



DEPARTMENT OF THE ARMY
HEADQUARTERS, NATIONAL TRAINING CENTER AND FORT IRWIN
RESERVE COMPONENT OPERATIONS, PLANS, & TRAINING
P.O. BOX 105009
FORT IRWIN, CA. 92310-5009

AFZJ-RC-OPT

14 February 2019

MEMORANDUM THRU

Chief, RC-OPT, NTC & FORT IRWIN, FORT IRWIN, CA 92310

FOR Reserve Component volunteer Guest Observer Coaches/ Trainers (GOC/T) and OC/T Ride Alongs

SUBJECT: National Training Center (NTC) Volunteer GOC/T and OC/T Ride Along Requirements and Reporting Procedures

1. Reference: FORSCOM Regulation 350-50-1 (Training at the National Training Center), dated 29 October 2018.

2. Planning and Scheduling: (See Enclosure 3 for the NTC Rotational Schedule)

a. Units requesting to send NCO and Officer Volunteer GOC/T's will submit the following to the memorandum POC **NLT 60 days prior to the desired rotation:**

(1). Rotation

(2) Name: Last, First

(3) Rank

(4) MOS/Branch

(5) Night Driver/NVG Training Complete: Y/N

(6) OC/T Academy needed: Y/N. LTCs volunteering to perform GOC/T assignments and duties will submit a request **NLT 90 days prior to the desired rotation.**

b. Last minute drops hinder the training and puts unnecessary strain on NTC Operations Group. To provide the appropriate time for Soldiers to coordinate with families, civilian employers, and other entities, use Enclosure 4 to plan and schedule accordingly

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3. Rank and MOS/Branch Requirements: Due to the nature of training and the ability to be an effective GOC/T, NTC has required that all GOC/T's meet specific rank and MOS/Branch requirements:

a. Enlisted: E6 (SSG) and above

b. Officer: O2 (1LT) and Above

c. While NTC OPS Group welcomes and can employ virtually all MOS/Branches, the manning requirement for GOC/T's that are the most in-demand are the following: 11C, 68W, 19K, 19D, 25U, 35D, 92F, and 12B.

4. Participants. The conference includes participants from NTC, Fort Irwin, and the EABs that have been identified via the FORSCOM EAB matrix to support the rotation.

a. NTC & Fort Irwin

(1) NTC Reserve Component - Operations, Plans, and Training (RC-OPT)

(2) 916th Sustainment Brigade (Plans)

(3) 1916th Support Battalion (Master Driver)

(4) Operations Group (Wagoneer Team)

b. Reserve Component Echelons AB enablers and attached units

(1) CSSB Primary Staff

(2) A minimum one representative from each supporting RC EAB unit

(3) Any attached BN CDRs/CSMs, and select primary staff as necessary

c. Rotational Brigade Representatives as requested

5. Pay and Allowance (P&A): Unless otherwise specified, P&A for GOC/T's will be the responsibility of the GOC/T's home station.

a. Unless otherwise specified, funding for travel will be the responsibility of the GOC/T's home unit. However, RC-OPT may be able to provide assistance in finding limited travel funding on a case-by-case basis. Units seeking additional travel funding should submit a request through the memorandum POC listed below.

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b. GOC/T's will fly commercial into Ontario (ONT), California Airport NLT 1700hrs on Monday the week before RSOI Day 1. Travel attire is civilian clothing. Flights into Las Vegas and LAX are prohibited and will not be supported by NTC. NTC Operations Group (OPS GRP) will only provide transportation for GOC/T's from the Ontario Airport to NTC. To ensure GOC/T's do not miss ground transportation to NTC, Unit Coordinators must schedule flights that arrive no later than link-up time. All contracted charter flights and transportation to and from NTC will be the responsibility of the unit. GOC/T's will link up with the OC/T Coordinator at CML: (760) 964-1593 at the Ontario Airport's USO NLT 1700 and will depart for the NTC NLT 1800.

c. GOC/T's who reside within reasonable driving distance (50 miles or less) are authorized to use POV to travel to NTC.

d. USO Facility:

(1) The Ontario Airport USO is located at 1940 E. Moore Way-West Wing, Phone (909) 390-4274.

(2) From the airport terminals, go to the shuttle bus islands and take civilian shuttle buses that go to "Lot 5." These buses will provide transportation to the USO. GOC/T's may utilize the USO facility while waiting for transportation to the NTC. Bus loading will begin by 1730. Buses will only depart from the USO parking lots.

e. NTC will only provide transportation to and from Ontario Airport on the specific dates and times coordinated with the OC/T Coordinator. Travel arrangements outside of what was previously described will be funded by the GOC/T's command. Soldiers who missed the coordinated bus departure must take the following actions:

(1) Take taxi from the Ontario Airport to the Claremont Bus Station (approx. \$21.00).

(2) Purchase a Greyhound bus ticket to Barstow (approx. \$30.00). The last bus departs Claremont for Barstow at 2015 hours.

(3) Before departing the Claremont Bus Station, call SFC Anthony Fortune at CML: (760) 964-1593 and give your expected arrival time to the Barstow Bus Station. If the Barstow arrival time is after 2100 hours then secure lodging in Barstow for the night.

