



DEPARTMENT OF THE ARMY  
HEADQUARTERS, UNITED STATES ARMY GARRISON  
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FORT IRWIN, CA 92310-5000

AMIM-NTG-ZA

22 June 2023

MEMORANDUM FOR DISTRIBUTION

SUBJECT: United States Army Garrison, Fort Irwin and the National Training Center Policy #22 - Procedures for Attaining On-Post Housing

1. PURPOSE: To provide policies, procedures, and responsibilities for the Soldiers attaining on-post housing at the National Training Center and Fort Irwin.
2. APPLICABILITY: This memorandum applies to all elements of the NTC community who utilize privatized housing.
3. REFERENCE:
  - a. AR 420-1, Army Facilities Management, 12 Feb 2008, (RAR) 24 Aug 2012.
  - b. AR 600-8-10, Leaves and Passes, 3 Jun 2020
4. POLICY:
  - a. The following are the procedures for attaining housing for Soldiers PCSing to Fort Irwin in a leave or permissive TDY status, or combination of both:
    - (1) Service Members PCSing to Fort Irwin who are authorized housing and in a PCS leave status are authorized to report to The Villages at Fort Irwin, 4553 Tippecanoe St., to start their housing process. Service Members with an approved PTDY from their old Permanent Duty Station (PDS) must sign-in with the replacement detachment or with the EOC during no duty hours to start their PTDY.
    - (2) Upon accepting privatized housing, Soldiers on PTDY must report to the Residential Community Initiative office, also located in bldg. 4553, to have their PTDY terminated upon signing their lease
5. The proponent for this policy letter is the RCI at 760-380-4310.

  
LANE A. BOMAR  
COL, AR  
Commanding