MEMORANDUM FOR

Chief, Army Continuing Education System (ACES), G-1, U.S. Army Installation Management Command (IMHR-E/Ms. Moorash), 2405 Gun Shed Road, Fort Sam Houston, TX 78234-1223
Army National Guard Education Oversight Branch, National Guard Bureau (ARNG-HRM-E/Mr. Hardy), 111 South George Mason Drive, Arlington, VA 22204-1382
US Army Reserve Command, G-1, Services and Support Division (AFRC-PRS/CPT Green), 4710 Knox Street, Fort Bragg, NC 28310-5000

SUBJECT: Waiver of Individual Development Plan (IDP) During the Credentialing Assistance (CA) Limited User Test (LUT)

1. References:
   d. Army Regulation 350-1 Training (Army and Leader Development), 10 December 2017.

2. Purpose. This memorandum provides updated guidance on the IDP requirement to request CA funding for training, certification, credential, or licensure.

3. Applicability. This guidance applies to Soldiers participating in the LUT during FY19.

4. Waiver Guidance:
   a. Effective 14 February 2019, eligible Soldiers are no longer required to submit an IDP to request CA during the FY19 LUT.
   b. All other procedural guidance for eligibility and requesting CA remain unchanged.
AHRC-PDE
SUBJECT: Waiver of Individual Development Plan (IDP) Requirement for the Use of Credentialing Assistance

5. The Point of Contact for this action is Mrs. Sophia Sweeney, Army Credentialing Assistance Program Manager, Army Continuing Education Division, at 502-613-8633 or by email at sophia.a.sweeney.civ@mail.mil.

DR. PAMELA L. RAYMER
Chief, Army Continuing Education System