(4) Contact the OPS GRP GOC/T Coordinator, at (760) 964-1593. If there is no answer, leave a message with your name, phone number, and where you can be reached. A representative from OPS GRP will contact you before 0930 to coordinate pickup in Barstow.

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f. Rations: Rations are not available. GOC/T's will need Per Diem without lodging to sustain themselves throughout the duration of their TDY. Coolers and ice are provided to store and protect self-purchased perishable food items.

g. Billeting: Government quarters are available. "Statements of Non-Availability" will not be approved or provided.

h. Departure Date from NTC: All GOC/T's return flights should not be scheduled earlier than REGEN Day 2. Before departure, barracks must be swept and mopped with all trash and personal belongings removed. Failure to complete these requirements will delay bus departure. GOC/T's will depart from the augmentee barracks parking lot after final barracks inspection is completed.

i. If GOC/T's are arriving and departing as part of the Rotational Training Unit (RTU), it is the responsibility of the RTU Higher HQs to transport the GOC/T's to/from the airport and provide housing until first accountability formation. Approval must be obtained from OPS GRP GOC/T Coordinator for use of MILAIR to transport GOC/T's. This is due to the bus contracts that are used for transporting GOC/T's to/from the Ontario Airport. Failure to notify the GOC/T Coordinator can result in the RTU Higher HQs incurring the costs of cancellation of contracted transportation without prior notification. Units must coordinate for billeting a minimum of 48 hours ahead of bus arrivals.

6. Accountability: The first GOC/T formation will be upon bus arrival to NTC Bldg. 1024-B, Third Street. This formation will confirm accountability, barracks assignments, and any updates to the training schedule.

7. Qualifications and Requirements for GOC/T's:

a. No Flags, Bars, or current/pending UCMJ action.

b. No profiles. GOC/T's must be able to perform field duties in the capacity assigned.

c. Valid SF 46/5984E and DD Form 348. All GOC/T's must hand carry their SF 46/5984E and DD Form 348. License must explicitly state HMMWV (M998, M1097, or M1038) and NVG Training complete. NOTE: If the license does not show one of these three models the GOC/T will not be able to dispatch a vehicle. Additionally, all 348s must annotate that NVG training was completed. GOC/T's arriving without a valid SF 46/5984E and DD Form 348 will be returned to their parent unit. Soldiers cannot attend the OC/T Academy without a license. The only authorized exception to this is GOC/T's tasked for DTOC duties, which do not require a license. GOC/T's who do not have a license and will be performing DTOC duties must be identified

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prior to arrival at NTC. Do not arrive without a license and assume you can be "assigned" DTOC duties without prior notification.

d. Valid DD1610. All 1610's should have the following in the remarks block: "Government lodging is available; rental car is NOT authorized; government Dining Facility is NOT available and full per diem rate applies while on TDY as a GOC/T."

e. Government Travel Card

f. AN/PVS-7 or AN/PVS-14 and GPS device. See para. 14 for instructions.

8. The Observer Coach/Trainer Academy (OC/TA) is a four-day OC/T Integration and Safety course. ALL GOC/T's will attend regardless of whether they are OC/T certified by any other CTC or D.A. Agency.

a. The OC/TA will begin at 0730hrs the Tuesday prior to the RTU's RSOI 1 (See Enclosure 2 for Rotational Timeline Overview). The Observer Coach/Trainer Academy is located at Bldg. 597 on 5th Street (location subject to change).

b. Only exceptions for not attending the academy are Soldiers ASSIGNED to First Army and those Soldiers who have previously attended the OC/TA at Fort Irwin. Soldiers must be able to provide supporting documents which will prove completion of academy. The GOC/T Soldiers who fall under this category will continue to report IAW this memorandum and travel into Ontario Airport. However, these Soldiers will arrive NLT 1700hrs the Sunday prior to the RTU's RSOI 1.

c. For accountability purposes, GOC/T Soldiers must report and sign-in at the OC/TA NLT 0730hrs the morning of class start date. After signing in with the OC/TA do not proceed to coordinate with NTC Critter teams, follow-on instructions will be given.

9. Assignments: Upon completion of the OC/TA, team assignments for all GOC/T's are determined by OPS GRP. Determinations are subject to rotational coverage requirements plus availability of required MOS/Branch. There are no pin-point GOC/T coverage assignments.

10. GOC/T's tasked for DTOC duties must have a valid security clearance in their personal records file. GOC/T's arriving without a valid and current security clearance will be returned to their parent unit.

11. Equipment Requirements: (See Enclosure 1 for Packing List)

12. Controlled Cryptographic Items (CCI): GOC/T's home station must provide Night Vision Devices (AN/PVS 7 and/or 14) including helmet mount and Global

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Positioning Systems (AN/PSN 11 WITH POWER CABLE) or other personal GPS device for GOC/T use. HMMWVs DO NOT have power cables for these devices. These items must be hand carried with the Soldier to NTC.

