



DEPARTMENT OF THE ARMY
HEADQUARTERS, UNITED STATES ARMY GARRISON
BLDG 237, B AVE, P.O. Box 105021
FORT IRWIN, CA 92310-5001

AMIM-NTG-ZA

MEMORANDUM RECORD

SUBJECT: Landmark Inn Lodging Rates for Inbound Service Members

1. Reference. IAW Memorandum of Agreement, agreement number 2021-11-308 Landmark, 8 Nov 21
2. Purpose. When there is not an immediate availability of housing, Service Members (SM) oftentimes inquire lodging costs that exceed their Basic Allowance for Housing (BAH) as they await permanent housing. An agreed upon lodging rate between the U.S. Army and the Landmark in was created that is equivalent to the BAH the SM is given at Fort Irwin.
3. Coordination. The USAG Housing Office will ensure and validate that the below criteria is met by the Service Member prior to approval of lodging rate being adjusted by the Landmark Inn.
 - a. All ten days of Temporary Lodging Expense has been exhausted.
 - b. First available home in designated neighborhoods has not been declined.
 - c. Temporary Housing through Michaels is not available or has not been declined.
 - d. Request must be approved by the Garrison Commander prior to effective rate.
4. Point of contact for this memorandum is Ms. Toni M. Porter, Housing Manager, Housing Division, Directorate of Public Works, 760-380-3576, toni.m.porter2.civ@army.mil

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Commanding