determine if conflicts of interest exist.

ROUTINE USES: None.

DISCLOSURE IS VOLUNTARY, but failure to supply this information may preclude the provision of legal services. Completing this form, in and of itself, does not establish an attorney-client relationship.

(OFFICE USE ONLY) APPOINTMENT DATE: _____

(1) NAME: _____
LAST FIRST MIDDLE

DOD ID: _____ ID Exp: _____ Other names used / Maiden name: _____

(2) I AM A: ☐ SERVICE MEMBER ☐ RETIRED SERVICE MEMBER
☐ DEPENDENT ☐ FAMILY MEMBER OF RETIRED SRVC MEMBER ☐ KIA ASSISTANCE
☐ WOUNDED WARRIOR (WW) ☐ WW FAMILY MEMBER ☐ OTHER

(3) Rank: _____ Military Unit: _____ Branch: ☐ RA ☐ AGR ☐ NG ☐ USAR

(4) Phone: _____ Work Phone: _____

(5) Preferred Email: _____ Secondary Email: _____

(6) Address: _____ City/State: _____ Zip Code: _____

(7) Spouse Name: _____ Military: ☐ YES ☐ NO
FIRST MIDDLE LAST

Spouse Maiden Name: _____

(8) Address: _____ City/State: _____ Zip Code: _____

(9) Are you planning to move, PCS, or ETS within the next 12 months? ☐ YES ☐ NO

If Yes, where? _____

(10) Describe your legal issue(s) and who the opposing party is:

(11) Has a court given you a deadline to complete anything or directed that you be anywhere on a certain date or time? ☐ YES ☐ NO

(12) Is there anything urgent or time sensitive related to your legal issue(s)?

(13) Have you retained a civilian attorney relating to the legal issue(s) to be discussed today? ☐ YES ☐ NO

(14) If an existing client is adverse to you, we may obtain their consent before accepting your case. Before obtaining their consent, we will have to disclose to them your identity and the nature of your case. Do you authorize us to do this?

☐ Yes ☐ NO

(15) Have you previously met with a military attorney in this office, relating to the legal issue(s) to be discussed today?

Name of Attorney: _____ ☐ YES ☐ NO