13. Once a GOC/T arrives at the NTC, they will not be allowed to purchase, transport, or consume alcoholic beverages during the course of their assignment as a GOC/T. The Deputy Commander of Operations Group (DCOG) is the only approving authority for the consumption of alcoholic beverages during OPS GRP functions.

14. Upon arrival to the NTC, GOC/T's are not authorized to leave the boundaries of NTC during the course of their assignment as a GOC/T, except for official government business. Exceptions will route through Team 07s to the DCOG for approval. GOC/T's will depart NTC by military coordinated transportation upon completion of mission.

15. Duty Hours/Uniform: OC/TA and the OC/T Team Senior Combat Trainer will stipulate duty hours and uniform throughout the period of training. Normal duty uniform is ACUs with PC.

16. GOC/T Mailing Information:

Rank and Name
Name of Combat Trainer Team
Alpha Company, OPS GRP, NTC
Fort Irwin, CA 92310

17. The Operations Group GOC/T Coordinator can be contacted at (760) 964-1593.

18. Ride Along (Right-Seat Ride): If a unit wishes to send Soldiers to be GOC/T's, but because of funding, time, or other constraints, is unable to do so, they can request to allow their Soldier to participate in a Ride Along, also known as Right-Seat Rides.

a. Requests for Ride Along are not automatically approved, and the above rank restriction still applies. FOR RIDE ALONG ONLY: Exceptions to the rank requirements are considered and may be approved on a case-by-case basis. One such example for an exception would be a SGT (ES) who is pending promotion and is CURRENTLY ASSIGNED on the MTOE to a SSG (E6) position.

b. Ride Alongs typically last a battle period (48-72 hours). However, due to the varied timeline, Soldiers requesting to do a ride-along must BPT execute a 96 hour turn-around in the field.

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c. Units requesting to send Soldiers for Ride Along will submit the following to the memorandum POC NLT 45 days prior to the desired Ride Along dates:

(1) Name: Last, First

(2) Rank

(3) MOS/Branch

(4) Duty Position: ex. Pre/Post Command (CO, BN, etc.), Post PL, Staff Positions, etc.

(5) Requested Dates

d. Administrative Information:

(1) P&A and travel funding follows the same guidelines as above.

(2) Soldiers doing Ride Along may arrive to the NTC in any manner that is efficient to the HS unit. However, NTC does not provide transportation to Fort Irwin. Units must provide transportation to NTC via commercial flight, rental car, or if within reasonable driving distance, POV.

(3) Rations are not available.

(4) Send all other Ride Along RFI's to the memorandum POC.

19. The point of contact for this memorandum is the RC-OPT Guest OC/T Representative, SFC Andrew Belflower, at 760-380-9623 or andrew.b.belflower.mil@mail.mil.

2 Encls.

1. GOC/T Packing List
2. Rotational Timeline Overview


MICHAEL J. ALLEN
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Chief, NTC RC-OPT

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Enclosure 1.

NTC Guest OC/T Equipment
Requirements and Packing List
Personal Equipment

- ACH with Cover and Chinstrap
 - MOLLE Vest, two Canteens, First Aid Pouch and two Small Arms Cases (Ammo Pouch)
 - Sleeping Bag and Mattress Pad (linen not provided)
 - Four sets of ACUs with Patrol Cap
 - Goggles (Wind and Dust)
 - Flashlight with Red Filter
 - Compass
 - Rucksack (Frame Optional)
 - IBA or IOTV with SAPI plates, Groin and Neck Protectors (required for Live Fire Training Events) *Blue plates and plates labeled "Not for Live Fire" are not authorized.
 - Military PT Uniform (Seasonal)
 - Seasonal Cold Weather clothing
 - Multiple combination padlocks and 2200 series locks for Wall Lockers and Action Packers
 - Civilian Attire for Commercial Transportation (several sets recommended)
 - Military Gloves
 - Poncho with Liner
 - Military Driver's License, DD Form 348 or SF 46/5984E (License must reflect M998, M1038, M1037)
 - Army APEL Eye Protection - Smoke and clear lens (for day and night time driving)
- CCI
- Night Vision Device (AN/PVS 7 and/or 14) to include Helmet Mount
 - Global Positioning System (AN/PSN-11 with Vehicle Power Cable) or personal GPS system (HMMWVs do not have power cables)

NTC Provided

- MILES Controller Gun (supplied by NTC G3 TSD)

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Enclosure 2.



Guest OC/T Rotational Overview

The National Training Center						
M	T	W	TH	F	S	S
REPORT	OC/TA				Box Prep	REPORT
M	T	W	TH	F	S	S
1	2	3	4	5	1	2
M	T	W	TH	F	S	S
3	4	5	6	7	8	9
M	T	W	TH	F	S	S
10	11	12	13	14	1	2
M	T	W	TH	F	S	S
3	4	5	6	7	8	9
M	T	W	TH	F	S	S
10	11	12	13	14	1	2

- Report for GOC/Ts who need NTC OC/TA
- OC/T Academy
- Report for GOC/Ts with NTC OC/TA Complete
- RSOI
- Training Days
- Regeneration
- NET Day for GOC/T Departure