



DEPARTMENT OF THE ARMY
HEADQUARTERS, UNITED STATES ARMY GARRISON
BLDG 237, B AVE, P.O. BOX 105021
FORT IRWIN, CA 92310-5000

AMIM-NTG-ZA

22 June 2023

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: United States Garrison, Fort Irwin, and the National Training Center Policy #27, Military and Civilian Volunteerism Policy.

1. PURPOSE: To provide policy regarding Fort Irwin's use of volunteers between agencies on post.
2. APPLICABILITY: This policy applies to all National Training Center (NTC) and Fort Irwin Soldiers, Civilians and Family Members living on the installation and/or using installation facilities.
3. REFERENCES:
 - a. Army Directive 2014-23, Conduct of Screening and Background Checks for Individuals Who Have Regular Contact with Children in Army Programs.
 - b. Army Regulation 600-20, Army Command Policy.
4. POLICY: The Fort Irwin community depends on volunteers to successfully provide support to the Religious Support Office (RSO) and Child & Youth Services (CYS). Fort Irwin is committed to maximizing the use of military and civilian volunteers and will minimize any duplication of effort for a volunteer that intends to work at multiple on-post agencies.
5. PROCEDURES: To enable the rapid on-boarding of volunteers for RSO and CYS services we shall:
 - a. Recognize a reciprocal volunteer arrangement between the RSO and CYS. Volunteers that have already been cleared by either CYS or RSO and who otherwise meet the regulatory requirements for chapel programs (i.e. Religious interview) are not required to conduct additional background checks.
 - b. Allow minors under the age of eighteen (18) years old to operate as unspecified volunteers under Line-of-Sight Supervision (LOSS), IAW all procedures outlined in Reference a., encl. 5, para 4.d.

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c. Utilize LOSS in order to maximize the use of unspecified volunteers for short notice, high-turnout, and other events that strain the use of specified volunteers.

6. RESPONSIBILITIES:

a. CYS shall maintain local copies of all approved CYS contractors and volunteers' NACI (National Agency Check and Inquiry) background results until their expiration and, upon request, provide to the RSO when on-boarding a CYS contractor or volunteer to perform RSO volunteer duties.

b. RSO shall:

(1) Maintain local copies of all approved RSO volunteers' NACI background results until their expiration and, upon request, provide to CYS when on-boarding an RSO volunteer to perform duty as a CYS volunteer or contractor.

(2) Ensure that enough qualified LOSS supervisors are present at events to maximize the use of unspecified volunteers on short notice and that all LOSS procedures outlined in Reference A, encl. 5, para 4.d. are followed.

7. The proponent for this policy letter is DPTMS at (760) 380-3534.


LANE A. BOMAR
COL, AR
Commanding

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